

# Welcome to the *History Department*

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*New Student Advising*

2024-25





# Who we are:

## ***Undergraduate Program Director***

**Anya Zilberstein** (Majors, Minors, Specializations)

[history.advisor@concordia.ca](mailto:history.advisor@concordia.ca)

## ***Undergraduate Program Director***

**V.K. Preston** (Honours)

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**Alycia Manning** *Enrolment Coordinator Law and Society*

[Alycia.Manning@concordia.ca](mailto:Alycia.Manning@concordia.ca)

# Letter of Acceptance

- ***This is the first important document you will receive at Concordia - it contains:***

- Your student id – use this in ALL correspondences;
- The number of credits needed (90, 108, or 120);
- The program you are in;
- Your exemptions, if any (such as HIST 203);
- Your advanced standing (transfer credits) if applicable;
- **Your admission officer** – the person to contact if you have any questions about the information in your letter.

- Learn more on the [Concordia website](#)

April 24, 2015

Student ID: 99999999

New Student  
1455 de Maisonneuve Blvd. West  
Montreal, QC H3G 1M8  
Canada

Dear New Student:

Congratulations! On behalf of the Faculty of Fine Arts, it is with great pleasure that I inform you of your admission to Concordia University. After carefully reviewing your program choices, we are very pleased to offer you admission into the following program:

**Bachelor of Fine Arts**  
**Major in Studio Art**  
**Extended Credit Program (ECP)**

The Faculty of Fine Arts enjoys a longstanding reputation as one of Canada's foremost environments for the study and creation of visual and performing arts. Nine departments and four research centres provide the most comprehensive range of fine arts programs and research in the country. Reflecting the openness and diversity of contemporary culture, our faculty members are committed to integrating new technologies with traditional media and historical fine arts practices. Fine Arts' faculty members are dedicated to mentoring our developing artists, designers, scholars, teachers and therapists, who are the future stewards of our culture and whose work will encourage meaningful reflection and dialogue across



# Degree Requirements

- Program versus Degree requirements (e.g.: our major programs are worth 42 credits but your degree requires 90, 108 or 120 credits to graduate)
- Ensure you're following the Concordia [General Education Requirements](#)

# History Major

42 credits in total:

- **3: HIST 200 Introduction to History**
- **15: HIST courses at the 200 level**
- **18: any 300-level course**
- **6: any 300- or 400-level course**



Department of History

## Major in History (42 credits)

This program will apply to all students entering the History Major program from Fall 2022 forwards. For students admitted to the History Major before Fall 2022, see the document “Major in History (42 credits), 2015-2022.”

The History Major requires 42 credits at introductory, intermediate, and advanced levels, exploring different fields of history through breadth requirements. The credits for the Major are distributed in this way:

3 Credits	HIST 200 Introduction to History HIST 200 is a First Year Seminar on a focused topic (a “deep dive” into a historical subject) that introduces students to how historians make arguments, how they use historical evidence and other scholars’ writing, and how they communicate their ideas. There are several sections of HIST 200 offered in the Fall and Winter terms, each with a different topic.
15 Credits	HIST courses at the 200 level
18 Credits	HIST courses at the 300 level
6 Credits	HIST courses at the 300 <i>or</i> 400 level

### **24-Credit and General Education rules**

In addition to your History credits, you must take at least **24** elective credits, including **6** General Education credits (courses outside the Humanities sector – e.g. in Social Science or in Science). See <https://www.concordia.ca/artsci/history/programs/undergraduate/requirements.html> for details.

# History Specialization

60 History credits total:

- **3: HIST 200 Introduction to History**
- **21: HIST courses at the 200 level**
- **30: HIST courses at the 300 level**
- **6: HIST courses at the 300- or 400- level course**



Department of History

## Specialization in History (60 credits)

This program will apply to all students entering the History Specialization program from Fall 2022 forward. For the previous program, see the document “Specialization in History, 2015-2022.”

The Specialization in History requires 60 credits at introductory, intermediate, and advanced levels, exploring different fields of history through breadth requirements. The credits for the Specialization are distributed in this way:

3 Credits	HIST 200 Introduction to History HIST 200 is a First Year Seminar on a focused topic (a “deep dive” into a historical subject) that introduces students to how historians make arguments, how they use historical evidence and other scholars’ writing, and how they communicate their ideas. There are several sections of HIST 200 offered in the Fall and Winter terms, each with a different topic.
21 Credits	HIST courses at the 200 level
30 Credits	HIST courses at the 300 level
6 Credits	HIST courses at the 300 <i>or</i> 400 level

### 24-Credit and General Education rules

In addition to your History credits, you must take at least **24** elective credits, including **6** General Education credits (courses outside the Humanities sector – e.g. in Social Science or in Science). See <https://www.concordia.ca/artsci/history/programs/undergraduate/requirements.html> for details.

