

POLICY ON STUDENT-OPERATED COMMERCIAL ENTERPRISES

Effective Date: October 1, 1997

Originating Office: Office of the Provost and
Vice-President, Academic

Supersedes /Amends: VRS-11/n/a

Policy Number: PRVPA-11

SCOPE

This policy applies to the operation by students of commercial enterprises on University premises.

POLICY

General

1. The University acknowledges that students may operate commercial enterprises on its property, subject to the conditions outlined in this policy.
2. Such undertakings shall be permitted only upon the written recommendation of the Dean of Students and with the approval of the Vice-President, Services, acting on behalf of the President, and must comply with all rules and regulations which the University may establish from time to time.
3. A recognized student association (currently CSU, GSA, AEGIC or CACS) must be the sponsor of the commercial enterprise in question. It is understood that the student association will therefore be legally responsible for the activities of the commercial enterprise.
4. All leases, licenses or other agreements permitting student commercial activities at the University must properly meet student needs, must offer services or products at optimum value and these must be of minimal impact on the environment. All such activities must also be compatible with the major academic purposes of the University.
5. In accordance with the terms of this policy, the University retains the right to oversee all such enterprises and to order their termination should serious circumstances warrant it.

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Legal Relationship with the University

6. Generally, leasing arrangements shall govern the overall relationship between the University and the commercial enterprise in question. Any space occupied by the enterprise shall remain the property of the University and shall be under the authority of the Dean of Students.
7. Permission to use the name of the University can only be granted by the Secretary-General on behalf of the Board of Governors. If permission to use the name is granted, it shall be made absolutely clear that the University is not legally responsible for the activities of the enterprise. Any acts, contracts and legal proceedings involving the commercial enterprise are its exclusive responsibility and not that of the University.
8. It shall be the sole responsibility of the commercial enterprise in question to obtain the necessary insurance coverage for its activities and the protection of all patrons.
9. All commercial enterprises shall be subject to such policies on rent and imputation as the University may elaborate from time to time.
10. No commercial enterprise shall be authorized which may compete directly with an existing University service or which may contravene an existing contractual relationship the University has entered into.
11. The University may agree to provide certain accounting services, including the use of internal accounts, to the commercial enterprise. If such is the case, the enterprise will be subject to normal accounting standards and practices, including interest and other charges.
12. The commercial enterprise shall file annual audited financial statements with the Dean of Students.
13. In order to ensure that the financial interests of the University and of the wider student population are well protected, all student-operated commercial enterprises at the University shall provide for permanent observer status for a University representative on their managerial boards or councils. This representative shall normally be the Dean of Students or his or her delegate.