

MINUTES OF THE OPEN SESSION  
OF THE MEETING OF SENATE

Held on Friday, May 18, 2012,  
immediately following the Closed Session meeting  
in the Norman D. Hébert, LL.D. Meeting Room  
(Room EV 2.260) on the SGW Campus

PRESENT

Voting members: Prof. A. Akgunduz; Prof. L. Blair (*Acting for Dean C. Wild*); Mr. N. Burke; Prof. J. Camlot; Dr. G. Carr; Prof. J. Chaikelson; Mr. H. Cheikhzen; Ms. S. D'Ambrá; Prof. M. Debbabi; Prof. D. Douglas; Dean R. Drew; Mr. A. Filipowich; Prof. J. Garrido; Dr. D. Graham; Prof. J. Grant; Mr. B. Hamideh; Dean A. Hochstein; Prof. N. Ingram; Mr. J. Kelly; Prof. F. Khendek; Prof. B. Layne; Prof. G. Leonard; Dean B. Lewis; Prof. J. Lewis; Dr. F. Lowy; Ms. M. Manson; Mr. E. Martineau; Mr. K. McLoughlin; Mr. G. Morrow; Ms. H. Nazar; Prof. B. Nelson; Prof. C. Nikolenyi; Prof. M. Peluso; Prof. G. Rail; Prof. R. Reilly; Prof. F. Shaver; Prof. W. Sims; Prof. M. R. Soleymani; Mr. R. Sonin; Prof. R. Staseson; Mr. C. Wilson; Associate Dean P. Wood-Adams

Non-voting members: Dr. D. Boisvert (*Speaker*); Mr. R. Côté; Me B. Freedman; Mr. P. Kelley; Ms. M. C. Morin; Mr. T. Too

ABSENT

Voting members: Mr. G. Beasley; Prof. A. Dutkewych; Ms. L. Gill; Ms. M. Hotchkiss; Mr. M. Nurujjaman; Mr. D. Shakibaian; Prof. T. Stathopoulos; Prof. J. Turnbull

Non-voting members: Mr. P. Beauregard

1. Call to order

The meeting was called to order at 2:34 p.m.

2. Approval of Agenda

R-2012-4-8     *Upon motion duly made and seconded (Chaikelson, Garrido), it was unanimously resolved that the Agenda of the Open Session be approved, with the removal of items 5.5.3 and 7 from the Consent section to the Regular section, and that items 3 to 6 (not including item 5.5.3) be approved or received by consent.*

CONSENT

3. Approval of the Minutes of the Open Session meeting of April 20, 2012
4. Reports of Senate Standing Committees
  - 4.1 Academic Planning and Priorities Committee
  - 4.2 Finance Committee
  - 4.3 Library Committee

These Committees had not met since the last Senate meeting.

5. Report and recommendations of the Academic Programs Committee (Document US-2012-4-D6)
  - 5.1 Major undergraduate curriculum changes – Faculty of Arts and Science - Department of Classics, Modern Languages and Linguistics (Document US-2012-4-D7)

R-2012-4-9     *The major undergraduate curriculum changes in the Faculty of Arts and Science outlined in Document US-2012-4-D7 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

- 5.2 Major undergraduate curriculum changes – Faculty of Engineering and Computer Science – Department of Computer Science and Software Engineering (Document US-2012-4-D8)

R-2012-4-10    *The major undergraduate curriculum changes in the Faculty of Engineering and Computer Science outlined in Document US-2012-4-D8 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

- 5.3 Major undergraduate curriculum changes – Faculty of Fine Arts
  - 5.3.1 Department of Art Education (Document US-2012-4-D9)
  - 5.3.2 Mel Hoppenheim School of Cinema (Document US-2012-4-D10)

R-2012-4-11    *The major undergraduate curriculum changes in the Faculty of Fine Arts outlined in Documents US-2012-4-D9 and D10 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

- 5.4 Major undergraduate curriculum changes – John Molson School of Business – Section 61.21.2 - Bachelor of/Baccalaureate in Commerce (Document US-2012-4-D11)