# Honours

## 60 History credits total

- Essay Option
  - Seminar Option
  - Public History with Internship Option
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- *For a detailed outline, please consult the [History Honours](#) section on the Concordia website.*



Department of History

## Honours in History, Essay Option (60 credits)

This program will apply to all students entering the History Honours program from Fall 2022 forward (though students who had previously been in a History Major may elect to follow the previous program). For the previous program, see the document "Honours in History, Essay Option (60 credits), 2015-2022."

The Honours in History, Essay Option, requires 60 credits at introductory, intermediate, and advanced levels, exploring different fields of history through breadth requirements.

The credits for the Honours, Essay Option, are distributed in this way:

3 Credits	HIST 200 Introduction to History HIST 200 is a First Year Seminar on a focused topic (a "deep dive" into a historical subject) that introduces students to how historians make arguments, how they use historical evidence and other scholars' writing, and how they communicate their ideas. There are several sections of HIST 200 offered in the Fall and Winter terms, each with a different topic.
15 Credits	HIST courses at the 200 level
15 Credits	HIST courses at the 300 level
3 Credits	HIST 304 Tutorial Preparation for the Honours Essay
3 Credits	HIST 402 The Philosophy and Practice of History
3 credits	HIST 403 Honours Essay Tutorial
12 Credits	400-level History Seminar courses

### 24-Credit and General Education rules

In addition to your History credits, you must take at least **24** elective credits, including **6** General Education credits (courses outside the Humanities sector – e.g. in Social Science or in Science). See

<https://www.concordia.ca/artsci/history/programs/undergraduate/requirements.html> for details.

# Public History

- History beyond academic contexts: museums, documentaries, websites, oral histories, commemorations, etc.
- Check out the [History website](#) for more on the Public History Research Centers:
  - Curating and Public Scholarship Lab ([CaPSL](#))
  - Centre for Oral History and Digital Storytelling ([CHODS/CHORN](#))
  - Montreal Institute for Genocide and Human Rights Studies ([MIGS](#))



Department of History

## Honours in History, Public History with Internship Option (60 credits)

This program will apply to all students entering the History Honours program from Fall 2022 forward (though students who had previously been in a History Major or Specialization may elect to follow the previous program). For the previous program, see the document “Honours in History, Public History with Internship Option, 2015-2022.”

The Honours in History requires 60 credits at introductory, intermediate, and advanced levels, exploring different fields of history through breadth requirements. The credits for the Honours in History, Public History with Internship Option, are distributed in this way:

3 Credits	HIST 200 Introduction to History HIST 200 is a First Year Seminar on a focused topic (a “deep dive” into a historical subject) that introduces students to how historians make arguments, how they use historical evidence and other scholars’ writing, and how they communicate their ideas. There are several sections of HIST 200 offered in the Fall and Winter terms, each with a different topic.
15 Credits	HIST courses at the 200 level
9 Credits	HIST courses at the 300 level
3 Credits	HIST 306 History and the Public
6 Credits	Chosen from HIST 379, 380, 381, 387, 388, 389, 390, 397
3 Credits	HIST 402 The Philosophy and Practice of History
3 credits	HIST 403 Honours Essay Tutorial
9 Credits	HIST 481, 485
3 Credits	HIST 486, Public History Internship
9 Credits	400-level History Seminar courses

### 24-Credit and General Education rules

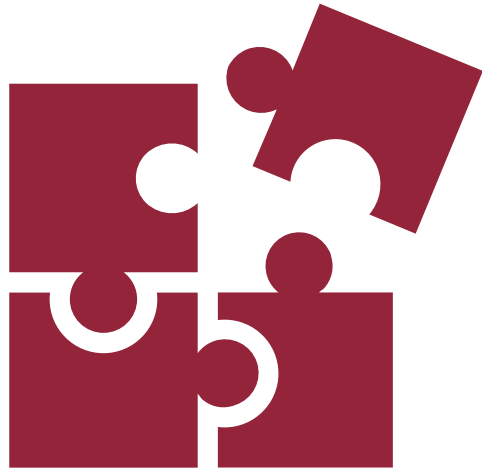
In addition to your History credits, you must take at least **24** elective credits, including **6** General Education credits (courses outside the Humanities sector – e.g. in Social Science or in Science). See <https://www.concordia.ca/arts/history/programs/undergraduate/requirements.html> for details.



