

## STUDENT ACADEMIC SERVICES

## SHOULD I DISCONTINUE A COURSE?

While it is always preferable to finish a course with a strong grade, you may find yourself in a position in which you need to reduce your course load by discontinuing (also called “dropping”) a course. Here’s what you need to know:

### There is deadline to discontinue a course.

The last day for academic withdrawal is about two-thirds into each term. You cannot discontinue a course after this date unless you have a documented, unforeseen circumstance, such as a medical or family emergency, that prevents you from finishing a course. This would be via the [Student Request process](#). Valid reasons would **not** include having no formal feedback from your professor. Professors are not required to provide feedback prior to the DISC deadline.

### A DISC notation will remain on your transcript.

A DISC, meaning “discontinued,” does not affect your grade point average (GPA). While students are often concerned about having a DISC on their record and how it may affect future studies, the important thing to remember is that a DISC is preferable to an unacceptable GPA.

### Grades matter.

At the end of every academic year in May, students are assessed if they have attempted 12 credits or more over the summer, fall and winter terms. If your assessment GPA is less than a 1.50, you will be in Failed Standing. A GPA between 1.99 and 1.50 is considered Conditional Standing.

### Discontinuing courses can affect course sequences and requisites.

If you discontinue a course in the fall term and are registered for the subsequent course in the winter, you **must** drop your winter course. For example, if you discontinue MATH 203 in the fall term, you cannot take MATH 205 in the winter term. If you have any questions about your course sequence, please speak with an academic advisor.

### You are still financially responsible for the course.

You remain financially responsible for the course(s) you DISC. To apply for a refund, if possible, please see this [page](#) for more information.

### Help is available.

If you are not sure as to whether you should discontinue a course or how it affects you, please speak with your department advisor or [Student Academic Services](#).

If you find yourself struggling in your courses, the [Student Success Centre](#) offers numerous services to help you in your studies.

To discontinue a course, you can do so online at [My CU](#) account

> **My Student Centre** > **Enroll** > **Drop**.