

Touch Panel Quick Reference Guide

John Molson School of Business classrooms



PC Local PC

This shows the output of the locally installed PC on the projection screen.

LAPTOP

This shows the output of your laptop on the projection screen.

Your laptop must be connected using the cables found in the flip-top cable storage compartment located next to the touch panel.

NOTE: Connect your laptop as you would usually connect it to an external monitor or projector.

DVD

This turns on the DVD player and displays it on the projection screen.

NOTE: Be sure to put the DVD in the DVD player and not in the computer or laptop.

VHS

This turns on the VHS player and displays it on the projection screen.

EXT-V External Video

This shows the output of an external video source (e.g., video camera) and displays it on the projection screen.

Your device must be connected using the cables found in the flip-top cable storage compartment located next to the touch panel.

NOTE: Connect your device as you would normally connect it to a television.


V-MUTE Video Mute

This blanks the output of any device — nothing will be seen on the projection screen.

NOTE: Useful when typing user names and passwords or before launching a PowerPoint presentation.

MIC

This lets you adjust the levels of either the wireless microphone or the wired microphone.

NOTE: Make sure the volume is set to at least 50% before raising the microphone's level (see VOL ).

LIGHTS

This lets you control the classroom lighting.

VOL

Raises the speaker volume.

NOTE: Make sure the internal volume of the computer, laptop or external video device is set to a nominal level ($\geq 75\%$).

VOL

Lowers the speaker volume.

SCRN

Raises the projection screen.

SCRN

Lowers the projection screen.

AUDIO MUTE

This will mute the audio coming from any of the equipment controlled by the touch panel.

OFF


This initiates the system shutdown—turns on the classroom lights, raises the projection screen and turns off the projector.

NOTE: You have 20 seconds to cancel the system shutdown by either touching the screen or opening the cabinet door, depending on how the shutdown was initiated, after which you will have to wait three minutes to restart the projector.

HELP

Lets you request a technician in case of an equipment failure.

NOTE: IITS is responsible for the care and maintenance of this equipment.

 = Key required.
You must unlock the cabinet to use this feature.
Keys are available at the IITS depot MB S2.145,
514-848-2424 ext. 5998.