

## Departmental Policy for Laboratory Exemptions

### PRELIMINARY NOTES

- 1) The policy does not apply to laboratory-only courses (e.g., CHEM 477);
- 2) The policy should be included in the outline of theoretical courses with a laboratory component.

### POLICY

- The passing grade for the laboratory component of all courses is 60%;
- Students who fail the theory component of a course (but get a passing grade for the lab component of the same course) and students who repeat a course to increase their GPA can be exempted from the lab component of the repeat course if they chose to do so. Students who withdraw from the course (DISC) are not eligible for a lab exemption based on labs completed in the term for which there is a DISC notation;
- A student who is eligible for and wishes a lab exemption must apply for the exemption by the end of the first week of term, i.e. prior to the start of the laboratory practicals (forms available in SP201.01 and on the departmental website). Students with an approved exemption MUST register for the appropriate lab exemption lab/tutorial section; students registered in other lab/tutorial sections will be required to complete the lab portion of the course;
- When a student gets an exemption from the laboratory component of a course, the final grade of the repeated course is calculated using the laboratory grade of the first attempt, and the theory grade from the repeated course;
- Exemptions for labs can only be given within the first 24 months following the start of the session when the course was first taken;
- When a student repeats the lab component of a course, all the experiments and the lab exam (where required) must be repeated. In a course with a lab exam, a student cannot be exempted only for the labs or for the lab exam.

**Passed: 27<sup>th</sup> April, 2009,  
Revised March 15<sup>th</sup>, 2010  
REVISED March 18, 2013**