

Student Advising Sheet

Diploma in Economics

Academic Advising for New Students:

After you have accepted the offer of admission through your Student Centre and confirmed your participation in the program, contact the Graduate Program Assistant directly for information about advising and registration. This contact is mandatory and required to enable you to proceed with online course registration. Once the Graduate Program Assistant is contacted, you will receive course registration information and you will be able to register yourself online.

We also offer an information/orientation session for new students entering in the Fall term. The Department will inform you by email about the date and time of the information session, which is held before the term starts, at the end of August.

Contact: Ms. Élise M. Melançon, Graduate Program Assistant, at Elise.Melancon@concordia.ca, or call 1-514-848-2424 Ext. 3901.

Please also fill out the Academic Success and Integrity Module (ASIM) at

<https://www.concordia.ca/admissions/graduate/academic-success-and-integrity-module.html>

ASIM was created to help you understand the principles of academic integrity and all graduate program students are required to complete it prior to or within their first term of admission.

Academic Advising for Returning Students:

Please refer to the curriculum requirements of your program and make sure that you are familiar with the program structure in order to plan your courses. This information can be found in the [Graduate Calendar](#) and on the program website in the curriculum section:

<https://www.concordia.ca/artsci/economics/programs/graduate-diploma-economics.html>

Departmental Permission is Required for:

- Registering for courses offered by JMSB.
- Registering for 600-level courses.

If permission is required, please contact the Graduate Program Director at gpd.econ@concordia.ca.

You will be BLOCKED from registering if you have:

- A **CAQ Block**: Expired Study Permit. Go to the International Students Office located at H-653.
- An **Accounts Block**: Outstanding (past due) fees. Pay your fees.

- An **Academic Block**: GPA is below 2.70, one F grade on record, or more than two C grades on record. Contact the Graduate Program Director at gpd.econ@concordia.ca.
- **ASIM block**: you didn't complete the integrity module. Go to <https://www.concordia.ca/admissions/graduate/academic-success-and-integrity-module.html>

Class Schedule and Important Dates:

The class schedule and registration start dates will be announced annually in the My Student Centre. The Important Dates for the academic year are listed on the Concordia website and includes the course registration ADD, DNE (Did Not Enter), and DISC (Discontinue) dates, as well as the examination weeks and holidays. See <http://www.concordia.ca/events/academic-dates.html#grad>

Please consult the following websites for additional information:

The School of Graduate Studies:

The Graduate Calendar, which contains the university policies and regulations, the list of important dates, and other information, as well as funding and professional development resources, can be found on the School of Graduate Studies website: <http://graduatestudies.concordia.ca/>

Tuition and Fees:

Access the Tuition and Fees website for a Tuition Fee Calculator, the payment deadlines, and other important information: http://www.concordia.ca/admissions/tuition-fees.html#other_graduate

Program Webpage:

Visit the department website for information on the program, the curriculum, beyond-the-classroom opportunities, the graduate experience, and to connect on Facebook and Twitter.

<https://www.concordia.ca/artsci/economics/programs/graduate-diploma-economics.html>

Questions? Contact:

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