

UNIVERSITY SENATEMINUTES OF THE OPEN SESSION MEETING OF DECEMBER 1, 2000ATTENDANCE

- PRESENT: Dr. J.W. O'Brien (Speaker); Dr. F. Lowy; Prof. M. Danis; Mr. M. Di Grappa; Mr. L. English; Dr. J. Lightstone; Prof. A. Al-Khalili; Dean M. Anvari; Prof. C. Bayne; Dean C. Bédard; Mr. P. Blais; Dr. D. Boisvert; Prof. W. Bukowski; Prof. W. Byers; Mr. M. Coker; Prof. C. Cupples; Dean N. Esmail; Prof. C. Giguère; Prof. M. Gourlay; Dean C. Jackson; Prof. E. Jacobs; Prof. S. Panet-Raymond; Prof. P. Rist; Mr. C. Schulz; Mr. R. Sebaaly; Dr. W. Sellers; Prof. H. Shulman; Dean M. Singer; Prof. T. Stathopoulos; Prof. P. Thornton; Prof. J. Tomberlin, Prof. R. Tremblay; Prof. C. Vallejo; Mr. J. Woodrow
- ABSENT: Mr. C. Adam; Prof. A. Ahmad; Prof. O. Badawi; Mr. W. Curran; Ms. S. Friesinger; Ms. S. Grewal; Ms. J. Laberge; Ms. J. Landry; Ms. M. Mullarkey; Ms. L. Prendergast; Prof. L. Roberge; Ms. N. Sajjani
- GUEST: Me Bram Freedman, Assistant Secretary-General and General Counsel

Documents associated with the minutes

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|--------------------------------|---|
| US-2000-9-D2 | Appointment |
| US-2000-9-D3 | Final results 1999-2000 |
| US-2000-9-D4 | Budget/projected/actual 1999-2000: netted summary |
| US-2000-9-D5 | Budget/projected/actual 1999-2000: netted |
| US-2000-9-D6 | Estimated operating grant 1999-2000 |
| US-2000-9-D7 | Preliminary operating budget 2000-2001 (text) |
| US-2000-9-D8 | Preliminary operating budget 2000-2001 (tables) |
| US-2000-9-D9 | Six-year analysis of netted variance 1994-1995 to 1999-2000 |
| US-2000-9-D9.1 | Senate Finance Committee report to Senate |
| US-2000-9-D9.2 | SCAPP resolution regarding the 2000-2001 operating budget |
| US-2000-9-D10 | Recommendations of the Academic Programs Committee |
| US-2000-9-D11
through D-16 | Major undergraduate curriculum changes: Faculty of Arts and Science |
| US-2000-9-D17
through D18.1 | Minor undergraduate curriculum changes: Faculty of Arts and Science |
| US-2000-9-D19 | Minor undergraduate curriculum changes: Faculty of Fine Arts |
| US-2000-9-D20 | Memo regarding major and minor graduate curriculum changes |
| US-2000-9-D21
through D26 | Major graduate curriculum changes: Faculty of Arts and Science |
| US-2000-9-D27
and D28 | Major graduate curriculum changes: Faculty of Commerce and Administration |
| US-2000-9-D29 | Major graduate curriculum changes: Faculty of Fine Arts |
| US-2000-9-D31 | Minor graduate curriculum changes: Faculty of Arts and Science |

- US-2000-9-D32 Minor graduate curriculum changes: Faculty of Engineering and Computer Science
- US-2000-8-D8 Memo and summary of the comments received relating to the recommendations of the Task Force to review the 1994 rules and procedures for Advisory Search Committees

1. Call to Order

The meeting was called to order at 2:30 p.m.

2. Approval of the Agenda

R-2000-9-4 *Upon motion duly moved and seconded (Esmail, Panet-Raymond), it was unanimously resolved that the agenda be approved as submitted.*

3. Approval of the Minutes of the Open Session meeting held November 10, 2000

R-2000-9-5 *Subject to a correction to the attendance, upon motion made duly moved and seconded (Bédard, Vallejo), it was unanimously resolved that the minutes of the Open Session meeting of November 10, 2000 be approved as submitted.*

4. Business arising from the minutes

There was no business arising from the minutes.

