

## UNDERSTANDING YOUR OFFER OF ADMISSION

Congratulations on your admission to Concordia's Department of Economics! You have received your Offer of Admission by email: this is your official letter, and no hard copy will be sent by mail. The Offer of Admission describes the details of your admission to Concordia: please read it carefully and take all necessary steps to fulfill the requirements indicated in it.

### Concordia ID, degree/plan and program, and minimum program length



UNIVERSITÉ  
**Concordia**  
UNIVERSITY

March 2, 2020  
Student ID: 12345678

Felix Economics  
123 Long Street  
Springfield, TN 12345  
USA

Dear Felix Economics,

After a careful review of your application, I am pleased to confirm that you are being offered admission into the following program:

**Bachelor of Arts  
Honours in Economics  
Faculty of Arts & Science**

Your **CONCORDIA STUDENT ID** number can be found in the top right corner of pages 1 and 2 of your Offer of Admission. This 8-digit number is your unique identifier at Concordia: you will be asked for that number when writing to the Department for advising, or when consulting with one of Concordia's services.

The first page also details the specific **DEGREE/PLAN AND PROGRAM** that you have been admitted to. In this case, the degree/plan is a BA, the program is the Honours in Economics in the Faculty of Arts and Science.

## Admission status and confirmation

The letter will also indicate your admission status (final or conditional), any conditional conditions if applicable, as well as the **CONFIRMATION DATE** by which you must accept our offer of admission. If you do, you will be asked to pay a \$100 deposit, which will be credited towards future tuition. *This is a firm deadline: you must confirm your offer of admission and pay the deposit by the date indicated, or risk having the offer revoked.*

### OFFER OF ADMISSION

March 2, 2020

Student ID: 12345678

Date of Birth: February 29, 2000

Felix Economics  
123 Long Street  
Springfield, TN 12345  
USA

### PROGRAM INFORMATION

<b>Program/Plan(s):</b>	<b>Bachelor of Arts Honours in Economics Extended Credit Program (ECP)</b>
<b>Academic Load:</b>	Full-Time
<b>Session:</b>	Fall 2020 commencing September 8, 2020
<b>Minimum Program Length:</b>	120 credits
<b>Expected Graduation Term:</b>	Winter 2024
<b>Admission Status:</b>	Conditional
<b>Conditions:</b>	<p>This offer of admission is conditional upon the successful completion of the academic term currently in progress while maintaining a minimum cumulative grade point average of 3.30 (B+ equivalent). A complete official transcript must be sent directly from Springfield Academy to the Admissions Application Centre (see address below) before the beginning of the term in order to finalize your admission.</p> <p>Concordia University Undergraduate Admissions Application Centre P.O. Box 2900 Montreal, Quebec, Canada H3G 2S2</p> <p>NOTE: Once conditions have been met, your file will be updated by a new Offer of Admission will not be issued.</p>
<b>Admissions Contact:</b>	<p>Should you have any questions about details of this offer, do not hesitate to contact your Admissions Officer:</p> <p>Alix Petter Enrolment Services, FB-900 514-848-2424 ext. 2288 <a href="mailto:alix.petter@concordia.ca">alix.petter@concordia.ca</a></p>
<b>Confirmation Date:</b>	May 1, 2020 – You must accept this offer and pay the confirmation deposit by this date.
<b>Co-op Recommendation:</b>	You may be eligible to join the Co-op program, depending on the results of your transfer credit request. If you believe you qualify for Co-op after you have received your results, contact the Co-op Team (your Academic Director) to see if you are eligible to join the Institute for Co-operative Education. Visit <a href="http://concordia.ca/co-op">concordia.ca/co-op</a> for more.

**MINIMUM PROGRAM LENGTH** refers to the minimum number of credits that you must complete to obtain your degree: it is usually 90, 108, or 120:

- 90 credit program — normally for cégep graduates, or for students who have completed a previous undergraduate degree.
- 108 (MEP) credit program — for mature students who do **not** meet the normal university entrance requirements
- 120 (ECP) credit program — normally for students who completed high school outside Quebec - either in another province or country.

\* Please note that the minimum number of credits required may actually be higher if you have been admitted to a combined program (e.g., Major/ Minor or Specialization/Minor), or if you must complete additional credits (such as ESL courses) to obtain your degree.