# History Introduction (HIST 200)

- **You are required to take a HIST 200 Introduction to History course:**
  - HIST 200 is a **First Year Seminar** on a focused topic (a “deep dive” into a historical subject) that introduces students to how historians make arguments, how they use historical evidence and other scholars’ writing, and how they communicate their ideas.
  - There are several sections of HIST 200 offered in the Fall and Winter terms, each with a different topic.





# Degree audit

- Unsure of where you are in your degree?
  - You can use the **Degree Audit** through SIS to determine which courses you have completed toward your degree and which ones you have remaining, although, it's best if you **consult with an advisor**.

# Prerequisites

- You may not take 300-level History courses until you have completed 24 credits (of any kind)
- 400-level courses are only open to Honours students or students with a 3.3 GPA or higher and permission from the department.
- When taking 300-level [General Electives](#) from other departments, this rule generally applies. Please contact the department in charge of the course to find out more.
- 200-level General Electives generally do not require prerequisites but is a first-come-first-serve basis.



# Registration Questions

✓ **What courses should I take?**

[Refer to your course plan or reach out to your department advisor](#)

✓ **Where do I find course descriptions?**

[Current course descriptions](#)

✓ **How do I know when courses are offered?**

[Undergraduate Calendar](#)

[Browse the Course Catalog](#)

✓ **How do I register?**

[Through your MyConcordia Portal](#)

✓ **Until when can I make changes to my schedule?**

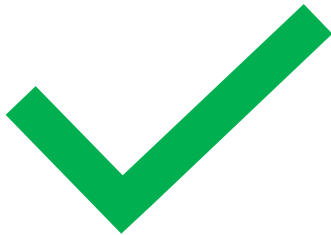
[The deadlines are in the Undergraduate Calendar](#)

✓ **What if I pass the drop deadline and I am doing poorly in my course?**

After the DNE (Did Not Enter) deadline, you can still Discontinue or DISC the course. However, you are still responsible for the tuition fees.



# How to read the Class Schedule:



HIST 203 - History of Canada, Pre-Confederation

STATUS ▲	SECTION ▲	DAYS & TIMES ▲	ROOM ▲	INSTRUCTOR ▲	MEETING DATES ▲	TERM ▲	CLASS ▲
✓	AA-LEC 13 Wk	Th 5:45PM - 8:15PM	H 531 SGW	Staff	09/07/2021 - 12/06/2021	Fall 2021	10407

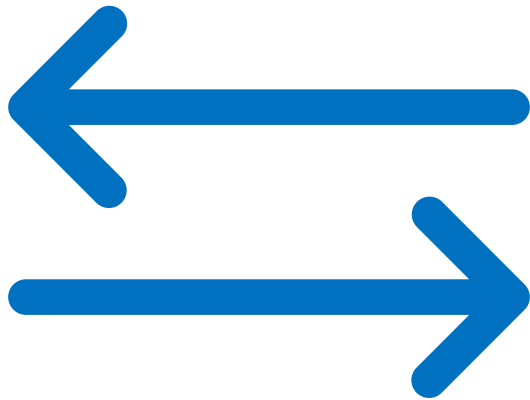
- Status:
  - Available
  - Closed
  - Waitlist
- Section:
  - This shows the section and length of course
- Room/Instructor:
  - SGW = Sir George William Campus
  - LOY = Loyola Campus
  - Check out a [map of Concordia](#)
- Term:
  - Unless specified: **Fall classes** are sometimes listed with a “/2” suffix - **Winter classes** are sometimes listed with a “/4” suffix
- Class Number:
  - Use this number when searching with the schedule builder

# Waitlisting

## Waitlist:

- After using the **Class Search** to find your desired class, click the green **'Select Class'** button. On the **Enrollment Preferences** page (next page) select the box **"Wait list if class is full"** and hit **'Next'**. You must then proceed with the rest of the registration process.
- *Helpful Hint - Be patient!*
  - The waitlist is designed to help you enroll into the class you want; you could enroll in the first week of classes.





