

**Full-time French Language Program
(2 Levels per term)**

1455 de Maisonneuve Blvd. West, Montreal, Quebec H3G 1M8
Tel: 514-848-3600 Fax: 514-848-2806

website: concordia.ca/conted
email: cce@concordia.ca

STUDENT INFORMATION <i>(Please Print)</i>				STUDENT NUMBER
FAMILY NAME		FIRST NAME		
Date of Birth	YEAR MONTH DAY	<input type="checkbox"/> Male <input type="checkbox"/> Female	First application to study at Concordia University? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Your Country of Citizenship:	Your Status in Canada: <input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Study Permit <input type="checkbox"/> Work Permit <input type="checkbox"/> Visitor <input type="checkbox"/> Other: (specify)			
MOTHER TONGUE (First Language)		LANGUAGE SPOKEN AT HOME		
STREET NUMBER	STREET NAME		APARTMENT	
CITY		PROVINCE/STATE		
COUNTRY	POSTAL/ZIP CODE	TELEPHONE NUMBER		
EMAIL ADDRESS		CELLPHONE NUMBER		
For which term are you registering?		<input type="checkbox"/> SUMMER 2018 (\$2,400 – 2 Levels) <input type="checkbox"/> FALL 2018 (\$2,620 – 2 Levels) <input type="checkbox"/> WINTER 2019 (\$2,620 – 2 Levels) <input type="checkbox"/> SPRING 2019 (\$2,620 – 2 Levels)		
PAYMENT SUMMARY – IMPORTANT <i>A non-refundable tuition deposit of \$625 must accompany this application contract. In order to guarantee your place, the balance owing must be paid, in full, one week prior to the start of classes.</i>		Total Tuition <i>(One Term including two levels of French Language study)</i> \$ _____ Tuition Deposit <i>A minimum \$625 non-refundable tuition deposit is required</i> (-) \$ 625.00 Balance Owing: <i>This must be paid one week prior to the start of classes</i> (=) \$ _____		
New Students to the program are required to complete an in-person placement test. <i>The date and time of your placement test will be confirmed by email.</i>				
International Students enrolled in the Full-time French Language Program must purchase health insurance from Concordia University.				

Withdrawal and Tuition Refund Policy:

Once you have signed this contract, you are responsible for the full amount unless the following refund policy applies. Students may drop a course on-line through the MyConcordia Portal or by writing to the Centre for Continuing Education. Non-attendance of classes does not constitute a course drop and is not subject to a refund of tuition fees. Students may not drop a course after 70% of the course has elapsed. All Application fees, registration fees, late registration fees and required tuition deposits are non-refundable and not transferable.

Refund Policy Specific to Full-time French Language Program:

Students who withdraw from the Full-time French Language Program prior to the date of the first scheduled class will receive a full tuition refund, less the required minimum tuition deposit charged for that program. Students who drop a course or swap (drop/enroll) a course within the program prior to the date of the first scheduled class for the course will receive a full tuition refund for the course less the portion of the required minimum tuition deposit associated with the course.

Students who withdraw from the program within the first week of scheduled classes will receive a refund of 50% of the total tuition for the program. Students who drop a course or swap (drop/enroll) a course within the intensive program will be refunded 50% of the course tuition providing not more than 10% of the course hours have elapsed.







Students who withdraw from the program, drop a course or swap a course within an intensive program after the above noted deadlines are not eligible for a refund.

All contracts are subject to revision for adjustment of errors. All fees are subject to change without prior notice.

The University reserves the right to cancel any course, seminar or program due to insufficient registration.

I agree that I will be bound by and undertake to observe the rules, regulations and policies in place at the Centre for Continuing Education, at Concordia University, including those policies contained in the Academic Calendar and those printed on this Application Contract.

DATE	SIGNATURE
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PAYMENT METHOD		<i>(Cash and Personal Cheques are NOT accepted)</i>		AMOUNT: \$
<input type="checkbox"/>  <i>(in person only)</i>	<input type="checkbox"/>  <i>(Payable to Concordia University)</i>	<input type="checkbox"/> 	<input type="checkbox"/> 	<input type="checkbox"/> 
<input type="checkbox"/> 	CREDIT CARD NUMBER			EXPIRY DATE (MONTH/YEAR)
DATE	NAME AS IT APPEARS ON THE CREDIT CARD	CARDHOLDER'S SIGNATURE		