R-2012-4-12    *The major undergraduate curriculum changes in the John Molson School of Business outlined in Document US-2012-4-D11 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

- 5.5 Major undergraduate curriculum changes – School of Extended Learning
  - 5.5.1 Complementary University Credits and Certificates (Document US-2012-4-D12)
  - 5.5.2 Learning and Study Skills Inventory (Document US-2012-4-D13)

R-2012-4-13 *The major undergraduate curriculum changes in the School of Extended Learning outlined in Documents US-2012-4-D12 and D13 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

5.6 Major undergraduate calendar changes - Office of the Registrar - Transfer credits on transcript (Document US-2012-4-D15)

R-2012-4-14 *The major undergraduate curriculum changes in the Office of the Registrar outlined in Document US-2012-4-D15 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

5.7 Major undergraduate curriculum changes - Institute for Co-operative Education - Industry experience and Reflective Learning courses (Document US-2012-4-D16)

R-2012-4-15 *The major undergraduate curriculum changes in Institute for Co-operative Education outlined in Document US-2012-4-D16 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

5.8 Minor undergraduate calendar changes - Undergraduate Calendar Style Guide (Document US-2012-4-D17)

Minor changes are provided for information.

5.9 Major graduate curriculum changes - Faculty of Arts and Science

5.9.1 Department of Education (Document US-2012-4-D18)

5.9.2 Département d'études françaises (Document US-2012-4-D19)

5.9.3 Department of Geography, Planning and Environment (Document US-2012-4-D20)

5.9.4 Department of Philosophy (Document US-2012-4-D21)

R-2012-4-16 *The major graduate curriculum changes in the Faculty of Arts and Science outlined in Documents US-2012-4-D18 to D21 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

5.10 Major graduate curriculum changes - Faculty of Engineering and Computer Science

5.10.1 Department of Building, Civil and Environmental Engineering (Document US-2012-4-D22)

5.10.2 Concordia Institute for Information Systems Engineering (Document US-2012-4-D23)

5.10.3 Department of Computer Science and Software Engineering (Document US-2012-4-D24)

5.10.4 Department of Mechanical and Industrial Engineering (Document US-2012-4-D25)

R-2012-4-17 *The major graduate curriculum changes in the Faculty of Engineering and Computer Science outlined in Documents US-2012-4-D22 to D25 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

5.11 Major graduate curriculum changes - Faculty of Fine Arts

5.11.1 Department of Art Education (Document US-2012-4-D26)

5.11.2 Mel Hoppenheim School of Cinema (Document US-2012-4-D27)

R-2012-4-18 *The major graduate curriculum changes in the Faculty of Fine Arts outlined in Documents US-2012-4-D26 and D27 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

5.12 Major graduate curriculum changes – John Molson School of Business

5.12.1 Doctor of/Doctorate in Philosophy (Business Administration) (Document US-2012-4-D29)

5.12.2 Master of/Magisteriate in Science (Administration) (Document US-2012-4-D30)

5.12.3 Goodman Institute of Investment Management (Document US-2012-4-D31)

R-2012-4-19 *The major graduate curriculum changes in the John Molson School of Business outlined in Documents US-2012-4-D29 to D31 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

5.13 Major graduate curriculum changes – School of Graduate Studies – Name change of Special Individualized Programs, changes to thesis external examiners (Document US-2012-4-D32)

R-2012-4-20 *The major graduate curriculum changes in the School of Graduate Studies outlined in Document US-2012-4-D32 were approved by consent, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

5.14 Minor graduate curriculum changes – Faculty of Engineering and Computer Science

5.14.1 Change of title (Document US-2012-3-D33)

5.14.2 Centre for Engineering in Society (Document US-2012-4-D34)

Minor changes are provided for information.

6. Committee appointments (Document US-2012-4-D35)

R-2012-4-21 *The committee appointments, outlined in Document US-2012-4-D35, were approved by consent.*

REGULAR

8. Business arising from the Minutes not included on the Agenda

There was no business arising from the Minutes not included on the Agenda.