5. Remarks from the Rector

Dr. Lowy informed Senate that following last week's federal election, all but one education related minister had been re-elected. The Prime Minister announced plans to put emphasis on science and technology. Robert Giroux, President of AUCC, is lobbying for indirect costs of research to be covered in university grants. If implemented, this could amount to an additional sum of \$2.5 million of research support per year, assuming Concordia maintains the same level of research.

Members of the administration traveled to alumni events taking place in Vancouver, Los Angeles and Hong Kong, and all three were successful. Many Concordia graduates are excelling in their domain. Dr. Lowy pointed out that the Los Angeles event was held to honour Concordia graduate René Balcer, who had been the Executive Producer of the television series *Law & Order* for ten years. The Vancouver reception was attended by over 120 alumni, and at the Hong Kong gathering, the Hong Kong Concordia Foundation raised funds towards scholarships for Chinese students to pursue their education at Concordia.

In closing, Dr. Lowy was pleased to announce that at a reception held on November 29, the Faculty of Commerce and Administration was publicly re-named the *John Molson School of Business*, and in French, *Ecole de gestion John Molson*.

6. Items for Information

At the May 2000 Senate meeting, following a question raised by a faculty member, Senate had asked Steering Committee to review the criteria for granting academic awards. Dr. Lightstone reported that in Steering Committee's view, this does not constitute a high priority at the present time. Therefore, the current regulations will continue to apply.

Secondly, Dr. Lightstone informed Senate that at the APC meeting of November 30, the implementation date of the Minor in Electronic Business, a program that had already received Senate approval, was moved to January 1, 2001. Although this did not require formal approval, Dr. Lightstone felt nevertheless that this information should be announced.

Dean Singer was pleased to report that the Arts and Science Faculty Council had approved in principle a document regarding the general education graduation requirement, providing for interesting alternatives for the Arts and Science Faculty.

Dean Esmail had two points of information, the first one relating to the inauguration of the Concordia Institute for Aerospace Design and Innovation. Federal Cabinet Minister Lucienne Robillard attended this event and made complimentary remarks about Concordia. Dean Esmail was also delighted to report that the University had reached an agreement with TAV to offer a graduate diploma in Computer Science off campus. This will have positive repercussions for Concordia, TAV and the community.

Dean Anvari announced that the John Molson School of Business Faculty Council approved the offering of the existing Executive MBA program in Paris in 2002. In connection with the ICCA uniform final exam, he apprised Senate that Concordia graduates did extremely well, noting more particularly the outstanding achievement of two co-op students, one having placed 1st in Quebec and 2nd in Canada, the other, 3rd in Quebec and 6th in Canada.

Dean Bédard related that at Closed Session of Senate, on recommendation of the Senate Research Committee, Prof. Irene Whittome and Dr. Suong Van Hoa were selected the 2001 Concordia University Research Fellows.

7. Question period

Prof. Cupples wondered if it was premature to ask for more information about the distribution of overhead research money, to which Dr. Lowy answered that it was premature to respond since this money was not yet available but would probably be included in the next federal budget.

8. Appointment

R-2000-9-6 *Upon motion made duly moved and seconded (Coker, Bédard), it was unanimously resolved that the appointment to the Senate Research Committee, set out in Senate Document US-2000-9-D2, be approved.*

9. 2000-2001 Operating Budget

(a) Discussion on operating budget

Dr. O'Brien drew attention to the Senate Ad Hoc Finance Committee report, the SCAPP report as well as the document outlining the proposed resolutions which had been distributed to ease discussion. He then invited Chief Financial Officer Larry English to present the highlights of the 2000-2001 operating budget.

Mr. English began his presentation by doing an overview of last year's budget and final results. Referring to page 2 of Document US-2000-9-D4, Mr. English reviewed the summary of netted variance comparison of budget and projection with actual, as of May 31, 2000. The 1999-2000 budget had projected a \$3 million deficit, whereas the actual deficit totaled \$1.7 million. Mr. English explained the variances which occurred during the year, more particularly relating to 25th year anniversary expenses, a deficit in the Faculty of Fine Art, the write off of capital campaign expenses and the infusion of additional monies for salary / non salary indexation.

