

**Graduate Studies Community Building Fund**  
**BUDGET Form**

**Project Name:** \_\_\_\_\_

**Name of faculty mentor (Graduate Program Director, Departmental Chair, or Research Centre Director):** \_\_\_\_\_

**Project Leader(s):** \_\_\_\_\_

<b>Expenses (Description or rationale)</b>	<b>Amount</b>
Travel expenses for speakers or panel members:	
Hospitality costs:	
Publicity and promotional materials:	
Post-event publicity (photos, story, blog, video):	
Other – Itemized with amount:	
<b>TOTAL EXPENSES:</b>	
<b>Total contributions from other funding sources:</b>	
<b>Total requested from graduate community building fund:</b>	

**Please note speaker fees will not be considered as an acceptable expense for this fund.**

Please include this form with the application materials and send it to

[GradCommunity.BuildingFund@concordia.ca](mailto:GradCommunity.BuildingFund@concordia.ca)