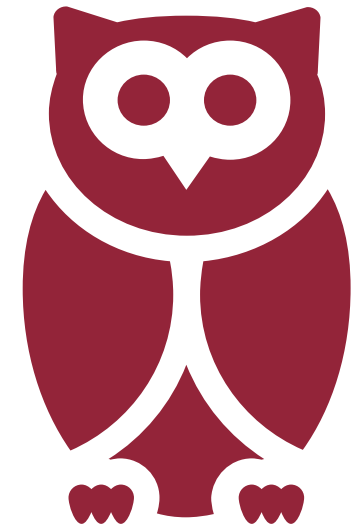
# SWAP feature

## SWAP feature:

- Remove yourself from the waitlist of your preferred class.
- Use the SWAP feature to select one of your enrolled classes to drop and put yourself back on the waitlist.
- Check out the SIS [How-to video](#)
- *Helpful Hint:*
  - Enroll into a class (to ensure you have a schedule) and then use the SWAP feature. If you put yourself onto a waitlist first and then unenroll, you will lose your place on the waitlist.

# Additional FAQs

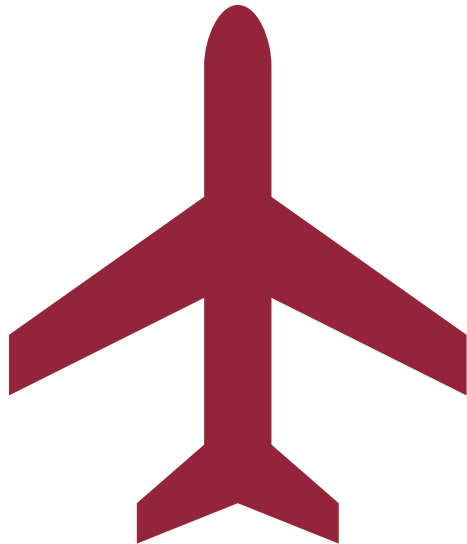
- **What is Full-Time and Part-Time Status?**
  - If you are registered for four or more courses in a semester, you are considered a full-time student
  - If you take three or fewer courses, you are considered part-time.
  - Some bursaries may require you to be a full time student.
- **Can I re-take a class?**
  - It is possible to take a class for a second (or third) time, but you will not receive any additional credits.
  - The grade that you receive will replace the previous one in the calculation of your CGPA, but the first course will remain on your transcripts
- **How are grades and GPA calculated?**
  - Grade/letter equivalents – see “Grading Norms:
  - GPA Calculator
  - Grade Notations: **DNW**: Did not write final exam, **FNS**: Failed, no supplemental exam, **INC**: Incomplete, may complete missing work after end of term, **NR**: Not reporting, **IP**: In progress.





# What options do I have?

- **The Honours Program**
  - 3.3 GPA, 30 credits
- **Can I switch programs during my studies?**
  - Yes! You need to complete 24-30 credits, depending on which program you're interested in;
  - Please contact the department you wish to switch into for information on what is required to be admitted;
  - You are still able to take prerequisites for another program while you are enrolled as a History program student.



# Unique Opportunities at Concordia:

- [Student Exchange program:](#)
  - Must have completed 24 credits;
  - May spend 1-2 semesters abroad;
  - Minimum CGPA of 2.7
  - Bursaries available!
- **Take courses and get credit from other Quebec Universities:**
  - Must receive prior permission by using the [Interuniversity Agreement \(INTU\)](#) form from the CREPUQ.
- **Did you complete credits somewhere else? Maybe they count now:**
  - You must complete a Student Request form
  - Submit to Student Academic Services with all relevant information
  - Should be done prior to registration

# Academic Probation:

- Conditional Standing:
  - If you fall between the annual GPA of 1.50 and 1.99
- Failed Standing:
- If you fall below the annual GPA of 1.50, or a second consecutive Conditional Standing; you must apply for readmission.





