

TO: Members, Fine Arts Faculty Council

FROM: Mary Perri, Secretary, Fine Arts Faculty Council

DATE: January 9, 2015

Please be advised that the next meeting of Fine Arts Faculty Council will be held on Friday,
January 16, 2015 at 9:30 a.m. in EV 2-776.

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes of the Meeting of December 12, 2014
4. Business arising from the Minutes
5. Presentation
 - 5.1. Dr. Paula Wood-Adams, Dean, School of Graduate Studies and University Librarian, Dr. Guylaine Beaudry on Academic Success & Integrity Module - with Olivier Charbonneau, librarian and Dr. Brad Nelson, Assoc. Dean Grad Studies (9:45 a.m.)
6. Chair's Remarks
7. Question Period
8. Appointments (FFAC-2015-01-D1)*
9. Presentations (Continued)
 - 9.1. Heather Gagnon, Student Recruitment Officer on recruitment and Portfolio Day update (10:30 a.m.)
 - 9.2. President and Vice-Chancellor, Alan Shepard and Provost and Vice-President, Benoit-Antoine Bacon on Strategic Directions & Process (11:00 a.m.)
10. Academic Affairs
 - 10.1. Report of the Associate Dean, Academic Affairs (FFAC-2015-01-D4)*
11. Planning and Academic Facilities
 - 11.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2015-01-D5)*
12. Research
 - 12.1. Report of the Associate Dean, Research (FFAC-2015-01-D6)*
13. Other business
14. Next Meeting – February 20, 2015 at 9:30 a.m.
15. Adjournment

* These documents will be distributed at the meeting.

Concordia University
Minutes of the Meeting of the Faculty of Fine Arts Council
December 12, 2014

Present: C. Wild (Chair), B. Bartolome Herrera, A. Cappelluto, D. Cross, C. Cucuzzella, N. Drew, A. Dutkewych, C. Hammond, W.E. Isford, H. Kirschner, L. Oades, D. Pariser, C. Sawadogo, G. Schwartz, S. Snow, M. Sussman, M.J. Thompson, D. Totaro, A. Whitelaw

Regrets: L. Adams, T. Little

Guests: Marcie Frank, Director, CISSC
Julie Johnston, Coordinator, Student Relations
Emma Lightstone, Fine Arts Reading Room
Hannah van der Est, VAV Gallery
Catherine Bolton, Vice-Provost, Teaching and Learning

1. Call to Order

The Chair called the meeting to order at 9:35 a.m.

2. Approval of the Agenda

The agenda was amended. The President has deferred his discussion of the strategic plan planning process to January, when he will be visiting all Councils.

MOTION: (David Pariser, Noah Drew)

“that the agenda for the meeting of December 12, 2014 be approved as amended.”

CARRIED

3. Approval of the Minutes of the Meeting of November 14, 2014

MOTION: (Cilia Sawadogo, Anne Whitelaw)

“that the minutes of the meeting of November 14, 2014 be approved.”

CARRIED

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Chair’s Remarks

A CRC search in the area of Oral History and Performance Studies has been approved for the Department of Theatre. The search will begin in the winter and the chair will likely join sometime in 2015-16.

Planning for the future of Hexagram continues. The chair will present to the Budget Review Working Group in early 2015 and topics covered will include Hexagram priorities.

6. Question Period

Follow up questions were asked on both the CRC search and the plans for Hexagram.

7. Appointments (FFAC-2014-09-D1)

MOTION: (Dan Cross, Andy Dutkewych)

"that the appointments listed in document FFAC-2014-09-D1 be approved."

CARRIED

8. Presentations

8.1. CISSC Director, Marcie Frank with Update (9:30 a.m.)

Frank provided the annual report on the CISSC. Highlights include the restructuring of the advisory board, greater integration of the PhD Humanities into the Centre, and the search for a new director in winter 2015.

8.2. Student Groups' Updates (10:30 a.m.)

Several student leaders provided updates on the activities of various Fine Arts student groups.