5.5.3 Major undergraduate curriculum changes – School of Extended Learning - Elective course offerings (Document US-2012-4-D14)

A concern was raised regarding the introduction of a number of credit courses in the School of Extended Learning (SEL) and whether they could have been housed in the Department of Applied Human Science as elective courses as well as the future of credit courses offered by SEL.

Dean Burke explained that the experiential learning courses are adaptations of courses previously approved by Senate which had been approved in consultation with the Department of Applied Human Science. The equivalent courses in the latter department are only offered to their program students, while the elective courses offered by SEL are available to all students, except for those in Applied Human Science. Dean Burke explained SEL's curriculum approval process, noting that representatives of the four Faculties serve on the curriculum committee. Dean Lewis added that this is not an A&S course but that he was satisfied that due process had been followed and that all concerns had been addressed.

R-2012-4-22 *Upon motion duly made and seconded (Burke, Sonin), it was resolved that the major undergraduate curriculum changes in the School of Extended Learning outlined in Document US-2012-4-D14 be approved, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

7. Non-curriculum Graduate Calendar Changes – Council of the School of Graduate Studies (Document US-2012-4-D36)

In response to a query, Dr. Wood-Adams indicated that these changes apply only to semesters going forward and that the deadlines for the Summer and Fall terms had been provided solely as examples.

9. Remarks from the President

Dr. Lowy noted that, pursuant to the last Senate meeting, he had forwarded Senate's motion to Premier Charest following but had received no response.

15. Follow up regarding April 20 Senate resolutions regarding student protest

Questions arose regarding the effect and implications of Bill 78 on Concordia, more specifically with respect to the preparation of courses for the Fall. The Provost indicated that so far there was no reason to defer the Fall semester, unless the legislation would oblige us, given that only a very small number of Concordia applicants come from CEGEPs affected by the protests. He outlined a variety of measures that could be envisaged not to prejudice the students coming from the affected CEGEPs, noting that a lot of thought had been put into this matter long before talk of legislation in order to ensure that the interests of all students are respected and that the best transitional measures are put in place as required.

In response to queries regarding an incident involving a security agent on March 23, Mr. Côté replied that a report was filed on that day and the appropriate follow-up is taking its course. He specified that the legitimacy of the agent's license is being dealt with by the agency and the relevant provincial licensing body. It is still unclear whether there has been any regulatory breach and this is being reviewed by the agency and the licensing body. He confirmed that the University still has a contract with the agency and will re-examine the contract at its expiration date.

Further to questions about how the two Faculties most affected by the protests are being dealt with, Provost Graham replied that, in keeping with the motion adopted by Senate at the April meeting, he has asked Deans Lewis and Wild to consult their department Chairs regarding the long term consequences. There have been extensive discussions and accommodations regarding INC and late DISC notations. Those are being monitored by Vice-Provost Ostiguy and Registrar Too who report that, so far, they do not appear to be out of line, and neither does the grade distribution. He provided a sample of measures taken since the last Senate meeting. It was pointed out that statistics are not necessary meaningful until they are broken down into specific affected departments.

With respect to Bill 78 which was being contemporaneously debated by the National Assembly, some Senators were disturbed by its repressive measures and punitive provisions. A motion was moved by Prof. Rail, seconded by Prof. Peluso, that *the Concordia University Senate strongly condemn Quebec's Bill 78 for violating fundamental freedom of association, assembly and expression and this motion be transmitted by the President to Premier Charest*. While some Senators spoke in favor of the motion, others questioned Senate's role in the government's legislative process and the appropriateness of voting for this motion since not all Senators had read the draft bill which had yet to be adopted by the National Assembly in any event. A proposal to recess Senate to allow Senators to read the draft bill was defeated.

R-2012-4-23 *Upon motion duly made and seconded (Chaikelson, Graham), it was resolved to table the motion (that the Concordia University Senate strongly condemn Quebec's Bill 78 for violating fundamental freedom of association, assembly and expression and this motion be transmitted by the President to Premier Charest) and refer it to Steering Committee once Bill 78 will have been adopted by the National Assembly.*

10. Report and recommendation of the Academic Programs Committee - New Master/Magisteriate program - Department of Design and Computation Art (Document US-2012-4-D28)

Associate Dean Blair noted that this new program is unique in Montreal and Quebec and will offer an interdisciplinary, integrative and ecological approach to training future designers for the workplace or for postgraduate and doctoral work in design research. A number of Senators were impressed by the proposal.

