

## How to Obtain a Letter of Support from the Chair for the FAS Graduate Student Travel Award

Students will need to apply for the SGS Conference and Exposition Award first: [In-house awards \(concordia.ca\)](#). If the SGS award does not cover all your travel costs, then you can apply for the FAS Graduate Student Travel Award. To obtain the letter of support from the Chair for the FAS Graduate Student Travel Award, you can email [psychology@concordia.ca](mailto:psychology@concordia.ca) a copy of your application that was used to apply for the SGS Conference and Exposition Award as well as the response from the SGS. Please note the following:

- The application form, the response from SGS, and all requested supporting documents need to be combined in a single pdf file
- The Department's contribution is \$150 for international conferences and \$100 for domestic conferences

Once your application is received, the Department will review it and if everything is in order, you will be provided with a letter of support from the Chair. You then can use this letter of support as one of the supporting documents for your application for the FAS Graduate Student Conference Travel Award.