TRAC Research Assistant Job – for Dr. Leila Ghaffari's Research Lab

Application deadline: October 16th, 2023

Start date: October 23rd, 2023 **End date** March 1st, 2024
Salary: $22.50 per hour
Total hours: 75 H
Position title: Research Assistant
P. I or immediate supervisor: Dr. Leila Ghaffari

Job description: Reporting to Dr. Leila Ghaffari, the candidate will be responsible for carrying out research tasks related to project "A study of Montreal's Bylaw for a diverse metropolis".

Responsibilities will include:

- Review grey literature related to the project
- Design survey and interview guidelines for the second phase of the project
- Participate in the grant application process
- Report to supervisor
- Participate in follow-up meetings as required
- Participate in content analysis if required

 Qualifications/skills required:

- Undergraduate degree in a field pertinent to urban issues.
- Good spoken and written French and English (Level 4).
- Demonstrated ability to prioritize work and meet deadlines.
- Strong interpersonal and organizational skills.
- ability to interact effectively with faculty and staff.
- good communication skills with the ability to work independently and as part of a team.
- Expertise in Nvivo is a plus.

How To Apply :
Please send your CV and cover letter to leila.ghaffari@concordia.ca by the posting end date of October 16th, 2022.

This position is subject to all conditions outlined in the TRAC collective agreement
https://www.concordia.ca/content/dam/concordia/services/hr/docs/agreements/trac-TA-RA-wages-20210623-(A1-A2)-ENG.pdf

Employment Equity:
Concordia University is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. The University encourages applications from all qualified candidates,

including women, members of visible minorities, Indigenous persons, members of sexual minorities, persons with disabilities, and others who may contribute to diversification; candidates are invited to self-identify in their applications.