

Name: _

Student no.: _

Program Planning Worksheet Bachelor of Administration (90 credits) 2022-2023 Academic Year

Prerequisites

You must complete these courses **only if you do not see** exemptions or credit for them on your student record. If you completed any of these courses, they will considered as non-business electives.

MATH 208	ECON 201	BTM 200
MATH 209	ECON 203	

Core	Courses	(42	credits)	All	BAdmin	students	must	complete	the	following	14	courses
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COMM 205	COMM 220	COMM 226	COMM 315
COMM 210	COMM 222	COMM 305	COMM 320
COMM 215	COMM 223	COMM 308	COMM 401
COMM 217	COMM 225		

Business Elective Courses (18 credits): You must complete 18 credits from among the courses offered by JMSB. These courses may include a 12-credit business minor.

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Non-JMSB Elective Courses (30 credits): You must complete 30 credits offered by faculties **other than JMSB**, including **at least** 15 credits beyond the introductory level. These courses may include a non-JMSB minor.

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Sample First Year Schedule for Full-time Students

You may register for five courses per term, but we suggest a maximum of four courses in each term during your first year. Always complete any missing prerequisite or ESL courses in your first year.

Term 1	Term 2	Important
 COMM 205 COMM 210 COMM 215 COMM 217 	 COMM 220 COMM 222 COMM 223 COMM 225 	 You should register for courses in both Fall and Winter terms once you have access. Consult the Undergraduate Calendar and Class Schedule to plan your class schedule wisely. Consult the Registration Guide for help when choosing courses.

Important

- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the academic advising section of our website to book an appointment.
- If you are required to take ESL courses, up to 9 ESL credits may count toward your degree. Even if ESL courses are not required, up to 6 ESL credits may count toward your degree.