

CSEP Information Session



Learn about the Concordia Student Exchange Program

Concordia International: About Us

Concordia International offers experiential learning, research and funding opportunities to suit every student at every phase of their Concordia degree.

Study abroad

- [CSEP](#)
- [Short-Term Summer Programs Abroad](#)

Research abroad

- [MITACS](#)

Mobility Bursaries

- [Quebec Mobility Bursary](#)
- Other external funding



Concordia International Team

- [Teo L. Blackburn](#), Director, Concordia International
- [Julio Sevilla](#), Manager, International Projects
- [Christine Archer](#), International Liaison Officer Americas, Asia & Oceania & United Kingdom
- [Pauliina Rouleau](#), International Liaison Officer Europe, Middle-East & Africa
- [Samantha Larocque](#), Advisor, Academic Programs and Partnerships
- [Keirstin Ritchie](#), Business Analyst
- [Caroline Eastwood](#), Officer, International Projects
- [Maral Abajian](#), Coordinator, Field Schools
- [Michelle Sarrazin](#), Administrative Coordinator



Concordia International Study Abroad Team

To be contacted for all questions pertaining to non-academic issues, partner & bursary information.

- Christine Archer, International Liaison Officer (ILO*) Americas, Asia & Oceania & United Kingdom
- Pauliina Rouleau, International Liaison Officer (ILO*) Europe, Middle-East & Africa
- Caroline Eastwood, Quebec Mobility Bursary
- international@concordia.ca, general CSEP questions

*ILO: your point of contact between you and your host institution. Their job is to support, inspire and guide you through your exchange journey and help ensure that your time abroad is successful.



Your Faculty Advisors

To be contacted for questions regarding:

- credit transfers
- course equivalencies
- course approvals
- eligibility requirements/concerns

Faculty Advisors:

Arts & Science	Gina Cody School	Fine Arts	John Molson School of Business	Graduate Students
<u>Joy Sculnick</u>	<u>Sakib Shahid</u>	<u>Amanda Holt</u>	<u>Valerie Martin</u>	Your GPD

Roadmap To Studying Abroad

Get the Information

- Step 1: What is CSEP?
- Step 2: Am I eligible?
- Step 3: Where do I begin?
- Step 4: Where can I go?

Apply @ CU

- Step 5: Submit my CSEP online application
- Step 6: Accept my placement offer
- Step 7: Get my desired host courses approved

Apply to the Host

- Step 8: Apply to my host

Pre-Departure

- Step 9: Finalize my plans



Step 1: What is CSEP?

What is an Exchange Program

An exchange program is a bilateral formal partnership between Concordia and another university that allows the **reciprocal exchange** of students for the purpose of earning credits towards a degree while **paying their tuition to their home university**.

Concordia Student Exchange Program

- Exchange between our 180+ partners worldwide for 1-2 terms (Fall/Winter)
- Earn Concordia credits
- Pay your regular Concordia tuition fees
- Available to all faculties, programs, levels of study



Why Go Abroad?

95%

of students who studied abroad reported that their experiences enhanced their cultural understanding.

+75
%

of students who studied abroad reported acquiring skill sets that influenced their career paths.

80%

of students who studied abroad reported enhanced foreign language skills.

+50
%

of Canadian employers would hire a graduate with study abroad experience over a graduate without, all other qualifications being equal.



Step 2: Am I Eligible?

Requirements for all faculties:

	Undergraduate	Graduate
Minimum CGPA	2.7	3.0
Full-time status	12 credits per term	9 credits per term
Completed Credits	24 credits	9 credits (24 for MBA)

PLEASE NOTE THAT GOING ON EXCHANGE DURING YOUR FINAL SEMESTER WILL ALMOST ALWAYS DELAY YOUR GRADUATION

Faculty Requirements and Processes:

[JMSB](#)

[Gina Cody
School](#)

[FOFA](#)

[A&S](#)



Step 3: Where Do I Begin?

1. Attend an information session - Done!
2. Research destinations and application process on the [CI website](#)
3. Meet with your CI (ILO) or Faculty advisors if you have questions
4. Apply through the Concordia International On-line Mobility Portal



Step 4: Where Can I Go?

