

# CSLP/CEAP Research Assistant

We are seeking a highly motivated and organized graduate student for a research assistantship to map the membership, tools and resources of the [CSLP/CEAP](#).

**Posting Period:** 30 June – 12 July 2021

**Application Info:** TRAC\_RA (Posting available for currently registered students only)

**Department:** CSLP

**Number of Hours of the Contract and Hourly Rate:** 7 hours per week for 15 weeks (105 hours); salary as per TRAC rates

**Supervisor:** Reports to CSLP Program Manager; Works closely with CSLP Director

**Start & End Date of the Contract:** Tentative 19 July 2021 – 29 October 2021

**Job Qualifications and/or Requirements:**

- Degree in a field related to Education or cognate disciplines
- Highly organized
- Effective written communication skills
- Excellent English and French skills (spoken and written)

**Summary of Responsibilities:**

- Develop a mapping protocol
- Work with CSLP/CEAP members, staff and other research assistants to gather tools and resources
- Develop a membership, tools and resources matrix and supporting documentation
- Propose a repository
- Participate in meetings and present work to the CSLP/CEAP membership

Please email your cover letter, CV, and contact information by **July 12th, 2021** to the CSLP interim manager at [Kathryn.urbaniak@concordia.ca](mailto:Kathryn.urbaniak@concordia.ca)