

CONCORDIA UNIVERSITY
MINUTES OF THE OPEN SESSION
OF THE MEETING OF THE BOARD OF GOVERNORS

Held on Wednesday, December 13, 2000, immediately following the Closed Session,
in Room GM 407-1, SGW Campus

Attendance

Present: Mrs. Lillian Vineberg, *Chairwoman*, Dr. Steven Appelbaum, Ms. Barbara Barclay, Ms. Joanne Beaudoin, Dr. William Byers, Dr. June Chaikelson, Me Rita de Santis, Mrs. Marianne Donaldson, Dr. Terrill Fancott, Ms. Nicole Fauré, Mr. Leo Goldfarb, Mr. George Hanna, Mr. Peter Howlett, Mr. Peter Kruyt, Mr. Ronald Lawless, Ms. Christine Lengvari, Dr. Frederick Lowy, *Rector and Vice-Chancellor*, Sister Eileen McIlwaine Ph.D., Mr. Alex G. Potter, Mr. Richard Renaud, *Vice-Chairman*, Mrs. Miriam Roland, Ms. Nisha Sajjani, Ms. Sabrina Stea

Officers of the University: Prof. Marcel Danis, Mr. Michael Di Grappa, Mr. Larry English, Dr. Jack Lightstone

Observer: Me Pierre Frégeau

Absent: Mr. Alain Benedetti, Mr. Alex Carpini, Mr. Charles G. Cavell, Mr. Mario Ciaramicoli, Mr. Brian Edwards, Mr. Ned Goodman, Mr. Rob Green, Dr. Christine Jourdan, Mr. Paul Kefalas, Dr. Loren Lerner, Mrs. Hazel Mah, Mr. Eric Molson, *Chancellor*, Mr. John Parisella, *Vice-Chairman*, Mr. Rabih Sebaaly, Mrs. Marianna Simeone, Mr. Ivan Velan, Mr. Jonathan Wener

Guests: Dr. Claude Bédard (Dean, School of Graduate Studies and Research), Me Bram Freedman (Assistant Secretary-General and General Counsel)

DOCUMENTS CONSIDERED AND ATTACHED TO THESE MINUTES

BG-2000-10-D2	Preliminary Operating Budget 2000-2001
BG-2000-10-D3	Recommendation from Senate to the Board of Governors regarding the approval of the 2000-2001 Operating Budget
BG-2000-10-D4	Sundry fees report for 1999-2000
BG-2000-10-D5	Senate resolutions for the attention of the Board of Governors regarding the recommendations of the Task Force to review the 1994 Rules and Procedures for Advisory Search Committees
BG-2000-10-D6	Report of the Rector to the Board of Governors

1. **Call to Order**

The Open Session was called to order at 9:10 a.m.

1.1 **Chairwoman's remarks**

The Chairwoman waived her remarks.

1.2 Approval of the Agenda

Mrs. Vineberg informed the Board that an item entitled "Report of the Real Estate Planning Committee" should be added to the agenda. Subject to the foregoing, the agenda was approved as submitted.

1.3 Approval of the Minutes of the Open Session of the previous meeting (November 15, 2000)

Upon motion duly moved and seconded (Howlett, McIlwaine), it was unanimously RESOLVED:

R2000-96 *THAT the Minutes of the Open Session of the previous regular meeting of the Board, held on November 15, 2000, be approved.*

2. Business arising from the Minutes

There was no business arising from the minutes.

3. Presentation

Mrs. Vineberg called upon Dr. Claude Bédard to make a presentation on the School of Graduate Studies and Research.

Dean Bédard began his presentation by giving the main characteristics of the School. First of all, only students having a B average or higher are accepted into graduate programs. Although graduate students represent 15% of Concordia's total student population, they account for over 25% of the weighted FTEs. Dean Bédard informed the Board that \$16 million of external research funds are received yearly, which are not provided for in the University's operating budget. In research, said Dean Bédard, you pit yourself against the best in the country. Competition is fierce among the universities to attract and retain the most promising graduate students.

In light of the foregoing, are we competitive, asked Dean Bédard. Part of the answer lies in the amount of the scholarships and fellowships that are awarded to graduate students. Concordia's budget for internal awards has been frozen at \$750,000 since 1993 which does not compare favourably to other Canadian universities. However, Dean Bédard said that there are many new opportunities in external research funding as the Federal government has initiated several new programs in recent years such as the Canadian Foundation for Innovation, the Canadian Institute of Health Research and the Canada Research Chairs program. At the provincial level, the government has created Valorisation Recherche Québec that has the mandate to commercialize University research.

Dean Bédard concluded his presentation by stating the School's future goals and challenges. Mrs. Vineberg, on behalf of the Board of Governors, thanked Dr. Bédard for this enlightening presentation.

4. Approval of the 2000-2001 Operating Budget

Mr. Hanna, Chair of the Budget Committee, informed members of the Board that the committee had met on November 24, 2000 to review the 2000-2001 operating budget. He was very pleased to report that the University had gone from a projected \$3 million deficit to an actual \$1.7 million dollar deficit.

Mr. English stated that from a financial standpoint, it had been a great year. Further, he explained that the \$3 per credit administrative fee that was due to come into effect in September 2000 had been deferred by the Board, and it was proposed that the implementation of this fee be deferred again for another year.

The Governors joined Mrs. Vineberg in congratulating Mr. English on having achieved a balanced budget.

