

CONCORDIA UNIVERSITY
MINUTES OF THE OPEN SESSION
OF THE MEETING OF THE BOARD OF GOVERNORS

Held on Wednesday, 20 September 2000, immediately following the Closed Session,
in Room GM 407-1, SGW Campus

Attendance

Present: Mrs. Lillian Vineberg, *Chair*, Dr. Steven Appelbaum, Ms. Barbara Barclay, Ms. Joanne Beaudoin, Dr. William Byers, Mr. Alex Carpini, Dr. June Chaikelson, Mr. Mario Ciaramicoli, Mrs. Marianne Donaldson, Dr. Terrill Fancott, Ms. Nicole Fauré, Me Pierre Fréreau, *Observer*, Mr. Leo Goldfarb, Mr. Rob Green, Mr. George HannChristine Jourdan, Mr. Paul Kefalas, Ms. Christine Lengvari, Dr. Frederick Lowy, *Rector and Vice-Chancellor*, Sister Eileen McIlwaine Ph.D., Mr. John Parisella, *Vice-Chairman*, Mr. Alex G. Potter, Mrs. Miriam Roland, Ms. Nisha Sajnani, Mr. Rabih Sebaaly, Mrs. Marianna Simeone, Ms. Sabrina Stea, Mr. Ivan Velan, Mr. Jonathan Wener

Officers of the University: Prof. Marcel Danis, Mr. Michael Di Grappa, Mr. Larry English, Dr. Jack Lightstone

Absent: Mr. Alain Benedetti, Mr. Charles G. Cavell, Me Rita de Santis, Mr. Brian Edwards, Mr. Ned Goodman, Mr. Peter Howlett, Mr. Peter Kruyt, Mr. Ronald Lawless, Mrs. Hazel Mah, Mr. Eric Molson, *Chancellor*, Mr. Richard Renaud, *Vice-Chairman*, Dr. Elizabeth Saccá

Guest: Me Bram Freedman (Assistant Secretary-General and General Counsel), Mr. Zev Tiefenbach (People's Potato)

DOCUMENTS CONSIDERED AND ATTACHED TO THESE MINUTES

BG-2000-7-D3 Proposed membership of the Board of Governors Standing Committees
BG-2000-7-D4 English summary of the Contrat de performance to which is attached the original version of the Contrat

1. Call to Order

The Open Session was called to order at 8:35 a.m.

1.1 Chair's remarks

The Chair congratulated Mr. Jonathan Wener for his appointment as President of the Board of Directors of the Jewish General Hospital.

Mrs. Vineberg announced the election, during Closed Session, of four student representatives to the Board: Mr. Mario Ciaramicoli (ECA), Mr. Rob Green (CSU), Mr. Rabih Sebaaly (CASA) and Ms. Sabrina Stea (representing Fine Arts) and welcomed new community-at-large members Mr. Alex G. Potter and Mr. Ivan Velan.

The Chair also informed the Board that Dr. Elizabeth Saccá had been named Associate Dean of the Graduate School of Studies and Research and would be leaving the Board. She thanked Dr. Saccá for her commitment, service and fine input to the Board.

Mrs. Vineberg also reminded the Board that the Concordia Shuffle, the annual scholarship and bursary fund raising event, will be held on September 29 and invited all to participate or pledge.

1.2 Approval of the Agenda

The agenda was approved

1.3 Approval of the Minutes of the Open Session of the previous meeting (21 June 2000)

Upon motion duly moved and seconded (Appelbaum, Jourdan), it was unanimously RESOLVED:

R2000-69 *THAT the Minutes of the Open Session of the previous regular meeting of the Board, held on 21 June 2000, be approved.*

2. Business arising from the Minutes

There was no business arising from the minutes.

3. Membership of Standing Committees of the Board

Mrs. Vineberg pointed out that in light of Dr. Saccá's resignation from the Board, her position on the Standing Committees will be left vacant and filled at a later date.

Upon motion duly moved and seconded (Chaikelson, Fauré), it was unanimously RESOLVED:

R2000-70 *THAT the membership of the Standing Committees of the Board of Governors set out in Board document BG-2000-7-D3 as amended by the Chair, be approved.*

4. New Funding Formula

Chief Financial Officer Larry English made a detailed powerpoint presentation on the new funding formula. The operating budget as a whole, he said, will be presented at a later date. Copies of Mr. English's presentation were made available to Board members.

Mr. English reviewed the overall goals and specific objectives of the new formula and did an overview of the old formula which was based on historical data. Mr. English said that the new formula was based on actual enrolments and explained its various components. Mr. English spoke about the distribution measure called the "McGill Measure" and specific funding.

Under the new formula, calculated on a preliminary basis, Concordia would receive \$122,015,100 in general funding, \$4,866,300 in specific funding, \$6,040,500 in other adjustments minus \$10,268,400 in government recuperation, representing a total grant of

\$122,653,500. The four main areas of concern in relation to the new funding were pointed out in his closing remarks.

5. Contrat de performance

Provost and Vice-Rector, Research Jack Lightstone commented briefly on the Contrat de performance that was included in the mailing. The first proposal was drafted during the Summer and forwarded to the Minister of Education by the August 30 deadline. The document was tabled at SCAPP and will be reviewed by Senate. The contract deals with two parts: the financial management and the academic operation of Concordia.

