



**MINUTES OF THE THIRD MEETING OF
THE COUNCIL OF THE SCHOOL OF GRADUATE STUDIES
OPEN SESSION**

December 2, 2013 at 10:00 am room H 767

PRESENT

Ex-officio members: J. Beaudoin (Secretary), G. Beaudry, P. Wood-Adams (Chair).

Voting members: K. Boies, S. Brutus, L. Caminati, S. Chauhan, F. Crooks, E. Diamantoudi, G. Dionne, M. Fritsch, M. Mehmet Ali, C. Mulligan, B. Nelson, N. Rantisi, R. Raut, K. Schmitt, J. Timm-Bottos (replacing S. Snow), V. Venkatesh, H. Wasson, R. Wuthrich.

Non-Voting members: M. C. Bolton, M. Jordan (Recording Secretary), M.-C. Newman.

Guests: C. Durand, W. Ing, J. Levinson.

REGRETS

Voting members: G. Brown, N. Changzi, B. Farnesi, T. Gould, E. Peltier-Wagner, V. Shankar, S. White.

Non-voting members: W. Cheaib, J. Powlowski.

1. Call to Order

The meeting was called to order at 10:00 am.

2. Approval of the Agenda

Dr Venkatesh moved items CSGS 1314 4 D7 and CSGS 1314 4 D8 from the Consent Agenda to Business to highlight the rigorous review process that the Faculty undertook.

Moved and seconded (V. Venkatesh, K. Schmitt). Carried.

3. Approval of the Minutes of the Meeting of October 28, 2013

Moved and seconded (L. Caminati, K. Schmitt). Carried.

4. Chair's Remarks

The Chair announced that members of the SGS decanal team and staff attended the Canadian Association of Graduate Studies conference in Montreal, where Dr K. Schmitt gave a presentation on interdisciplinarity, in particular the case of INDI. This is the first time that Concordia has presented at CAGS. Drs Venkatesh and Wood-Adams along with Ms. F. Martin, Program Analyst, attended the Council of Graduate Studies (US counterpart to CAGS) annual conference in California; an event attended by deans of graduate studies from all over the United States. Many Canadian institutions were also represented along with Concordia in addition to some from Latin America. Dr Venkatesh gave a presentation co-authored by Ms. Martin at CGS, a first for Concordia having only been a member for several years. Dr Wood-Adams reminded Council of the recruitment event taking place later that evening and encouraged faculty members to attend to give our own top undergraduate students an idea of what kinds of exciting graduate research activities are underway at Concordia. The Chair stated that the School of Graduate Studies' website has now fully migrated to the Web Content Management System. She noted that users may encounter difficulties in finding information and broken links. The community was asked to use the comment button on the website to make us aware of any issues.

5. Question Period

A Council member asked when faculty Associate Deans should expect to receive their allocations for graduate awards for the upcoming year. The Chair replied that awards allocations would be sent out before the University breaks for the winter holidays.

Consent Agenda

6. Proposed Graduate Curriculum Changes

Faculty of Arts and Science

6.1	GCC report from the Chair of GCC	CSGS 1314 3 D1
6.2	Department of Applied Human Sciences (AHSC-13)	CSGS 1314 3 D2
6.3	GCC report from the Chair of GCC	CSGS 1314 3 D3
6.4	Department of Applied Human Sciences (AHSC-14)	CSGS 1314 3 D4
6.5	GCC report from the Chair of GCC	CSGS 1314 3 D5
6.6	Department of Political Science (POLI-27)	CSGS 1314 3 D6

Faculty of Engineering and Computer Science

6.9	GCC report from the Chair of GCC	CSGS 1314 3 D9
6.10	Faculty of Engineering and Computer Science (ENCS-73)	CSGS 1314 3 D10
6.11	GCC report from the Chair of GCC	CSGS 1314 3 D11
6.12	Department of Mechanical Engineering (MECH-75)	CSGS 1314 3 D12

Moved and seconded (K. Schmitt, B. Nelson). Carried.

Business

7. Proposed Graduate Curriculum Changes

John Molson School of Business

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| 7.1 | GCC report from the Chair of GCC | CSGS 1314 3 D7 |
| 7.2 | Executive MBA Program (EMBA-8) | CSGS 1314 3 D8 |

Dr V. Venkatesh requested speaking privileges for Dr S. Brutus and explained that this item was removed from the Consent Agenda to highlight the exceptional thoroughness and diligent work done by the EMBA department in revising and modernizing its curriculum. Dr Brutus explained that the overhaul of the EMBA program's curriculum was one of the first items he planned to address when he became Associate Dean. He further described the program's position in the John Molson School of Business in that the courses in the program are culled from all of the other departments in the Faculty. The newly revised program builds bridges with other disciplines across the University, notably with Applied Human Sciences and Perform. Dr Brutus thanked Ms. Martin for her assistance and her objective point of view during the revision and consultation process. Dr Venkatesh pointed out the specific usefulness of the curriculum table included in the package. Dr Wood-Adams was pleased to see this outstanding example of collaboration between departments, faculties and the School of Graduate Studies.

Moved and seconded (K. Schmitt, K. Boies). Carried.

Presentation

8. CGPSS (Canadian Graduate and Professional Student Survey) presentation: P. Wood-Adams and J. Levinson

The Canadian Graduate and Professional Student Survey (CGPSS) was undertaken in 2007, 2010 and 2013. This survey contains detailed information about graduate student satisfaction and experience. In 2010 nearly 40,000 graduate students participated from universities across Canada. The survey originated from joint US/Canadian efforts to survey graduate students. In 2013, 48 universities participated in the survey. Dr Wood-Adams and M^e Levinson presented a summary of inferences from the data collected. The data was organized and filtered by students in both thesis and course-based options, by department and by faculty. The latter half of the presentation outlined a series of recommendations for departments, faculties and the School of Graduate Studies aimed at improving future results. Specific areas where advances could be made included improving graduate funding opportunities for in-program students, creating a tool to effectively evaluate graduate teaching, conducting reviews of graduate program curricula and removing barriers to interdisciplinarity.

Adjournment

Moved and seconded (B. Nelson, L. Caminati). Carried.

Other Next Meeting: January 13, 2014, from 10:00 am – 12:00 noon H 767

Respectfully submitted,

Michael Jordan
Recording Secretary
Council of the School of Graduate Studies