

Name: \_

Student no.: \_

## Program Planning Worksheet Bachelor of Administration (90 credits) 2022-2023 Academic Year

## Prerequisites

You must complete these courses **only if you do not see** exemptions or credit for them on your student record. If you completed any of these courses, they will considered as non-business electives.

MATH 208	ECON 201	BTM 200
MATH 209	ECON 203	

Core	Courses	(42	credits)	All	BAdmin	students	must	complete	the	following	14	courses
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COMM 205	COMM 220	COMM 226	COMM 315
COMM 210	COMM 222	COMM 305	COMM 320
COMM 215	COMM 223	COMM 308	COMM 401
COMM 217	COMM 225		

**Business Elective Courses (18 credits):** You must complete 18 credits from among the courses offered by JMSB. These courses may include a 12-credit business minor.

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**Non-JMSB Elective Courses (30 credits):** You must complete 30 credits offered by faculties **other than JMSB**, including **at least** 15 credits beyond the introductory level. These courses may include a non-JMSB minor.

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## Sample First Year Schedule for Full-time Students

You may register for five courses per term, but we suggest a maximum of four courses in each term during your first year. Always complete any missing prerequisite or ESL courses in your first year.

Term 1	Term 2	Important
<ul> <li>COMM 205</li> <li>COMM 210</li> <li>COMM 215</li> <li>COMM 217</li> </ul>	<ul> <li>COMM 220</li> <li>COMM 222</li> <li>COMM 223</li> <li>COMM 225</li> </ul>	<ul> <li>You should register for courses in both Fall and Winter terms once you have access.</li> <li>Consult the Undergraduate Calendar and Class Schedule to plan your class schedule wisely.</li> <li>Consult the Registration Guide for help when choosing courses.</li> </ul>

## Important

- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the academic advising section of our website to book an appointment.
- If you are required to take ESL courses, up to 9 ESL credits may count toward your degree. Even if ESL courses are not required, up to 6 ESL credits may count toward your degree.