**May 2022 version**

**Working Draft Title**

Student first and last name

Internship location: Name of place of internship

Internship start/end dates: Period of internship

Supervisor name: Full name of work supervisor(s)

Word Count (from title page to end of bibliography)

Date of submission

ENVS 698: Internship Proposal and Final Report in EA

Master of Environment in Environmental Assessment (MEnv)

 Concordia University

# INTERNSHIP DESCRIPTION

Short paragraph on internship context (job title, when, where and focus of work).

# RESEARCH CONTEXT AND BRIEF LITERATURE REVIEW

This section should couch the topic within a context(s) (e.g., theory, geography, history, legal, environmental) along with a brief literature review (emanating from MEnv program courses, as well as from an overview of the current literature in the particular domain of interest). Together, these should explain why your project might be relevant within the existing body of knowledge.

# STUDY OBJECTIVES / RESEARCH QUESTION(S)

Research question(s) or study objective(s) or hypothesis/-es that you are planning to address (how does it relate to the theoretical framework chosen? what is the time frame of the study? what qualifies as empirical evidence? how is empirical evidence observed/collected? how will the data be analyzed? or in what way(s) will these observations be reflected?). Try to focus on one (or two) main research question(s) that may be broken down into a couple of smaller research questions.

# CASE STUDY & METHODOLOGY

Presentation of the case study you propose to address and how you propose to address it (i.e. methodology). This case study could be directly related to your internship experience or could have been inspired during this experience. This case study can take different forms such as an in-depth analysis of data collected (e.g. questionnaire survey, interviews, or measurement of some pollutant); a critical reflection on a specific policy; a comparative analysis of different topics, different contexts, or differences between case studies (e.g., their strengths and weaknesses). Whatever the approach you propose, make sure to explain as clearly as possible how you plan to collect and analyze the data / material.

# DRAFT OUTLINE

A draft outline of sections and subsections for the final internship report.

# BIBLIOGRAPHY

Draft bibliography (note that the proposal text must be referenced like a term paper). Follow MLA, Chicago, Turabian, or some other standard style manual. See the library resource for examples of how to format the reference styles: <https://library.concordia.ca/help/citing/>

# APPENDIX

Only if necessary