



INVOICE TEMPLATE

TO: CONCORDIA UNIVERSITY CONTINUING EDUCATION
1455 de Maisonneuve West, Suite FB 121, Montreal QC H3G 1M8

AGENT INVOICE & CONTACT INFORMATION

Invoice Number:		Invoice Date:	
Name:		Telephone:	
Position./Title:		Fax:	
Email:			
Organization:			
Complete Mailing Address:			
GST/HST/PST/QST Registration numbers <i>(only for Canadian-based agents)</i>		Cheque payable to <i>(if different from Organization, please attach explanation)</i>	

STUDENT INFORMATION (INTENSIVE ENGLISH LANGUAGE PROGRAM)

Year:		Academic Term:	<input type="checkbox"/> Fall	<input type="checkbox"/> Winter	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer	Commission Rate:	
Student ID	Family Name	Given Name	Date of Birth	Tuition Fee	Commission			
					SUB-TOTAL			
					GST/HST/PST/QST TOTAL <i>(only for Canadian-based agents)</i>			
					TOTAL			

Please note that any inaccuracies in this information will result in a delay of payment.