Your **ADMISSION STATUS** may be conditional of final, depending on whether you are currently completing prerequisites for admission. For example, cégep students in Quebec usually are admitted conditionally to the completion of their DEC (Diplôme d'études collégiales).

For any questions about your Offer of Admission and its conditions, please contact the person listed under **ADMISSIONS CONTACT**.

## Exemptions, deficiencies, and transfer credits

### EXEMPTIONS / DEFICIENCIES / TRANSFER CREDITS

Review the [Course Registration](#) page for help with these terms

#### Exemptions:

Exemption(s) Granted:

ECON	201	INTRODUCTION TO MICROECONOMICS
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Potential Exemption(s) based on courses in progress:

MATH	201	ELEMENTARY FUNCTIONS
MATH	206	ALGEBRA AND FUNCTIONS

#### Deficiencies:

To be taken as part of your program:

None

To be taken in addition to your program:

None

#### Transfer Credits:

Transfer Credit(s) Granted:

COMM	A	Commerce	21 crs	Springfield Academy
ENGL	B	English	3 crs	Springfield Academy
GENL	A	General	15 crs	Shelbyville Community College

Potential Transfer credit(s) based on courses in progress:

GENL	A	General	6 crs	Shelbyville Community College
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NOTE: Transfer credits (including those which are general, such as COMM A, GENL A, ENGL B, etc.) may not apply towards your fulfilling program requirements depending on the residency and curriculum rules of the program you have been admitted to. If you have been granted general transfer credits, you can submit a request to have these evaluated for equivalency to specific Concordia courses. Each request is considered on its merits, and evaluated on the content, character, quality, and quantity of work completed at the accredited institution. Refer to the more detailed information on [our webpage](#) for instructions and forms, and see your Academic Advisor to determine how your transfer credits apply to your program.

**EXEMPTIONS** indicate that you have completed equivalent courses—normally at either cégep or college/university. If you are given an exemption for a course that is required in your program, you do not have to take that course but you **MUST** replace it with another course (generally one from the same discipline). An exempted course does not reduce the length of your program. Please consult the department’s academic advisor to see which courses can replace the exempted credits.

**POTENTIAL EXEMPTIONS** are courses that are in progress at the time your letter was issued. Upon receipt of a final transcript showing successful completion of the courses, they will become final exemptions.

*Please be aware that the registration system will not restrict you from registering for a course for which you have received an exemption. **HOWEVER, you will NOT receive any credit upon completion of the course.***

**DEFICIENCIES** are courses that are missing from your profile. They must be completed, either in addition to your degree requirements or as part of your degree requirements. For example, applicants who did not meet the minimum language proficiency requirements may be given an ESL (English as a Second Language) deficiency.

**TRANSFER CREDITS** are university level courses that you have successfully completed. Transfer credits reduce the overall length of your degree, but may not be directly applicable to your program. Please consult with the Department’s academic advisor to learn how transfer credits may be applied to your degree or program.

If we are unable to determine an exact equivalent course at Concordia to the one you took elsewhere, we transfer the credits generically by discipline (e.g., MATH - mathematics, GENL - general elective) and we approximate the level of the course (A, B or AB). An “A” indicates introductory level, “B” indicates the course is above the introductory level and “AB” indicates the course is a mix of levels. Please note: the level is not as relevant as the discipline of the transfer credits.

We transfer as many credits as possible up to a certain maximum. It is possible that not all transfer credits awarded will be applicable to your degree requirements.

**POTENTIAL TRANSFER CREDITS** are courses that are in progress at the time your letter was issued. Upon receipt of a final transcript showing successful completion of the course, they will become final transfer credits.

The final page of your offer of admission will be specific important messages for you. It may be information related to advising and registration, information intended for your specific program or governmental requirements, or fee payment information. It is critical that you read each item thoroughly to ensure you are aware of all procedures and regulations pertaining to you specifically. In case you are unsure, please check with either your Admissions Advisor or with the Department of Economics.

## Contact info

**Your Admissions Officer:** *See page 2 of your Offer of Admission, under Admissions Contact*

**Department of Economics (general inquiries)**  
[econ.fas@concordia.ca](mailto:econ.fas@concordia.ca); 514-848-2424 x3900

**Melissa Faisal, Undergraduate Assistant, Department of Economics**  
[melissa.faisal@concordia.ca](mailto:melissa.faisal@concordia.ca); 514-848-2424 x3903