Financially speaking, this is a good performance - almost the break-even point-, stated Mr. English, in light of the University's \$150 million yearly budget. Moreover, Concordia fared very well compared to other Quebec universities, such as Laval and the UQ network, who have amassed substantial one-year deficits. The University's accumulated deficit is approximately \$17 million, down by almost \$20 million over the last five years.

Mr. English then proceeded to review the summary of the preliminary operating budget for 2000-2001, as detailed on page 2 of Document US-2000-9-D8. The funding formula changes have been worked into the budget. Revenues have increased by \$15.5 million, the first \$3 million of which will go towards the ongoing budgeted 1999-2000 deficit. However, Mr. English pointed out that the new funding formula does not account for new students brought in last year. He then reviewed and explained the increases to certain budget items, such as salary increases, university bad debts, union time replacement, the implementation of e.concordia.com and audit fees.

Provost Dr. Lightstone informed Senators that a debate was necessary to evaluate the impact of the new funding formula and its major academic implications. However, at this point, it would be premature to implement a working hypothesis of new funds distribution since this could cause irreparable damage to particular sectors. Therefore, Dr. Lightstone proposes that SCAPP build a budget model for 2002-2003, which will be brought to Senate for discussion.

Mr. English, Dr. Lightstone and Dr. Lowy answered the questions put to them by Senators.

R-2000-9-7 *Upon motion duly made and seconded (Lightstone, Sebaaly), it was unanimously resolved that upon recommendation of the Senate Committee on Academic*

Planning and Priorities as set out in Document US-2000-9-D9.2, Senate recommend to the Board of Governors that it approve the 2000-2001 Operating Budget.

(b) Discussion on administrative fee

Dr. Lightstone gave the history of the implementation of the per-credit administrative fees and the CSU views on the foregoing. He then read the motion, copy which had been distributed to all Senators. He suggested that, due to the late hour, the motion be split and that Senate adopt some version of the second part of the motion as distributed regarding the further deferral of the \$3.00 per credit increase since, based on what is known, the increase is not necessary. However, in order to allow for proper discussion, he proposed that the first part of the motion as distributed to Senators dealing with the application of new monies going towards reducing and/or eliminating per-credit administrative fees be deferred to the next Senate meeting. Senators agreed with this approach and considered the following revised motions.

R-2000-9-8 *Upon motion duly made and seconded (Lightstone, Al-Khalili), it was unanimously resolved:*

WHEREAS Senate has a responsibility for the academic well-being and academic development of the University;

WHEREAS Senate is responsible for considering the academic implications of budgetary proposals and making appropriate recommendations to the Board of Governors;

WHEREAS the CSU and the Office of the Rector agreed that the Office of the Rector shall bring to Senate and to the Board of Governors for their consideration resolutions which would reduce already-approved per-credit administrative fees, when the MEQ's reinvestment in the University will have resulted in "additional, new, un-targeted, recurring operating monies [having been] received from the MEQ";

WHEREAS these parties have agreed that the resolutions brought to Senate and the Board of Governors for consideration shall apply 20% of said new revenues toward the roll-back of these administrative fees;

WHEREAS the parties agreed that any roll-back of these fees shall begin with the reduction of the approved, but at present deferred, additional \$3.00 per credit administrative fee; and

WHEREAS Senate has been briefed by the CFO concerning the proposed government grant to the University's ongoing base operating budget for the academic year 2000-2001;

THAT Senate recommend to the Board of Governors that the implementation of the approved, but deferred, additional \$3.00 per credit administrative fee be further deferred for the year 2001-2002; and

THAT, due to the lateness of the hour, the discussion on the application of 20% of new monies towards reducing and/or eliminating per-credit administrative fees be deferred to the January 19, 2001 meeting.

10. Recommendations of the Academic Programs Committee

10.1 Undergraduate curriculum changes for 2001-2002

(a) Faculty of Arts and Science (Major and Minor)

R-2000-9-9 *Upon motion made duly moved and seconded (Singer, Vallejo), it was unanimously resolved that the major undergraduate curriculum changes in the Faculty of Arts and Science, as set out in Senate Documents US-2000-9-D11 through D16 inclusively, be approved as recommended by the Academic Programs Committee in Senate Document US 2000-9-D10.*

The minor undergraduate curriculum changes in the Faculty of Arts and Science, as set out in Documents US-2000-9-D17, D18 and D18.1, were submitted for information purposes only.

