

## UNDERSTANDING YOUR OFFER OF ADMISSION

Congratulations on your admission to Concordia's Department of Economics! You have received an electronic letter that is your Offer of Admission to Concordia: this is your official letter, and no hard copy will be sent by mail. The Offer of Admission describes the details of your admission to Concordia: please read it carefully and take all necessary steps to fulfill the requirements indicated in it.

### Concordia ID, degree/plan and program, and minimum program length



UNIVERSITÉ  
**Concordia**  
UNIVERSITY

March 2, 2020  
Student ID: 12345678

Felicia Economics  
123 Long Street  
Springfield, NT 12345 USA

Dear Felicia Economics,

After a careful review of your application, I am pleased to confirm that you are being offered admission to the following program:

**Master of Arts  
Economics**

Given your achievements, potential and academic intent, I believe that your academic interests will be well served by this program. Additional information about the program to which you have been accepted, and any conditions that apply to your admission are indicated on the attached Offer of Admission.

If you have any questions, or wish to discuss your acceptance, please do not hesitate to contact your [Graduate Program Director](#).

Your **CONCORDIA STUDENT ID** number can be found in the top right corner of pages 1 and 2 of your Offer of Admission. This 8-digit number is your unique identifier at Concordia: please make sure to include it whenever you communicate with the Department for advising, or when consulting with one of Concordia's services.

The first page also details the specific **DEGREE/PLAN AND PROGRAM** that you have been admitted to. In this case, the degree/plan is the Master of Arts in the Department of Economics.

For any questions about your Offer of Admission and its conditions, please contact the **GRADUATE PROGRAM DIRECTOR OR GRADUATE PROGRAM ASSISTANT**: their contact information may be found at the end of this document.

## Admission status and confirmation

<b>OFFER OF ADMISSION</b> <b>Revised</b>		April 6, 2020
<b><u>Student information</u></b>		
<b>Name:</b>	Felicia Economics	
<b>Student ID:</b>	12345678	
<b>Date of birth:</b>	February 29, 2000	
<b><u>Program information</u></b>		
<b>Academic Program/Plan:</b>	Master of Arts Economics	
<b>Minimum Program Length:</b>	45 credits	
<b>Time Limit:</b>	September 8, 2023	
<b>Academic Load:</b>	Full-Time	
<b>Session:</b>	Fall 2020 commencing September 8, 2020	
<b>Expected Graduation Term:</b>	Summer 2022	
<b>Confirmation Date:</b>	<b>May 10, 2020</b> – You must accept this offer and pay the confirmation deposit by this date through your My Student Centre. To accept your offer, follow these steps: Log in to MyConcordia.ca; Choose “My Student Centre”; Under the “Admission” section, select “Accept Offer” and follow the prompts; \$250, making sure to select “Admissions Confirmation Deposit” as the payment item. This amount will be applied later to your tuition fees.	
<b>Admission Status:</b>	Conditional on successful completion of undergraduate degree	

**MINIMUM PROGRAM LENGTH** refers to the minimum number of credits that you must complete to obtain your degree. Please click on your program to access the Graduate Calendar, which lists all program requirements:

- [Graduate Diploma](#): 30 credits
- [Master of Arts in Economics](#): 45 credits
- [PhD in Economics](#): 90 credits

*\*\*Credits required for the completion of a Qualifying Program or ESL courses are in addition to the degree.*

Your **ADMISSION STATUS** may be conditional or final, depending on whether you are currently completing prerequisites for admission. For example, students who expect to graduate with their BA in June 2020 will be admitted conditionally to their graduate program.

The letter will also indicate conditions if applicable, as well as the **CONFIRMATION DATE** by which you must accept our offer of admission. If you do, you will be asked to pay a \$250 deposit, which will be credited towards future tuition. ***This is a firm deadline: you must confirm your offer of admission and pay the deposit by the date indicated, or risk having the offer revoked.***

**Qualifying Program Requirements:**

Your admission is conditional upon the successful completion of the following course(s) or condition(s) **within the next twelve (12) months** and with a grade of B or better for each course. These will be completed under a Qualifying Program and will be charged in addition to the tuition fees of the graduate program to which you are being admitted.

**Conditions:**

You are required to take the Concordia Comprehensive English Placement Test (ConCEPT) prior to registration. Depending on the grade achieved in the ConCEPT, you may be required to complete one of both ESL 202 and ESL 204, each with a grade of B or better. The ESL courses you are required to take must be completed as part of a qualifying program in addition to the regular requirements of your graduate program (if applicable) and **within the first academic year of initial registration**. Failure to complete this requirement will prohibit you from continuing in your program. Please also note that you will be charged tuition for each ESL course you might have to take. For information on the test and to book an appointment, please visit: <https://www.concordia.ca/artsci/education/programs/esl.html>

Your acceptance is conditional upon the receipt of a complete official transcript from Springfield Academy, showing successful completion of all courses attended and the awarding of the degrees. This transcript must be sent directly from the institution to Concordia University's Graduate Admissions Application Centre (see address below), and **must be received prior to the commencement of your studies at Concordia**.

Concordia Graduate Admissions Application centre  
P.O. Box 2002, station H  
Montreal, Quebec, Canada  
H3G 2V4

The **CONDITIONS** listed in your Offer of Admission will vary depending on your personal situation. If you are eligible for and have been offered a funding package, tuition fee remission, or a scholarship, the information will be in this section. Based on your prior studies, you may be required to complete a **QUALIFYING PROGRAM**, take the ConCEPT test, or submit additional documents. Please pay particular attention to the deadlines indicated in the Conditions section: **if you do not fulfill the requirements listed under this section, your offer may be revoked.**

**Conditions**

**Please read carefully:**

**Designated Learning Institution (DLI)**

Please note all Study Permit applications (IMM 1294 and IMM 5709) must now include a Designated Learning Institution number (DLI #). The DLI for Concordia University is O19359011007.

