

## APPOINTMENT REQUEST FORM FOR MITACS ACADEMIC VISITOR

### GENERAL INFORMATION

"Academic visitor" means an individual who is not a registered student at the University, nor a postdoctoral fellow, nor an individual with an academic research appointment covered by the provisions of a collective agreement. An "Academic Visitor" could be a faculty member, a researcher or a student at another

Canadian or foreign institution invited to Concordia to conduct a collaborative research activity or a supervised internship.

Concordia University confers an Academic Visitor status, with limited rights and privileges, according to

the University's Policy on Academic Visitors (Policy VPRGS-10).

"Visiting Scholar" is a courtesy designation conferred to faculty members and research fellows at other institutions who are invited by a Concordia Faculty to conduct collaborative research activities.

"Research interns" are undergraduate or graduate students coming to Concordia to complete an internship

The form will assist Concordia International to issue the official invitation letter to the candidate and

award him/her with the status of Academic Visitor

Mitacs is a third party, not-for-profit organization that supports and funds research and training programs in Canada and abroad.

The Mitacs Globalink Research Internship (GRI) brings undergraduates from select partner countries to Canada to collaborate on a research project under the supervision of a professor at a host university.

The Mitacs Globalink Research Award (GRA) supports research collaborations between Canada and select partner countries.

This application form is intended for university members (faculty/researchers) who would like to host MITACS Academic Visitors to conduct research activities in Concordia University.

Note that Concordia University's acceptance of MITACS Academic Visitors is conditional upon:

- the candidate's participation in the MITACS program has been confirmed and fully approved by MITACS
- the candidate's acceptance of Concordia University's terms and conditions for Academic Visitors

## APPOINTMENT REQUEST FORM FOR ACADEMIC VISITOR

Globalink Research Award (GRA)

Globalink Research Intern (GRI)

### SECTION 1: MITACS ACADEMIC VISITOR'S INFORMATION

Family Name:  First Name:

Middle Name:

Date of Birth:     
Day Month Year

Citizenship:

Permanent Mailing Address:

Apt#

(Province/State) (City) (Postal/Zip Code) (Country)

Telephone:  E-mail:

Home Institution or Organization:

Level of Study:  Undergraduate  Graduate

Is the research related to the student's degree requirements?  Yes  No

**SECTION 2: SUPERVISING FACULTY MEMBER AT CONCORDIA UNIVERSITY**

Last Name:  (As it appears on the passport) First Name:  (As it appears on the passport)

Position and title:

Extension:  E-mail:

Concordia Department:  Internal Address:

**SECTION 3: INTERNSHIP / RESEARCH INFORMATION**

Duration of the Appointment from:  /  /  to  /  /   
DD MM YEAR DD MM YEAR

Number of work hours per week:

Title of Research Project:

**SECTION 4: APPROVAL**

/  /    
Supervising University Member DD MM YEAR Print Name

/  /    
Department Chair / Unit Head DD MM YEAR Print Name

/  /    
Associate Dean Research and International (Of the relevant faculty) DD MM YEAR Print Name

Complete application should be sent by internal mail to Concordia International, 2080 Mackay St., Annex X.