R-2012-4-24 *Upon motion duly made and seconded (Wood-Adams, Blair), it was unanimously resolved that the major graduate curriculum changes with respect to the new Master/Magisteriate program in the Department of Design and Computation Art outlined in Document US-2012-4-D28 be approved, as recommended by the Academic Programs Committee in Document US-2012-4-D6.*

11. Report of the Research Committee (Document US-2012-4-D37)

11.1 Policy for the Responsible Conduct of Research and its related Procedures for the Inquiry and Investigation of Allegations of Research Misconduct (Document US-2012-4-D38)

R-2012-4-25 *Upon motion duly made and seconded (Carr, Peluso), it was unanimously resolved that, on recommendation of the Research Committee, Senate approve the Policy for the Responsible Conduct of Research (Policy VPRGS-12) and its related Procedures for the Inquiry and Investigation of Allegations of Research Misconduct, as set out in Document US-2012-4-D38.*

11.2 Granting of University-recognized status (Document US-2012-4-D39)

R-2012-4-26 *Upon motion duly made and seconded (Carr, Wood-Adams), it was unanimously resolved that, on recommendation of the Research Committee, Senate grant the university-recognized status to the research units outlined in Document US-2012-4-D39, in accordance with the Policy on Research Units (VPRGS-8).*

11.3 Proposed revisions to the Concordia University Policy for the Ethical Review of Research Involving Humans and the institution of related Procedures for the Ethical Review of Research Involving Human Participants (Document US-2012-4-D40)

R-2012-4-27 *Upon motion duly made and seconded (Carr, D'Ambra), it was unanimously resolved that the revisions to the Policy for the Ethical Review of Research Involving Humans (Policy VPRGS-3) and the institution of related Procedures for the Ethical Review of Research Involving Human Participants, set out in Document US-2012-4-D40, be approved, effective September 1, 2012.*

12. Composition of the Council of the School of Graduate Studies (Document US-2012-4-D41)

When asked about the classification status of postdoctoral fellows who teach, Dr. Carr confirmed that they are classified as adjunct professors.

R-2012-4-28 *Upon motion duly made and seconded (Carr, Debbabi), it was unanimously resolved that, on recommendation of the Council of the School of Graduate Studies, Senate recommend to the Board of Governors the approval of the revised membership of the Council of the School of Graduate Studies, as outlined in Document US-2012-4-D41.*

13. Amendment to the undergraduate and graduate calendars regarding the grade submission deadlines (Document US-2012-4-D42)

The Speaker noted that despite the reference to the graduate calendar in the proposal, the proposed amendment would only apply to the undergraduate calendar.

Prof. Chaikelson summarized the reasons for requesting this modification. Provost Graham indicated that regulation changes are normally reviewed and recommended by the Academic Programs Committee which allows for consideration of all logistical implications. Mr. Too explained the implications of this change with respect to students registered in course in the Winter term which require the completion of prerequisite courses.

R-2012-4-29 *Upon motion duly made and seconded (Chaikelson, Debbabi), it was resolved that Document US-2014-4-D42 be revised to remove reference to the graduate calendar, and*

*That Section 16.3.1 of the undergraduate calendar be amended, as set out in Document US-2012-4-D42 as revised.*

14. Presentation on the 2012/2013 Operating Budget (Document US-2012-4-D43)

Mr. Kelley commented that a large number of areas are unsettled and outlined the “headline” issues which include the absorption of approximately \$9M to \$10M of salary increases per year along with material increases neither of which is fully compensated for by MELS. The external risk factor has increased materially due to the lack of certainty and material changes affecting the revenue line regarding the FTE forecast, actual tuition amounts, *frais institutionnels obligatoires* (FIOs) and bursary amounts.