Choose from our [list of partners](#)

Primary factor to consider when choosing a school:

- Verify that the school you are interested in, is available for your Faculty. You can verify this under the host details section on the [interactive map](#)
- Course/program compatibility: not all schools offer courses that are compatible with your program at Concordia. It is your responsibility to visit the partner schools website to confirm their course offerings


Other important factors to consider:

- Language(s) of instruction at the host institution/ language spoken in host country
- Minimum CGPA of the partner school
- Academic calendar/semester dates
- [Cost of living](#) in host country



Interactive Map - Search Criteria

[MY COURSES](#) [MY CU ACCOUNT](#) [SERVICES & RESOURCES](#) [STUDENT LIFE](#) [ABOUT](#) [EVENTS](#) [Q](#)



Concordia
UNIVERSITY

How to Navigate the Interactive Map:

1. Select a country from the drop-down menu and click 'Search' to see our available partners in that country.
2. Click on the institution to learn more about course offerings, academic calendar, credit information, etc.

Text search

Country

Partner Institution

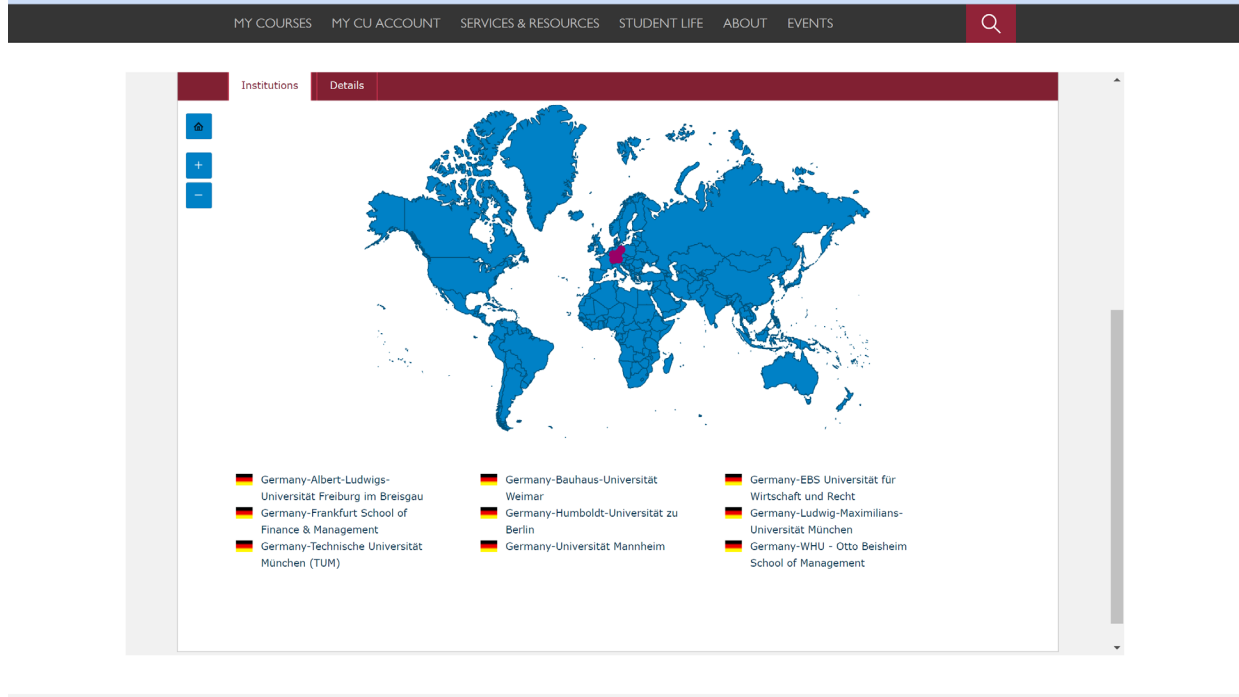
Q Search

Search

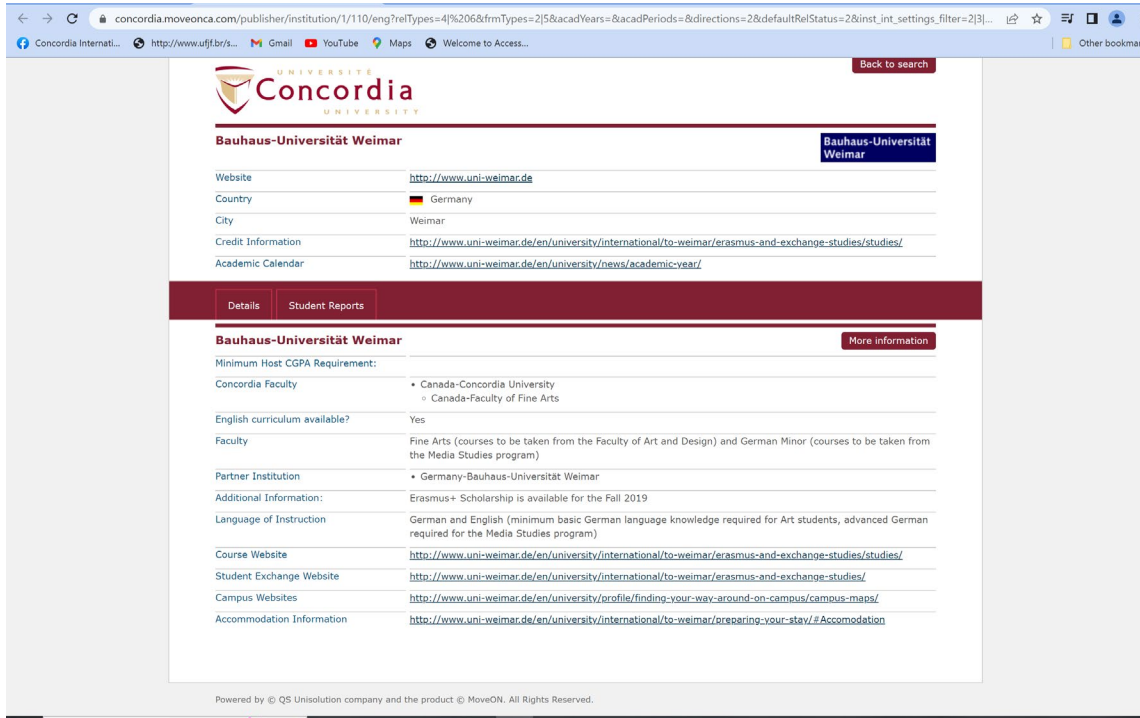
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Interactive Map - Search Results



Interactive Map - Host Details and Important Links



The screenshot displays a web browser window with the URL concordia.moveonca.com/publisher/institution/1/110/eng?relTypes=41%20&frmTypes=215&acadYears=8&acadPeriods=8&directions=2&defaultRelStatus=2&inst_int_settings_filter=213.... The page features the Concordia University logo and a search bar. Below the header, the section "Bauhaus-Universität Weimar" is highlighted. A table lists various details and links for the university.