# Steps to Success!

- Do not ignore problems
- Talk with your professors (during office hours, reach out to them!)
- Talk with an academic advisor
- Seek help through the services available at Concordia
- Maintain academic integrity

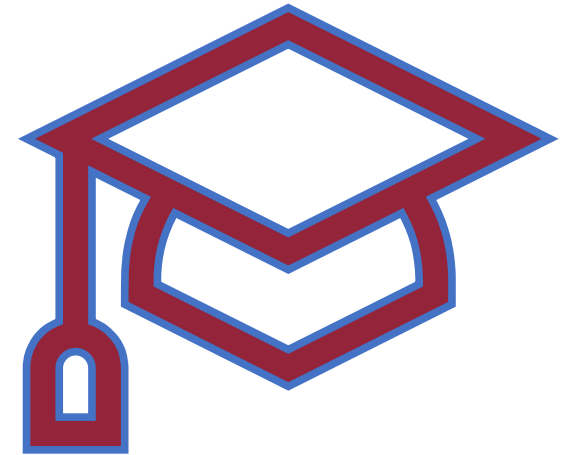
# Departmental Advisor

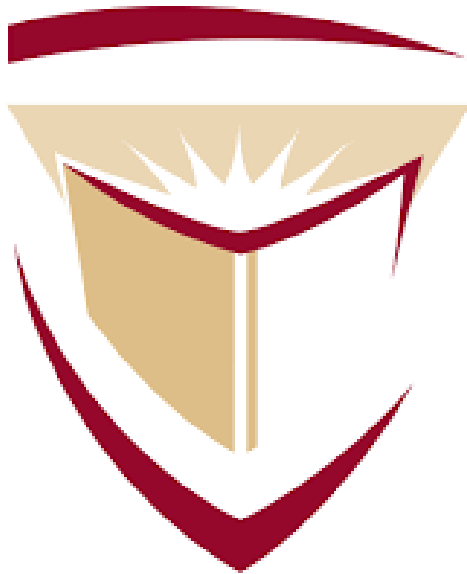
- Department academic advising available every week; check schedule and drop in on a first-come first-serve basis.
- **What we can help with:**
  - Course selection
  - Difficulty with courses or program
  - Staying on track - graduation requirements
  - Late registration and withdrawal
  - Signature for Student Requests
  - International Exchange program
  - Refer you to services at Concordia



# Undergraduate Advising

- Visit the Faculty of Arts and Science [Student Academic Services](#):
  - **Academic advising for all departments**
    - How to read your transcript
    - Language Placement tests
    - Academic terms and regulations
    - How to calculate a Grade Point Average (GPA)
    - Important academic deadlines
    - Readmission procedures
    - Graduation check list
    - Academic assistance





# Additional Student Services at Concordia

## [Counselling & Psychological Services](#)

- Feeling overwhelmed? Reach out and get help.

## [Career and Placement Services \(CAPS\)](#)

- Find a job while at Concordia

## [Access Centre for Students with Disabilities \(ACSD\)](#)

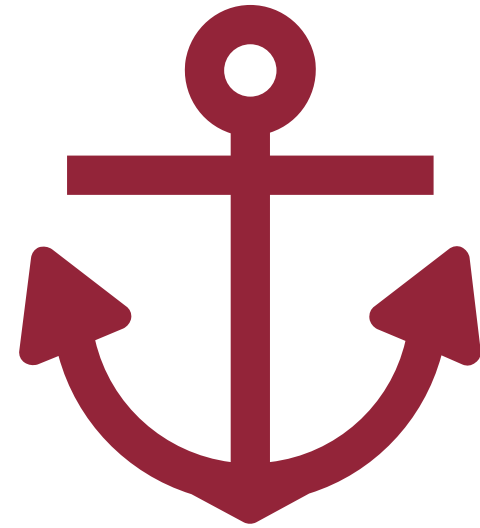
- Exam accommodations. Physical access to facilities, auxiliary aids (i.e. note taker)

## [Student Success Centre](#)

- Study Skills
- Computer Lab and Vocational Testing
- Career planning

# Discover your Support Network:

- Connect with a [Concordia Navigator](#)
  - Pair up with a Navigator and have a one on one session
  - See [how it works](#)
- Reach out to the [Welcome Crew](#)
  - Speak with a student who's been there!
- Stay on top of [Health and Wellness](#)
  - Concordia has an abundance of resources to help you stay connected and healthy
- Still need some guidance?
  - [Ask a question](#) and Concordia will help!





# Welcome Guide for New Concordians





# Students of History At Concordia

Students of History At Concordia (better known as SHAC) is a student organization representing all students registered in a history class at Concordia. SHAC was founded in 1978, and was created with the goal of protecting and advancing the interests of history students.

- [Shac@asfa.ca](mailto:Shac@asfa.ca)
- [www.shac.online](http://www.shac.online)
- *Historiae*

Bienvenue!  
Welcome!

