# CONCORDIA STUDENT EXCHANGE PROGRAM
## APPLICATION CHECKLIST

### Where to begin

<table>
<thead>
<tr>
<th>September - November</th>
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<tbody>
<tr>
<td><strong>Do your research</strong></td>
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<tr>
<td>- Review all information on the Concordia Student Exchange <a href="https://www.concordia.ca/offices/ci.html">website</a></td>
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<tr>
<td>- Watch the CSEP on-line <a href="https://www.concordia.ca/offices/ci.html">information session</a> to learn how the program works and how to apply</td>
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### Check your eligibility

- Review the general eligibility requirements
- Check your [faculty specific eligibility requirements](https://www.concordia.ca/offices/ci.html)

### Complete a Concordia degree progression check

- Self check the courses that you have already completed and those remaining in your Concordia program.
- Check your Concordia [Program requirements, residency requirements](https://www.concordia.ca/offices/ci.html) and required course list
- Check with your Concordia department advisor to identify what credits you will have available in your program (if required)
- Identify the Concordia courses and credits you plan to receive from exchange. Course flexibility is required.

### Consider your motivation

- What is important to you? Personal, academic, professional goals?
- What do you want to get out of the experience?
- Do you want to go for 1 or 2 semester(s)?
Consider your budget

- Check out the Quebec Mobility Bursary
- Check out the other funding opportunities available
- Research the cost of undertaking the experience of your preferred host country/city
  - Accommodations
  - Roundtrip airfare to your preferred country
  - Student visa and other entry requirement costs
  - Passport renewal, if required
  - Health insurance
  - Any additional mandatory fees at the host university, such as health insurance, student activity fees
  - Other

Numbeo: Cost of Living is crowd-sourced global database of quality-of-life data, including the cost of living in any country/city in the world.

CHOOSE YOUR HOST October-December

Research your host university options

- Check Concordia’s partner universities on the Concordia International interactive map
- Take note of all academic matters (including minimum CGPA requirements, study options, language of instruction of courses you wish/need to take, course and program restrictions, level of study available and academic calendar) for your preferred hosts
- Read past exchange students Student Exchange Reports for your preferred host on the interactive map. Connect with our Student Exchange Ambassadors
PREPARE YOUR ACADEMIC PLAN  
October-December

All information required to select host universities that will work academically for you can be found through the Concordia International interactive map.

- Confirm the number of courses (credits) required for a full-time course load at your preferred host universities
- Confirm that you have enough potential courses available at your preferred hosts to meet a full-time credit load (equivalent to 12-15 Concordia credits)
- Check course restriction and additional academic information for each of your preferred hosts
- Find the host university courses offered in the semester in which you will be there (you may have to look at the current or past years courses)
- Search the host’s course catalogue, available through the interactive map
- List double the full-time load of courses at your host institution, so you have back-up courses (should have at least 10 courses on your list)

APPLY ONLINE  
December-January

☐ Submit your CSEP exchange application on-line by the deadline

January 15
Fall, Winter, and full year exchanges

June 1
Winter only exchanges (second round so fewer host partners available)

The CSEP application is accessed through the Ci Mobility portal.