

# CONCORDIA STUDENT EXCHANGE PROGRAM

## APPLICATION CHECKLIST

### Where to begin

September -November

**Do your research**

- Review all information on the Concordia Student Exchange [website](#)
- Watch the CSEP on-line [information session](#) to learn how the program works and how to apply

**Check your eligibility**

- Review the general eligibility requirements
- Check your [faculty specific eligibility requirements](#)

**Complete a Concordia degree progression check**

- Self check the courses that you have already completed and those remaining in your Concordia program.
- Check your Concordia [Program requirements, residency requirements](#) and required course list
- Check with your Concordia department advisor to identify what credits you will have available in your program (if required)
- Identify the Concordia courses and credits you plan to receive from exchange. Course flexibility is required.

**Consider your motivation**

- What is important to you? Personal, academic, professional goals?
- What do you want to get out of the experience?
- Do you want to go for 1 or 2 semester(s)?

**Consider your budget**

- Check out the Quebec Mobility Bursary
- Check out the other funding opportunities available
- Research the cost of undertaking the experience of your preferred host country/city
  - Accommodations
  - Roundtrip airfare to your preferred country
  - Student visa and other entry requirement costs
  - Passport renewal, if required
  - Health insurance
  - Any additional mandatory fees at the host university, such as health insurance, student activity fees
  - Other

*[Numbeo](#)-Cost of Living is crowd-sourced global database of quality-of-life data, including the cost of living in any country/city in the world.*

## CHOOSE YOUR HOST

October-December

 **Research your host university options**

- Check Concordia's partner universities on the Concordia International [interactive map](#)
- Take note of all academic matters (including minimum CGPA requirements, study options, language of instruction of courses you wish/need to take, course and program restrictions, level of study available and academic calendar) for your preferred hosts
- Read past exchange students Student Exchange Reports for your preferred host on the interactive map. Connect with our [Student Exchange Ambassadors](#)

## PREPARE YOUR ACADEMIC PLAN

October-December

All information required to select host universities that will work academically for you can be found through the Concordia International [interactive map](#).

- Confirm the number of courses (credits) required for a full-time course load at your preferred host universities
- Confirm that you have enough potential courses available at your preferred hosts to meet a full-time credit load (equivalent to 12-15 Concordia credits)
- Check course restriction and additional academic information for each of your preferred hosts
- Find the host university courses offered in the semester in which you will be there (you may have to look at the current or past years courses)
- Search the host's course catalogue, available through the [interactive map](#)
- List double the full-time load of courses at your host institution, so you have back-up courses (should have at least 10 courses on your list)

## APPLY ONLINE

December-January

- Submit your [CSEP exchange application on-line](#) by the deadline

**January 15**

Fall, Winter, and full year exchanges

**June 1**

Winter only exchanges (second round so fewer host partners available)

The CSEP application is accessed through the [CI Mobility portal](#).