STUDENT INTERNSHIP CONTRACT
HISTORY 486
CONCORDIA UNIVERSITY

_____________________ (intern) agrees to work for _______________________
(supervisor) at ______________________ (host organization) for a period from
_____________________ (d/m/y) to _______________________ (d/m/y).

The intern agrees to perform the following functions at the host organization:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

The supervisor will ensure that the intern develops skills and expertise in the
following areas:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

The internship must consist of a minimum of 100 hours, but normally does not
exceed 130 hours, preferably during the academic semester in which the student
is enrolled in the internship course. However, it is possible that this number of
hours (or the number of hours required by the organization in excess of 100)
may not be completed by the end of the semester. Such instances should
normally come at the request of the host organization, but in cases where there is
a compelling and serious reason such as illness, the student may request an
extension of up to one semester in which to complete the internship.
I have read the internship policy and accept the conditions stated above.

_______________________________________________  
(Student)

______________________________________________  
(Supervisor)

Approved by:

_______________________________________________  
(Internship Coordinator)

_______________________________________________  
(Date: d/m/y)