Bauhaus-Universität Weimar	
Website	http://www.uni-weimar.de
Country	 Germany
City	Weimar
Credit Information	http://www.uni-weimar.de/en/university/international/to-weimar/erasmus-and-exchange-studies/studies/
Academic Calendar	http://www.uni-weimar.de/en/university/news/academic-year/

Below the table, there are buttons for "Details" and "Student Reports".

Further down, the section "Bauhaus-Universität Weimar" is repeated, followed by a "More Information" button. The details include:

- Minimum Host CGPA Requirement:
- Concordia Faculty
 - Canada-Concordia University
 - Canada-Faculty of Fine Arts
- English curriculum available? Yes
- Faculty
 - Fine Arts (courses to be taken from the Faculty of Art and Design) and German Minor (courses to be taken from the Media Studies program)
- Partner Institution
 - Germany-Bauhaus-Universität Weimar
- Additional Information: Erasmus+ Scholarship is available for the Fall 2019
- Language of Instruction: German and English (minimum basic German language knowledge required for Art students, advanced German required for the Media Studies program)
- Course Website: <http://www.uni-weimar.de/en/university/international/to-weimar/erasmus-and-exchange-studies/studies/>
- Student Exchange Website: <http://www.uni-weimar.de/en/university/international/to-weimar/erasmus-and-exchange-studies/>
- Campus Websites: <http://www.uni-weimar.de/en/university/profile/finding-your-way-around-on-campus/campus-maps/>
- Accommodation Information: <http://www.uni-weimar.de/en/university/international/to-weimar/preparing-your-stay/#Accommodation>

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Interactive Map - Student Reports

concordia.moveonca.com/publisher/institution/1/110/eng?relTypes=4[%20&frmTypes=2[%20&acadYears=&acadPeriods=&directions=2&defaultRelStatus=2&inst_int_settings_filter=2[%20...]