Edwin (William) Isford: Art Matters Festival

Emma Lightstone: Fine Arts Reading Room

Hannah van der Est: VAV Gallery

8.3. Vice-Provost, Teaching & Learning, Catherine Bolton on revised Academic Code of Conduct (11:15 a.m.)

Vice-Provost Bolton advised that there were changes being proposed to the Academic Code of Conduct, the result of a working group's findings during meetings over the past year. There will be further consultation with the community before the changes become final.

9. Academic Affairs

9.1. Report of the Associate Dean, Academic Affairs (FFAC-2014-09-D4)

Report distributed. Questions/comments may be directed to M. Sussman at mark.sussman@concordia.ca

10. Planning and Academic Facilities

10.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2014-09-D5)

Report distributed. Questions/comments may be directed to A. Cappelluto at ana.cappelluto@concordia.ca

11. Research

11.1. Report of the Associate Dean, Research (FFAC-2014-09-D6)

Report distributed. Questions/comments may be directed to A. Whitelaw at Anne.Whitelaw@concordia.ca

12. Committee Reports

1.1. Board of Governors Report – Prof. Daniel Cross

Report distributed

1.2. Senate Report – Prof. Christopher Jackson

Report distributed

13. Other Business

The chair mentioned discussions were underway regarding the start dates for the academic year.

The desired outcome would be to accommodate the exam schedule as well as to ease the pressures of marking before the holidays begin. The process is being led by the Office of the Provost.

14. Next Meeting – January 16, 2014 at 9:30 a.m.

15. Adjournment

MOTION: (Stephen Snow, Cilia Sawadogo)
“that the meeting be adjourned.”

The meeting was adjourned at 11:50 a.m.

Respectfully submitted,

E. Howse
December 12, 2014

Academic Success & Integrity Module (ASIM™)

Concordia University Libraries & School of Graduate Studies

Module Curriculum (Draft)

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Description

This module presents essential information and guidance about academic integrity and plagiarism within the context of completing graduate research. A range of strategies and approaches are explored to support you in successfully completing your thesis and beyond.

Module Learning Objectives

1. Define academic integrity and plagiarism
2. Recognize instances of plagiarism
3. Identify and apply good collaborative practices and techniques in avoiding plagiarism
4. Articulate the relationship between plagiarism, academic integrity and copyright with regards to graduate level research and publication
5. Explain Open Access routes to publication, in particular depositing your thesis to Spectrum, Concordia University's Open Access Repository
6. Access and use a range of other appropriate tools and resources to successfully complete graduate studies.

Assessment

As of Winter 2016, this module, a self-paced online tutorial, will be available but not yet required for graduate students. This will allow for testing and adjustments. We expect that the official launch will occur during the Fall 2016 semester, whereby all Doctoral and Master's students will be required to complete the module before enrolling onto their second semester.

In order to assess knowledge and understanding, students will be presented with a range of interactive case examples, scenarios, short multiple choice quizzes and other materials exploring issues relating to academic integrity and plagiarism. In each instance they will be given with a number of options or choices. Choosing an option will provide immediate feedback aligned to the learning objectives. It is expected that the assessment questions and prompts will not have clear answers and the choice may be ambiguous, providing opportunities for reflection and feedback.

Access to the Course

All graduate students at Concordia University shall participate in the ASIM™ module through the MyConcordia Portal. Enrollment will be automated and the module will be developed as a fully online course, for example through Moodle or eConcordia.

The module will take 45 minutes to complete.

Skills Acquired

- By the end of this online module, students will be better able to:
 - Recognise instances of plagiarism
 - Paraphrase extracts of original text so as to avoid plagiarising
 - Accurately reference sources within the text of a paper
 - Identify and understand the importance and application of copyright for their own and others academic work
 - Recognise and adhere to University codes of conduct on academic integrity.
 - Identify other appropriate university resources that may assist graduate students in succeeding with their projects.

Curriculum Outline

The module will be divided in topics. The number of each topic refers to the module learning objective as described on the first page.

