

**Concordia University
Department of Religion
Required Documents for Ph.D. Admission Application**

Additional documents may be required by the University

Application and Document Deadlines

January 15th: The **complete file must be received by February 1** for students to be considered for September admission and possible funding.

We highly recommend that you observe a January 15th deadline, allowing for the receipt and processing of all your documents so that your file is complete by February 1. The admissions committee could meet as early as February 2nd, therefore incomplete applications will not be considered for admission or funding at that time. Late applications will be considered until May 1 with no funding opportunities.

December 1 Deadline for students applying for the following January (no funding competitions)

Checklist all documents must be received by deadline dates above

Application Form

Statement of Purpose. A brief description of your particular academic interests and the pertinence of your educational background to those interests. Please include mention of your competence in languages relevant to your study.

Description of Proposed Research. A description of a proposed thesis, including methodology and select bibliography. The description should be from 1,000 to 2,000 words, and the bibliography should present ten to twenty secondary and primary sources. You may include this item together with your Statement of Purpose. The interests and focus of many students evolve and change in the course of their academic career, and you will not be obliged to write on the topic you propose in your Description of Proposed Research. The Admissions Committee will use your Description of Proposed Research to assess your ability to conceive a viable project and to identify potential advisors.

Have you identified and contacted your potential supervisor? Please mention the name of this potential supervisor and the title of your proposed research with its abstract that you have supplied during your initial discussion.

Three (3) Academic Letters of Reference. Letters of reference should be of an academic nature (not from employment unrelated to University studies). Page 1 of 2

- Official Transcripts** from **all** the universities you have attended. This includes transcripts of partial or complete degrees as well as host universities you may have taken courses as a visiting student.
- Writing sample.** Please include a brief sample of your scholarly writing in English or French. If you do not have a sample in these languages, you may submit a piece in a language directly relevant to your study, for instance Persian, Hebrew, or Chinese although a demonstration of proficiency in English or French may be more beneficial.
- A recent copy of your **resume** (curriculum vitae)

Additional Subsequent Requirements (Depending on Circumstances)

Interview (at the discretion of the department) Please note that an in-person or telephone interview may be required. You may be contacted for additional information or for a telephone interview. A request for information or an interview does not necessarily indicate that your application will be accepted, and lack of a request does not indicate that your application will be refused.

Language Proficiency Requirements

The language of instruction at Concordia is English.

A student whose primary language is not English must write a pre-admission proficiency test.

Please refer to Concordia University Graduate Calendar for language requirement standards, at: <http://www.concordia.ca/academics/graduate/calendar/current/graduate-admission.html>