Credit Information <http://www.uni-weimar.de/en/university/international/to-weimar/erasmus-and-exchange-studies/studies/>

Academic Calendar <http://www.uni-weimar.de/en/university/news/academic-year/>

Details Student Reports

Hamel-Metsos-Bauhaus-19-20

Student Reports [Hamel-Metsos-Bauhaus-19-20](#)

Plamondon-Bauhaus-Fall19

Student Reports [Plamondon-Bauhaus-Fall19](#)

Fauvel-Bauhaus-18-19

Student Reports [Fauvel-Bauhaus-18-19](#)

MORIN_Claudia_Fall 18_Winter 19

Student Reports [MORIN_Claudia_Fall 18_Winter 19](#)

Blais-Bélanger-Bauhaus-Fall18

Student Reports [Blais-Bélanger-Bauhaus-Fall18](#)

Chasse-Bauhaus-Winter17

Student Reports [Chasse-Bauhaus-Winter17](#)

Maxime -Bauhaus - Winter 2015

Student Reports [Maxime -Bauhaus - Winter 2015](#)

Gabrielle - Bauhaus - FallWinter 2014-15

Student Reports [Gabrielle - Bauhaus - FallWinter 2014-15](#)

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Application Deadlines

Jan.
15

Deadline to apply for Fall 2023, Winter 2024 or Full year 2023/24 exchanges

June
1

Deadline to apply for Winter 2024 exchanges



Step 5: How Do I Apply?

To access your Concordia International CSEP on-line application, you must first register for the Concordia International Mobility Programs [Portal](#). The portal is open from November 1, 2022 to **January 15, 2023**. It groups all your application formalities for your mobility, from your application to your student report. You will find the CSEP on-line application in the portal.

The on-line CSEP Application

Sections to be completed:

1. Personal Details
2. Emergency Contact Information
3. Academic Profile
4. Destinations
5. Bursary Information

Bursary Information

The application for the [Quebec Mobility Bursary](#) is included in the CSEP application (**you do not need to complete a separate bursary application**). You will need to include the following information in this section:

- Permanent Code
- Residency Status
- Void Cheque / Direct Deposit form for a Canadian bank account

About the Quebec Mobility Bursary

- 3500\$ per term, for up to 2 terms
- Non-competitive bursary
- Available to all student



Complete Your Faculty Requirements

➤ Faculty approval procedures

Your faculty has specific eligibility requirements and approval processes that you must meet in order to get permission to go on exchange. Carefully review your **faculty's website** to confirm what those requirements are.

John Molson
School of
Business

Faculty of Arts
& Science

Faculty of
Fine Arts

Gina Cody School of
Engineering &
Computer Science

School of
Graduate Studies



- Concordia International can only assess your application and offer you a placement if you have official faculty permission.

How is my application assessed ?

- CI assesses your CSEP application once you have received faculty permission.
 - 50% CGPA
 - 30% Academic compatibility with your program
 - 10 % Motivation for choice
 - 10% Extra-curricular activities



Step 6: Accept My Placement

Concordia International will inform you of your placement through your [portal](#), under “You Placement Offers”.

- You must select “Accept Offer” or “Refuse Offer”.
- This is a formal acceptance or refusal of your placement.
- You are not obliged to accept your placement, but please note that you will not be considered for another destination if you have been placed in one of your choices indicated on your application.
- If your exchange gets cancelled for any reason, we will not offer an alternative placement.



Step 7: Get my desired host courses approved

- Follow the instructions for course approval provided on your Faculty's exchange and visiting student website
- Only courses that have been approved in writing by your Department / Faculty will be considered for credit transfer
- For any questions pertaining to course approvals, please contact your Faculty



Step 8: Apply to My Host

Once I have accepted my placement, I will be required to complete an application to the institution to which I have been placed. **DO NOT** apply before I am prompted to do so by either my ILO, or by the host institution.

Fall: April-June

Winter: September-November

➤ Commonly Requested Documents

- Proof of English Proficiency
- Official Transcript
- Letter of Recommendation
- Proof of Funding
- Letter of Motivation

➤ Cross-check my list of courses with my Department / Faculty if needed

Your host university will issue you an official acceptance 2 months following their application deadline.

➤ Confirm reception of my letter of admission with Concordia International



Step 9: MANDATORY PRE-DEPARTURE

The mandatory pre-departure orientation session is a group event to prepare students who have been accepted into the CSEP. Valuable information not previously discussed is shared during this session. Topics may include information on:

- course registration
- tuition charges and payments
- culture shock
- health and travel insurance
- medical and money matters
- plane ticket
- and visas among others



Travel Risk Awareness

Awareness and preparation will help you travel with confidence.
Having a Travel Preparation Plan is the first step.

Please visit the Concordia International Outbound
Exchange and Travel Risk Awareness [website](#).



Resources

Application Help:

[CSEP application and Portal Guide](#)

[ILO Virtual Office Hours](#)



Faculty Advisor Contacts:

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Looking for inspiration?

See what former exchange students have to say about their time abroad through their [study abroad videos](#)

Contact our [Student Exchange Ambassadors](#)

Read former exchange students [reports](#)

[Facebook](#) and [Instagram](#)