He provided a perspective on the revenue from the different sources (Quebec students, non-Quebec Canadian students, international students and students from France treated as Quebec students) and presented various assumptions based on the MELS announcement regarding the new tuition regime, student loan and bursaries programs over the next three years.

Mr. Kelley broke down the University’s net revenue streams. Of the \$371.7M net revenue, 76.6% is coming from the Province of Quebec operating grant, another 16.9% from tuition fees, and the remaining percentage comes from other sources. He conveyed the financial impact of the potential government claw-backs of tuition and the impact of FTE’s on revenues.

With respect to the administration revenue assumptions, he noted that the May 5 “*entente provisoire*” indicates that the FIOs will be reduced by \$125 temporarily to offset the Fall 2012 tuition increase, specifying that this will have a net effect of \$50 M across the university network. Mr. Kelley continued by explaining the expense projections, reviewing the historical spending trends for various areas of the University and outlining the projections for future budget challenges.

Mr. Kelley concluded his presentation by reviewing the targets and risks associated with this budget, reiterating a lack of clarity on 6 to 8 major items. He specified that we will have a better idea of the financial situation after the next drop date in September. Following his presentation, Mr. Kelley responded to questions.

16. Recommendation of Ad Hoc Committee regarding Broadcasting and Recording of Senate Meetings (Document US-2012-4-D44)

While a straw poll was taken with respect to the five options outlined in the Committee’s report, several Senators indicated that they would have preferred to discuss specific guidelines rather than just voting on options which resulted in a fragmented vote. Accordingly, the Speaker asked that the Committee come back to Senate in the Fall with draft guidelines.

17. Items for information

There were no items for information.

18. Question period

In response to a query from Ms. Nazar, Dr. Graham indicated that the decision to close the Institute of Community Development was taken by Dean Burke in concurrence with himself. While it was not possible to maintain the Institute, some programs such as the University of the Streets Café will be maintained. The commitment to community engagement remains a priority.

Further to a query from Prof. Shaver regarding how the School of Graduate Studies will respond to requests for extended in progress notations (IPE), Dr. Wood-Adams said that no decision has been made to treat them all the same way. The School of Graduate Studies will probably be more lenient under the current circumstances and each request will be reviewed on a case by case basis. With respect to the deadline of the INC notation, Dr. Graham specified that the ultimate deadline had been moved to May 30 but specified that professors may ask their students to submit their work beforehand.

Questions in connection with how many charges were pending under the Code of Rights and Responsibilities stemming from security incidents relative to the student protests, how those charges were being handled and whether their treatment was being given priority on the existing backlog were responded to by Dr. Graham, in the absence of Me Freedman who had left the meeting. Dr. Graham informed Senate that the latter had told him that the complaints are being treated by the Advisor of Rights and Responsibilities in accordance with the process set out in the Code of Rights and Responsibilities. He was not privy to the overall number of charges but specified that Me Freedman had assured him that all efforts are being made that they be treated expeditiously.

Pursuant to questions from Mr. Cheikhzen concerning the deadlines to add/drop courses as well as the DNE deadlines for the Summer 2012 semester, Mr. Côté replied that he would follow up with him via email.

18.1 Responses to questions of Mr. Chuck Wilson regarding eConcordia/Knowledge One (Document US-2012-4-D45)

As a follow up question, Mr. Wilson asked about the evaluation process of eConcordia teaching assistants (TAs), to which Dr. Graham said they are now hired and governed by the TA union (TRAC) and therefore evaluated in accordance with the process in their academic units.

18.2 Response to question of Prof. Peluso regarding library summer hours (Document US-2012-4-D46)

No follow-up question was asked.

19. Other business

Dr. Boisvert mentioned that this was the last Senate meeting for Dr. Lowy and Interim Dean Hochstein.

Prof. Leonard expressed his appreciation to Dr. Boisvert for his masterful chairing of Senate, a sentiment that was echoed by several Senators.

20. Next meeting

The next regular meeting of Senate will be held on Friday, September 14, 2012, at 2 p.m.

21. Adjournment

The meeting was adjourned at 5:30 p.m.



Danielle Tessier  
Secretary of Senate