Upon motion duly moved and seconded (Hanna, Appelbaum), it was unanimously RESOLVED:

R2000-97 *THAT, upon recommendation of Senate and that of the Budget Committee, the 2000-2001 Operating Budget, as set out in Document BG-2000-10-D2, be approved.*

THAT, upon recommendation of Senate, the implementation of the approved, but deferred, additional \$3.00 per credit administrative fee be further deferred for the year 2001-2002.

5. Sundry fees report

As required by a special delegation of authority from the Board of Governors, Dr. Lowy presented the report on sundry fee increases which had been approved by the Rector's Cabinet during the 1999-2000 fiscal year.

6. Senate resolution regarding the recommendations of the Task Force to review the 1994 Rules and Procedures for Advisory Search Committees

Dr. Lightstone apprised the Board that this resolution had been submitted for information purposes only, in order to keep Governors abreast of Senate discussions on the matter. On the whole, while Senate was satisfied with the recommendations formulated by the Task Force, it had expressed some concerns with the dilution of faculty representation on search committees.

Senate agrees that when an incumbent has expressed an interest to be reappointed, an evaluation procedure should be set up before proceeding to a full search. Consequently, Senate Steering Committee has been mandated to come up with a proposal which will be discussed at Senate and thereafter suggested to the Board for approval. Dr. Lightstone reminded the Board that since three decanal terms are ending in May 2002 and that the current rules call for the search procedure to begin in March 2001, it would be opportune to adopt the new rules and procedures, including an evaluation procedure, in a timely manner.

7. Report of the Real Estate Planning Committee

Mr. Jonathan Wener, Chairman of the Real Estate Planning Committee, was delighted to make a power point presentation to update the Board on the status of the building projects and reveal the choice of the architects for the downtown campus constructions. He began by congratulating Dr. Lowy for his leadership in this endeavor as well as all the students, staff, deans, professors, consultants and board members who had engaged themselves in the shaping of the vision of the University's physical environment.

Mr. Wener first reported on the design development of the science building on the Loyola campus. The University is in the final stages of naming a project manager for the science building who will guide the University through the design development and construction management. The approval of the master plan by the City of Montreal for the Loyola and SGW campuses is anticipated in the first quarter of 2001.

The Architectural Competition Jury had met over the past two days to review the five architectural submissions for the commerce, engineering and visual arts buildings. The winning design team, the joint venture of *Kuwabara, Payne, McKenna, Blumberg / Fichten Soiferman* was selected with nine first place votes and one second place vote and was also recommended by the Competition Advisory Committee.

Mr. Wener then went through the design concept and details of the three major faculty buildings which would be included in a specific area identified as *Le Quartier Concordia*.

Upon motion duly moved and seconded (Wener, Howlett), it was unanimously RESOLVED:

R2000-98 *THAT, upon recommendation of the Real Estate Planning Committee, the Board of Governors ratify the Architectural Competition Jury's decision selecting the joint venture of "Kuwabara, Payne, McKenna, Blumberg / Fichten Soiferman" as the winners of the SGW Architectural Competition.*

THAT the University be hereby authorized to negotiate the terms of a contract of services with the winning team.

The Governors were unanimous in expressing their sincere appreciation and gratitude to the Real Estate Planning Committee, the Architectural Competition Jury, and more particularly Mr. Jonathan Wener and Mr. Michael Di Grappa, for their hard work, commitment and dedication to this endeavor.

8. Reports on Concordia's compliance with certain legal obligations

8.1 Report on compliance with fiscal requirements

Reporting: Mr. English

Chief Financial Officer Larry English reported that, upon review, he had concluded that appropriate procedures were being applied in the computation and remittance of taxes withheld from employees, employers' contributions, and GST and QST claims. Mr. English specified that the University had complied

with its statutory obligations: (i) in the area of employee and employer remittances under federal and provincial tax legislation, for the period from September 8, 2000 to December 1, 2000 inclusive; and (ii) as regarded the Federal Goods and Services Tax and the Québec Sales Tax, the University had claimed rebates (net of amounts payable) for the period from August 1, 2000 to October 31, 2000 inclusive.

Mr. English stated that the University's procedures had ensured full compliance with statutory fiscal obligations.

8.2 Report on compliance with environmental legislation and health and safety regulations

Reporting: Mr. Di Grappa

Mr. Di Grappa reported that the mould situation is under control. All the remedial work has been completed except in the Fine Arts VA building located on René-Lévesque Blvd. However, the problem is being addressed.

A complete summary the *Quarterly report on environmental health and safety for the Board of Governors for the purpose of due diligence* was handed over to the Secretary of the Board for her file.

9. Report of the Rector

A copy of the Rector's report had been forwarded in advance to all Governors, to which Dr. Lowy had nothing to add.

9. Reports of the Vice-Rectors

9.1 Provost and Vice-Rector, Research

Due to the lateness of the hour, Dr. Lightstone waived his report.

9.2 Vice-Rector, Services

Mr. Di Grappa announced the appointment of Mr. Peter Bolla to the position of Executive Director, Facilities Management.

9.3 Vice-Rector, Institutional Relations, and Secretary-General

Due to the lateness of the hour, Prof. Danis waived his report.

9.4 Chief Financial Officer

Due to the lateness of the hour, Mr. English waived his report.

10. Correspondence

There was no correspondence to come before the meeting.

11. Any other business

There was no other business to report.

12. Date of next meeting

The Chairwoman announced that the next regular meeting of the Board of Governors would be held at 8:00 a.m., on Wednesday, January 17, 2001, in Room GM-407-1.

13. Adjournment

The Open Session adjourned at 10:30 a.m.

Submitted by Danielle Tessier, Secretary of the Board of Governors and Senate, for approval by the Board at its meeting of January 17, 2001