Preface: Due to exceptional circumstances, the lectures for this section will be provided synchronously and asynchronously online, and all assessments will be done completely ONLINE.

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Email: lea.popovic@concordia.ca

Lectures: The main outline of the lectures will be provided asynchronously online in the form of written notes posted on Moodle in advance of the lectures. Attendance of lectures via Zoom (see Moodle page for Zoom link/meeting-ID#) is highly recommended, and students will be held responsible for their content which will be available in recordings on Moodle.

Office Hours: All questions will be answered during lectures or privately immediately after in Zoom breakout-room. An online Forum platform on Moodle will be used for students to ask questions asynchronously, exchange information and interact with their peers. Announcements of all important clarifications and corrections will be made on Moodle. Additional time for office hours are TBA.

The digital version of the textbook will be available at: https://www.co-opbookstore.ca/service/textbooks/
The print version of the textbook will be available at: https://www.bkstr.com/concordiastore/home


Calculators: Only calculators approved by the Department such as Sharp EL 531 or the Casio FX 300MS are permitted for the class test and final examination. For a list of Approved and Not-Approved calculators see: http://www.concordia.ca/artsci/math-stats/services.html#calculators.
Assignments: Assignments and their due dates will be provided via Moodle; students are required to submit each assignments as a single pdf file on Moodle. Late assignments will not be accepted.

Test: There will be one term exam given ONLINE. Mid-term timed duration test via Moodle will be given during lecture time in the 7th or 8th week (to be specified by the instructor). The exam will be a closed book (provided aids only).

NOTE: It is the Department's policy that tests missed for any reason, including illness, cannot be made up. If you miss the midterm test because of illness (please consult recent university policy on accommodations for missed work) the final exam will count for 90% of your final grade, and the assignments will count for the remaining 10%. This accommodation is to be used only in case of emergencies.

Final Exam: ONLINE timed duration final exam via Moodle will be given during the period assigned by Concordia’s Exams Office. The exam will be a closed book (provided aids only) exam. (see Moodle page for Concordia Online Exam rules).

NOTE: Students are responsible for finding out the date and time of the final exams once the schedule is posted by the Examinations Office. Conflicts or problems with the scheduling of the final exam must be reported directly to the Examinations Office, not to your instructor. It is the Department's policy and the Examinations Office's policy that students are to be available until the end of the final exam period. Conflicts due to travel plans will not be accommodated.

Final Grade: The final grade will be based on the following components:

- Assignments 10%
- Mid-term Test 30%
- Final Exam 60%

If the grading scheme for this course includes graded assignments, a reasonable and representative subset of each assignment may be graded. Students will not be told in advance which subset of the assigned problems will be marked and should therefore attempt all assigned problems.

Expectations: (1) Please note that there is no “100% Final Exam” option in this course.

(2) Mid-term test missed for any reason, cannot be made up. If you miss a mid-term test because of illness (in compliance with university accommodation policy), the final exam will be used as its replacement in your final grade.

(3) In order to obtain a good grade, the student MUST show that they have a THOROUGH understanding of the subject and can fully explain their reasoning process in the context of problem solutions.

(4) The final exam will cover all the material taught within the entire term.
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**Review**
Academic Integrity and the Academic Code of Conduct
This course is governed by Concordia University's policies on Academic Integrity and the Academic Code of Conduct as set forth in the Undergraduate Calendar and the Graduate Calendar. Students are expected to familiarize themselves with these policies and conduct themselves accordingly. "Concordia University has several resources available to students to better understand and uphold academic integrity. Concordia’s website on academic integrity can be found at the following address, which also includes links to each Faculty and the School of Graduate Studies: concordia.ca/students/academic-integrity." [Undergraduate Calendar, Sec 17.10.2]

Use of Zoom
Note: Zoom is included as an institutionally-approved technology. This means we have been assured of the privacy protections needed to use freely within the classroom)

Zoom may be used in this course to facilitate learning at a distance. It may be used to record some or all of the lectures and/or other activities in this course. If you wish to ensure that your image is not recorded, speak to your instructor as soon as possible.

Also, please note that you may not share recordings of your classes and that the instructor will only share class recordings for the purpose of course delivery and development. Any other sharing may be in violation of the law and applicable University policies, and may be subject to penalties.

Behaviour
All individuals participating in courses are expected to be professional and constructive throughout the course, including in their communications.

Concordia students are subject to the Code of Rights and Responsibilities which applies both when students are physically and virtually engaged in any University activity, including classes, seminars, meetings, etc. Students engaged in University activities must respect this Code when engaging with any members of the Concordia community, including faculty, staff, and students, whether such interactions are verbal or in writing, face-to-face or online/virtual. Failing to comply with the Code may result in charges and sanctions, as outlined in the Code.

Intellectual Property
Content belonging to instructors shared in online courses, including, but not limited to, online lectures, course notes, and video recordings of classes remain the intellectual property of the faculty member. It may not be distributed, published or broadcast, in whole or in part, without the express permission of the faculty member. Students are also forbidden to use their own means of recording any elements of an online class or lecture without express permission of the instructor. Any unauthorized sharing of course content may constitute a breach of the Academic Code of Conduct and/or the Code of Rights and Responsibilities. As specified in the Policy on Intellectual Property, the University does not claim any ownership of or interest in any student IP. All university members retain copyright over their work.

Extraordinary circumstances
In the event of extraordinary circumstances and pursuant to the Academic Regulations the University may modify the delivery, content, structure, forum, location and/or evaluation scheme. In the event of such extraordinary circumstances, students will be informed of the change.