

POLICY ON MINIMUM SECURITY COVERAGE FOR LARGE FACILITIES

Effective Date: February 8, 1999

Originating Office: Office of the
Vice-President, Services

Supersedes /Amends: VRS-23/May 31, 1990

Policy Number: VPS-23

SCOPE

This policy applies to the use of large University facilities.

POLICY

1. In accordance with the relevant legislation, the following minimum Security requirements are established for facilities which have a capacity of at least 300 persons.
2. This policy shall be read in conjunction with the Special Security Coverage portion of the *Security Policy* ([VPS-20](#)).
3. Minimum security requirements are as follows:

Loyola Campus

Location	Facility Capacity	Security Required
F.C. Smith	650	3*
Campus Center Cafeteria	250	1
Campus Center Lounge	270	1
Guadangi Lounge	360	4
Loyola Chapel	450	2*
Concert Hall	613	4*
HC Cafeteria	358	2
Hockey Arena	1100	4*
PG Gymnasium	250	1*

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Page 2 of 2

Sir George Williams Campus

Location	Facility Capacity	Security Required
H-110	700	3*
H-937	290	1*
H-701	485	4
H-701 + H-711	720	6
H-701 + H-711 + H-721	877	6
D.B. Clarke	350	3*

The “*” indicates that the Managers of these facilities have trained Monitors or volunteers to act as event security staff or fire monitors.

4. The number of Security personnel indicated in section 3 above is a minimum level of Security coverage for these facilities. In some circumstances, the organizer of an event may supply Monitors to replace Security personnel on the condition that these persons receive training in evacuation procedures and event security three (3) days prior to the event being held.
5. The Director of Security reserves the right to impose additional Security requirements as he or she deems necessary.
6. The costs for any Security coverage required shall be billed and paid for by the event organizer or sponsor.