(b) Faculty of Fine Arts (Minor)

The minor undergraduate curriculum changes in the Faculty of Fine Arts, as set out in Document US-2000-9-D19, were submitted for information purposes only.

10.2 Major graduate curriculum changes for 2001-2002

(a) Faculty of Arts and Science

R-2000-9-10 *Upon motion made duly moved and seconded (Bédard, Singer), it was unanimously resolved that the major graduate curriculum changes in the Faculty of Arts and Science, as set out in Senate Documents US-2000-9-D21 through D26 inclusively, be approved as recommended by the Academic Programs Committee in Senate Document US-2000-9 D10.*

(b) Faculty of Commerce and Administration

R-2000-9-11 *Upon motion made duly moved and seconded (Bédard, Anvari), it was unanimously resolved that the major graduate curriculum changes in the Faculty of Commerce and Administration, as set out in Senate Documents US-2000-9-D27 and D28, be approved as recommended by the Academic Programs Committee in Senate Document US-2000-9 D10.*

(c) Faculty of Fine Arts

R-2000-9-12 *Upon motion made duly moved and seconded (Bédard, Jackson), it was unanimously resolved that the major graduate curriculum changes in the Faculty of Fine Arts, as set out in Senate Document US-2000-9-D29, be approved as recommended by the Academic Programs Committee in Senate Document US-2000-9-D10.*

10.3 Minor graduate curriculum changes for 2001-2002

(a) Faculty of Arts and Science

The minor graduate curriculum changes in the Faculty of Arts and Science, as set out in Document US-2000-9-D31, were submitted for information purposes only.

(b) Faculty of Engineering and Computer Science

The minor graduate curriculum changes in the Faculty of Engineering and Computer Science, as set out in Document US-2000-9-D32, were submitted for information purposes only.

Dean Esmail expressed concern with the December 1 deadline for inclusion of graduate curriculum changes in the September 2001 calendar and called for greater flexibility on the part of the Registrar's Office and the School of Graduate Studies to include changes brought forward in January to the 2001 calendar. Dr. Lightstone commented that once program changes have been approved by Senate, they are implemented even if they are not included in the calendar.

11. Resolutions regarding the recommendations of the Task force to review the 1994 Rules and Procedures for Advisory Search Committee

Dr. Lightstone stated that the proposed resolutions, the text of which had been distributed to all Senators, encapsulated the comments received from various University constituencies and reflected the consensus reached at the November 10 Senate meeting. A copy of these resolutions will be forwarded to the Board of Governors for its information.

R-2000-9-13 *Upon motion duly moved and seconded (Lightstone, Tomberlin), it was unanimously resolved:*

WHEREAS, in the Spring 2000, the Board of Governors Task Force to review the 1994 Rules and Procedures for Advisory Search Committees filed its report (the "report");

WHEREAS the Board of Governors sought Senate's advice on the proposals contained in the report;

WHEREAS a University-wide request for comments was done and the comments on the report have been received from various constituents of the University, a summary of which has been forwarded to Senate and discussed at its meeting of November 10, 2000;

WHEREAS, following the above discussion, Senate Steering Committee was asked to summarize the discussion and draft the appropriate resolutions;

THAT Senate supports an evaluation process for all incumbent senior administrators seeking a second term;

THAT upon receipt of a positive evaluation and reasoned report by the evaluation committee, the Board of Governors consider a resolution for re-appointment without a search;

THAT Senate believes that the composition of the evaluation committees should be different than that of the search committees;

THAT Senate further supports a two-term limit with a possible short-term extension, when required;

THAT Senate strongly disagrees with reducing the proportion of full-time faculty representatives on search committees;

THAT the recommendations of Senate Steering Committee concerning the composition and procedures of evaluation committees be reviewed by Senate at a subsequent meeting and thereafter submitted to the Board of Governors for its consideration.

THAT a copy of this resolution be forwarded to the Board of Governors.

12. Other business

There was no other business to discuss.

13. Next meeting

Dr. O'Brien announced that the next meeting of Senate would be held on Friday, January 19, 2001, at 2 p.m.

14. Adjournment

The meeting was adjourned at 4:45 p.m., on a motion moved by Mr. Blais and seconded by Prof. Stathopoulos.

Danielle Tessier
Secretary of the Board of Governors and Senate