

SEMESTER PLANNER WINTER 2018

| | Sun | Mon | Tues | Wed | Thurs | Fri | Sat |
|-------------------|-----------------------|--|------------------------------|----------------------|-------|---|-----------------|
| 1 Jan 7-13 | 7 | 8 Classes start | 9 | 10 | 11 | 12 | 13 |
| 2 Jan 14-20 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 3 Jan 21-27 | 21 | 22 Deadline to add or withdraw courses | 23 | 24 | 25 | 26 | 27 |
| 4 Jan 28-Feb 3 | 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| 5 Feb 4-10 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 6 Feb 11-17 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 7 Feb 18-24 | 18 | 19 | Mid Term Break | | 22 | 23 President's Holiday University closed | 24 |
| 8 Feb 25-Mar 3 | 25 | 26 | 27 | 28 | 1 | 2 | 3 |
| 9 Mar 4-10 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 10 Mar 11-17 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 11 Mar 18-24 | 18 | 19 Deadline for academic withdrawal | 20 | 21 | 22 | 23 | 24 |
| 12 Mar 25-31 | 25 | 26 | 27 | 28 | 29 | 30 University closed | 31 No classes → |
| 13 Apr 1-7 | 1 University closed → | 2 University closed → | 3 | 4 | 5 | 6 | 7 |
| 14 Apr 8-14 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 Apr 15-21 | 15 | 16 Last regular class | 17 Make up classes Mar 30-31 | 18 Final exams begin | 19 | 20 | 21 |

Exams end Tues May 1

My final exams:

HOW TO USE THE SEMESTER PLANNER

At the beginning of the semester, when you can still add, drop or change courses, find information pertaining to **all** evaluations (%), for each course, on MOODLE. Each course must have evaluation items that total 100%.

Record each item on your calendar, on its due date, with its course code (i.e. MATH 201) and important details such as-

1-What type of evaluation is it?

- assignment (AS),
- term paper (TP) & how many pages?
- book review (BR)
- annotated bibliography (AB)
- midterm exam MT
- quiz (Q)
- lab LAB
- problem set (PS)
- or create your own abbreviations!

2-How many marks % is the evaluation worth?

3- Record your final exams, and how much they're worth %, in the bottom margin of the calendar (you won't know the date for final exams until later in the semester).

If your course outline is missing information, ask the instructor for more details.

LOOK AT THE BIG PICTURE

Decide if the work load is reasonable. If you think it is, refer to this planner weekly throughout the term to track and plan for upcoming evaluations.

If the schedule looks really unworkable, maybe you will need to drop, then add a different course or take fewer courses this semester.

PLAN AHEAD

Think about 'Start Dates'. If you see that one week of your planner is particularly busy, you may need to complete an assignment early so that you can, for example, study for a mid-term exam. Or, you might need to start working on several things well ahead of their due dates, in order to get them all finished on time.

If you would like assistance with evaluating whether or not your course load is reasonable for you, or with planning ahead, make an appointment with a Learning Specialist in H-440 or AD 103 or call the STUDENT SUCCESS CENTRE, 514 848 2424 ex 3921.



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