

Humanities PhD Fields & Advisors Change Form

- Use this form to document any changes to the composition of your committee.
- Complete the form below, send it to your committee members for signature, and send it by email to the Graduate Program Director, the Graduate Program Assistant, and CC your Major Field.
- In the Start Date field, enter the month and year in which you began your PhD, e.g., 9/2021.

Student ID:		Date:	
Name:		Start Date:	
Email:		Phone:	
Briefly describe changes to Committee (E.g., Prof. A replacing Prof. B as Minor Field Adviser, with Prof. B leading committee; Prof. C replacing Prof. D as Major Field Adviser (supervisor, with Prof. C switching to Minor Field Adviser. Provide notes as appropriate, e.g. due to change in topic.):			

In the table below, list your **new committee**, with the changes above. Faculty members must sign this form (with a digital signature or by signing/scanning, see below). All signatures are to be on one copy of the form. (If two faculty members are co-advising in a field, put both their names in one box.)

	Name of Field	Name & Department of Adviser	Adviser's Signature, INDICATING AGREEMENT TO SERVE IN ROLE
Major Field			
Minor Field 1			
Minor Field 2			
Additional member (if required)			

How To Fill In, Save, and Sign This Form: The form can [be filled and signed in Acrobat Reader or the full version of Acrobat](#). When you have filled or signed, please save it and send it on to the (next) signatory.

There are a few ways to sign it in Acrobat:

- If you have set up an electronic Digital Certificate signature, click on the signature field, to open a dialogue box that lets you sign using your stored certificate and password.
- If the dialogue box doesn't open, click on the Certificates tool and draw a box, to add your electronic signature.
- If you have saved an image of your signature, you can add this using the signature tool.
- Or you can use various apps to electronically draw your signature with a stylus or finger.



If you can't sign it in Acrobat, print it, sign on paper, and send the scan in—but it's best if people signing this way are last in order, so others can sign as above.