6. Presentation by the People's Potato

Mr. Zev Tiefenbach explained that the People's Potato, a student-run food service, was initiated by six students. An average of 300 students a day are served a free, well-balanced vegetarian lunch. The People's Potato aims not only to feed students but also to instill values of health and nutrition. Much of the food comes from daily donations solicited from local merchants. This project has been successful mainly because of the amount of support it has received from Concordia as a whole, and more particularly the CSU and the Vice-Rector, Services.

Mr. Tiefenbach invited all Board members to attend the First Annual People's Potato Gala Benefit Dinner which will be held on November 4. He also left copies of the People's Potato semi-annual report and annual 2000-2001 budget.

On behalf of the Board of Governors, the Chair thanked Mr. Tiefenbach for his presentation and congratulated the People's Potato for this extraordinary initiative.

7. Reports on Concordia's compliance with certain legal obligations

7.1 Report on compliance with fiscal requirements

Chief Financial Officer Larry English reported that, upon review, he had concluded that appropriate procedures were being applied in the computation and remittance of taxes withheld from employees, employers' contributions, and GST and QST claims. Mr. English specified that the University had complied with its statutory obligations: (i) in the area of employee and employer remittances under federal and provincial tax legislation, for the period from 3 June to 1 September 2000 inclusive; and (ii) as regarded the Federal Goods and Services Tax and the Québec Sales Tax, the University had claimed rebates (net of amounts payable) for the period from 1 May to 31 July 2000, inclusive.

Mr. English stated that the University's procedures had ensured full compliance with statutory fiscal obligations.

7.2 Report on compliance with environmental legislation and health and safety regulations

Vice-Rector, Services Michael Di Grappa recalled that the two major preoccupations this summer had been the proliferation of mould in many buildings and asbestos.

As for the latter, Mr. Di Grappa reported that the inventory had been completed and a comprehensive plan for removal will be set up. As for the mould, the problem has been solved on a temporary basis. A programme of regular building inspection will be taken by the Facilities Management Department and procedures for the management of water infiltration and mould remediation have been developed.

8. Report of the Standing Committees

8.1 Benefits and Pension Committee

In the absence of Benefits and Pension Committee Chairman Ron Lawless, Prof. Danis said there was nothing to report at the present time.

9. Report of the Rector

A copy of the Rector's Report to the Board of Governors was handed out to members and was commented upon by Dr. Lowy. The University is in good financial shape and most critical success factors are in line with expectations. Student enrolment and the graduation rate have risen.

Dr. Lowy then reviewed the major challenges that confront the University, the recruitment and retention of personnel being the main one. Competition for faculty and senior administrators in some departments is fierce. There has been an undesirable drain to other Canadian and U.S. universities primarily because of higher salaries.

Dr. Lowy added that the creation of the 2000 Canada Research Chairs, which is a well meant measure, has had an unintended unfavourable effect on large urban universities. This subject will be addressed at the next meeting.

10. Reports of the Vice-Rectors

10.1 Provost and Vice-Rector, Research

Mr. Jack Lightstone apprised the Board of a compliance issue pertaining to the Policy for the Ethical Review of Research Involving Humans and that a revised Policy would be brought forward for the Board's approval.

10.2 Vice-Rector, Services

Mr. Michael Di Grappa reported that the Science Building project was moving ahead and that a project manager would be hired in the near future. He added that the Concordia Book Fair will be held on October 4 and 5 and any book donations would be welcomed.

Mr. Green expressed his gratitude to Mr. Di Grappa for his accessibility, for holding true to his commitment regarding the Women's Center and for his work on the People's Potato.

10.3 Vice-Rector, Institutional Relations, and Secretary-General

Vice-Rector, Institutional-Relations, and Secretary-General Marcel Danis briefed the Board on the state of the building fund campaign. He indicated that the goal of the campaign is \$100 million dollars and that Mr. Renaud has been instrumental in the planning of the campaign. In addition, Mr. Renaud has been actively soliciting donations and, in particular, for the new Science Building on the Loyola Campus and the new Commerce Building. Vice-Rector Danis concluded by noting that all Board members will likely be solicited by Mr. Renaud in the near future.

10.4 Chief Financial Officer

The Chief Financial Officer, Mr. Larry English, said he had nothing further to report.

11. Correspondence

Governors were informed of a letter dated 18 September 2000 addressed to the Board of Governors in which an individual protested about security precautions taken during the visit of Rosie Douglas on 17 September 2000. Dr. Lowy read the letter aloud for the benefit of the Governors.

It was reported that the arrangements for security were made by the CSU. Given that Mr. Douglas is now a head of state of a foreign country, appropriate measures had to be taken in order to ensure his security.

12. Any other business

There was no additional business to come before the meeting.

13. Date of next meeting

The Chair announced that the next regular meeting of the Board of Governors would be held at 8:00 a.m., on Wednesday, 18 October 2000, in Room GM 407-1, on the SGW Campus.

14. Adjournment

The meeting was adjourned at 10:20 a.m.

Submitted by Danielle Tessier, Secretary of the Board of Governors and Senate, for approval by the Board at its meeting of 18 October 2000