Topic	Topic Learning Objective	Activity	Timing
1. Plagiarism and academic integrity in context	<ul style="list-style-type: none">• Identify what you already know about plagiarism and academic integrity• Define plagiarism and academic integrity	<ul style="list-style-type: none">• Exercise: <i>Is this plagiarism? You be the judge</i>: case studies evaluating your:<ul style="list-style-type: none">○ Understanding of plagiarism○ Ability to paraphrase effectively	10 minutes

	<ul style="list-style-type: none"> Describe the link between plagiarism, academic integrity and your academic reputation Identify possible instances of plagiarism 		
2. Concordia University's Academic Code of Conduct	<ul style="list-style-type: none"> Recognise the significance of academic integrity as well as the penalties and implications (consequences) of plagiarism 	<ul style="list-style-type: none"> Video: consequences of plagiarism <ul style="list-style-type: none"> Emphasis on the choices one makes and how they impact our future academic and professional career 	3 minutes
3. Working with others	<ul style="list-style-type: none"> Identify when collaboration is unauthorized collusion Identify and apply good collaborative practices 	<ul style="list-style-type: none"> Exercise and scenario: <i>Collaboration vs. collusion?</i> 	3 minutes
4. Copyright for students	<ul style="list-style-type: none"> Articulate the link between plagiarism, academic integrity and copyright in graduate research 	<ul style="list-style-type: none"> Video: Guidance on what can be included in your thesis including: <ul style="list-style-type: none"> Pre-published works created or written by you Copyrighted content created or written by others Guidelines for requesting copyright permissions 	6 minutes
5. Open Access Publishing and Thesis Deposit to Spectrum	<ul style="list-style-type: none"> Explain Open Access publication options and in particular thesis deposit to <i>Spectrum</i>, Concordia University's Open Access Research Repository 	<ul style="list-style-type: none"> Guidance on Open Access publishing options Information on thesis deposit to Spectrum, Concordia University's Open Access Repository Implications of open access in the context of re-using theses 	5 minutes
6. Strategies for success in graduate studies	<ul style="list-style-type: none"> Identify appropriate tools and resources 	<ul style="list-style-type: none"> Effective note-taking strategies 	9 minutes

	to successfully complete graduate studies	<ul style="list-style-type: none"> Referencing and citation management tools: For example: RefWorks Advanced word processing features (E.g. automatic table of contents) 	
6. Further insight on making your thesis better or getting help at Concordia	<ul style="list-style-type: none"> Be aware of the various research support services available to you at Concordia University 	<p>Video and page with links about:</p> <ul style="list-style-type: none"> GradProSkills workshops Your subject librarian Other workshops and services via: <ul style="list-style-type: none"> Counseling & Development Chaplaincy Health services Links to useful websites, books, online videos and other tools 	6 minutes
Summary		<ul style="list-style-type: none"> Top tips on how to avoid plagiarism and succeed in your graduate project 	3 minutes

2014 Steering Committee

- Paula Wood-Adams, Dean of Graduate Studies
- Guylaine Beaudry, University Librarian, Concordia University Libraries
- Olivier Charbonneau, Associate Librarian, Concordia University Libraries
- Brad Nelson, Associate Dean Student Affairs and Postdoctoral Studies, School of Graduate Studies

Bibliography

- Belcher, Wendy Laura, 2009. *Writing your journal article in 12 weeks: A guide to academic publishing success*, Sage Publications: Thousand Oaks, USA. Pages 161-163.
- Dr. Lipson, Political Science, *Guide on Plagiarism*:
http://alcor.concordia.ca/~mlipson/01Plagiarism_Home.html
- Ontario Consortium of Graduate Professional Skills Development, *MyGradSkills*:
<https://www.mygradskills.ca/>

Comments and feedback

Please forward comments and feedback to Olivier Charbonneau by January 31st 2015 at:
o.charbonneau@concordia.ca. The most recent version of this document can be found here:
<http://library.concordia.ca/about/academic-success/>