**Health Insurance and Immigration Procedures**

An insurance policy, covering hospital expenses and medical fees, is compulsory for all international students registered at Concordia University and the premium is automatically charged to your student account. Please refer to the information regarding compulsory student health and accident insurance in the ISO Pre-Departure Guide at [concordia.ca/iso-pre-departure-guide](http://concordia.ca/iso-pre-departure-guide).

If you have any questions relating to immigration, housing or health insurance, please refer to the information provided in the ISO Pre-Departure Guide. You may also contact the International Student Office by email at [iso@concordia.ca](mailto:iso@concordia.ca) if you still have any questions after consulting the guide.

**Residence**

Are you a Graduate Student looking for a place to live in Montreal? Residence Life at Concordia University may have a home for you. Please contact the Residence Life Office at [concordia.ca/residence](http://concordia.ca/residence) for information and availability.

**INTERNATIONAL STUDENTS** should pay particular attention to the above section. This includes information about the mandatory Study Permit application (DLI # for Concordia), Health Insurance and Immigration procedures, Residence, and Governmental Requirements. For more information, please consult the [International Student Office's \(ISO\) Pre-Departure Guide](#). The ISO is the main resource on campus for international students.

### **Tuition and Fees**

It is expected that all work for this program will be completed within 6 terms (2 years) of full-time study from the time of initial registration in the program at Concordia University.

Tuition and fees for an international student are approximately \$27,000 to \$30,000 CAD for the duration of the program. Living expenses for one year, which includes lodging and utilities, food, clothing, public transportation, books, supplies and miscellaneous expenses can range from \$10,000 to \$16,000 CAD or more.

Please refer to the Student Accounts website for details on the graduate Tuition & Fee and Financial Regulations at [concordia.ca/tuitionandfees](http://concordia.ca/tuitionandfees). The University reserves the right to modify the published scale of tuition and other fees without prior notice, at any time before the beginning of an academic term.

### **Governmental Requirements**

All students are required to have a Permanent Code. To start the process for obtaining one, log on to your Self Service page, and click on the 'Code Permanent Data Form' in the Personal Information section. Please complete the online form and submit the required supporting documents, if applicable. International students must submit the required supporting documentation only after they have received a study permit. For more information regarding the required documentation, please visit [concordia.ca/permanent-code](http://concordia.ca/permanent-code).

An important section for all students is **TUITION AND FEES**. Please note that the information in the Offer of Admission remains an estimate: if you are required to take ESL course or a Qualifying Program, then the total fees may go up. It is your responsibility to carefully [estimate your costs](#) and [prepare a budget](#) before you arrive. **Do not forget that the cost of living is NOT included in the tuition calculation:** make sure to add the cost of living to the tuition fees when preparing your budget. Please consult the [Student Accounts website](#) for more information.

Finally, **GOVERNMENT REQUIREMENTS** provides information about the Permanent Code. If you do not have a Permanent Code issued by the Province of Quebec, then you must go to [myconcordia.ca](http://myconcordia.ca) and fill out the Code Permanent Data Form. Please refer to [this page](#) for a tutorial.

## **To do before you arrive**

As a new graduate student, you are required to complete the [Academic Success and Integrity Module](#). This will be made available 24 hours after you have accepted your Offer of Admission and paid your confirmation.

Please consult the [New Student Guide](#) to familiarize yourself with the steps a new graduate student needs to follow from acceptance to graduation. We also invite you to learn more about [GradProSKILLS](#), a suite of skills development workshops designed to enrich the graduate experience and transition into a future career. Visit [concordia.ca/gradproskills](http://concordia.ca/gradproskills) for more information.

All graduate students at Concordia are required to complete the **ACADEMIC SUCCESS AND INTEGRITY MODULE**. Students who fail to complete the ASIM online module will be blocked from registering for the following academic term(s) and from making changes to their current registration until the module is completed. Students have until the [DNE deadline of their first term](#) (September or January) to complete the ASIM module.

Important **RESOURCES** at Concordia include the [New Student Guide](#) and [GradProSKILLS](#). In addition, International Students must consult the [INTERNATIONAL STUDENT PRE-DEPARTURE GUIDE](#) for the essential steps needed before their arrival to Montreal and after. Read the *Before you leave* section of the Pre-Departure Guide carefully for more details about applying, in that order, to the *Certificat d'acceptation du Québec* (CAQ) and the Study Permit.

## Contact info

Advising page, Department of Economics:

<http://www.concordia.ca/artsci/economics/students/advising.html#graduate>

Department of Economics (general inquiries)

[econ.fas@concordia.ca](mailto:econ.fas@concordia.ca); 514-848-2424 x3900

Élise M. Melançon, Graduate Program Assistant

[elise.melancon@concordia.ca](mailto:elise.melancon@concordia.ca); 514-848-2424 x3901

Christian Sigouin, Graduate Program Director

[gpd.econ@concordia.ca](mailto:gpd.econ@concordia.ca)

Online appointment schedule: <http://econgpd.as.me>

Economics Graduate Students Association (EGSA)

[egsaconcordia@gmail.com](mailto:egsaconcordia@gmail.com)

<http://www.concordia.ca/artsci/economics/students/ess-graduate-student-association.html>