

TO: Members, Fine Arts Faculty Council

FROM: Mary Perri, Secretary, Fine Arts Faculty Council

DATE: March 13, 2015

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Please be advised that the next meeting of Fine Arts Faculty Council will be held on Friday,  
**March 20, 2015 at 9:30 a.m.** in EV 2-776.

### AGENDA

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes of the Meeting of January 16, 2015
4. Business arising from the Minutes
5. Chair's Remarks
6. Question Period
7. Presentation (9:45-9:55 am)  
Guests: Valerie Roseman (Development Officer, Community Programs) – 2014-2015 Community Campaign
8. Integration of Hexagram Forum, and access to research facilities in Fine Arts – Associate Dean Anne Whitelaw
9. Academic Affairs
  - 9.1. Strategic Directions Discussion: *What is the future of higher education in fine arts?* With framing remarks by members of Faculty Council steering committee, as follows:
    - Ted Little: *Maximizing the potential contributions of arts-based inquiry and methodologies*
    - Jeremy Blinkhorn and Beatriz Bartolome-Herrera: *The future of fine arts learning – what do students ask for?*
    - Lorraine Oades: *Defining our core values*
    - Cilia Sawadogo: *Sustaining core activities within a funding model of low tuition rates and reduced government funding*
  - 9.2. Report of the Associate Dean, Academic Affairs (FFAC-2015-03-D4)
10. Planning and Academic Facilities
  - 10.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2015-03-D5)
11. Research
  - 11.1. Report of the Associate Dean, Research (FFAC-2015-03-D6)

**AGENDA** (continued)

12. Committee Reports

12.1. Board of Governors Report – Prof. Daniel Cross

12.2. Senate Report – Prof. Christopher Jackson

12.3. March 13<sup>th</sup>, 2015, Senate Meeting CANCELLED – No Report

13. Other business

14. Next Meeting – April 17, 2015 at 9:30 a.m.

15. Adjournment

**Concordia University**  
**Minutes of the Meeting of the Faculty of Fine Arts Council**  
**January 16, 2015**

**Present:** C. Wild (Chair), L. Adams, B-A Bacon, B. Bartolome Herrera, J. Berzowska, J. Bleuer, A. Cappelluto, D. Cross, C. Cucuzzella, A. Dutkewych, W.E. Isford, H. Kirschner, T. Little, L. Oades, D. Pariser, C. Sawadogo, G. Schwartz, A. Shepard, M. Sussman, D. Thirlwall, D. Totaro, A. Whitelaw.

**Regrets:** M. Montanaro, S. Snow, V. Venkatesh

**Guests:** Heather Gagnon, Student Recruitment Officer, Faculty of Fine Arts  
Perla Moyal, Academic Counselor, Faculty of Fine Arts

**1. Call to Order**

The chair called the meeting to order at 9:35 a.m.

**2. Approval of the Agenda**

**MOTION:** (Gary Schwartz, Dan Cross)

“that the agenda for the meeting of January 16, 2015 be approved.”

**CARRIED**

**3. Approval of the Minutes of the Meeting of December 12, 2014**

FASA representative Jeremy Blinkhorn asked that his regrets for this meeting be noted on the minutes.

**MOTION:** (Anne Whitelaw, Gary Schwartz)

“that the minutes of the meeting of December 12, 2014 be approved as amended.”

**CARRIED**

**4. Business Arising from the Minutes**

There was no business arising from the minutes.

**5. Presentations**

5.1. Dr. Paula Wood-Adams, Dean, School of Graduate Studies, with University Librarian Dr. Guylaine Beaudry and Librarian, Olivier Charbonneau on the Academic Success & Integrity Module.

Proposed in response to Associate Dean Brad Nelson’s experiences as the Code Administrator at the School of Graduate Studies, and the Graduate Student Association’s request for more support, a training module for graduate students is being developed focusing on academic integrity and student success. Topics covered include plagiarism, collaboration, self-plagiarism, copyright, open access, works of art, and will help students to “hack their thesis.” If anyone is interested in becoming part of the Steering Committee or the Curriculum Committee please contact Olivier Charbonneau. Departments are welcome to invite Olivier Charbonneau to attend discussion sessions to deal with discipline specific needs. Consultation with the Faculties and departments will be ongoing to the soft launch in winter 2016 and the hard launch in fall 2016.

## 6. Chair's Remarks

Concordia Alumna Korill Tove has been nominated for an Oscar in the Animated Short category for *Me and My Moulton*. She was previously nominated twice before and won in 2006 for *The Danish Poet*. D. Cross added that the nominees for the Canadian Screen Awards were also released this week and featured many alumni and current faculty members.

Among several speaker series, Conversations in Contemporary Art opened last night with a talk by multidisciplinary artist Ivana Ivković.

The Thinking Out Loud Series also runs this winter. This series pairs Concordia faculty members with community partners for a conversation. This year the series launches February 5. Tickets are free but it is recommended to reserve your place early.

Enrolments this year slightly exceeded expectations. Any extra monies as a result will be funneled into this year's recruitment efforts and student awards.

The chair presented the plan for integration of Hexagram infrastructure into Fine Arts' infrastructure to the Provost, Vice-President Research and Graduate Studies, and Chief Financial Officer. The plan proposes utilizing Fine Arts operating funding, plus an increase to base funding from the university to cover the operating costs for student use and to subsidize research user fees. User fees for researchers are part of the plan because researchers are expected to cover research/faculty members' usage. The costs of integrating the infrastructure were also presented to the Budget Review Working Group. Once a decision regarding the requested increase is received, there will be a meeting for all the fine arts researchers to discuss the proposed integrations and a follow-up meeting with research centres (if requested) plus an update will be shared by the chair with Faculty Council and elsewhere as may be needed.

February 14 is Portfolio Day.

## 7. Appointments (FFAC-2015-01-D1)

**MOTION:** (Ana Cappelluto, Andy Dutkewych)

"that the appointments listed in document FFAC-2015-01-D1 be approved."

**CARRIED**

## 8. Presentations (continued)

### 8.1. Heather Gagnon, Student Recruitment Officer and Perla Muyal, Academic Counselor

Portfolio Day is scheduled for February 14. As happened last year, higher numbers of students are expected at the winter event than at the fall open house (285 as compared to 377 in 2013-14). The university *Admissions Info day* is on the same date. Lots of departmental participation is expected and more faculty members are needed. Important to note that Music portfolio reviews will also be available. If departments need any specific information highlighted please get in touch with Heather Gagnon. A critical path for recruitment is in development. A new facilities video will be available soon, and work is underway on a new Fine Arts publication for the fall.

### 8.2. President and Vice-Chancellor, Alan Shepard and Provost and Vice-President, Benoit-Antoine Bacon

The president announced that the strategic direction planning process is launching this afternoon and will take place in three parts: broad strokes will be developed during winter 2015 with a university level strategic directions in place by late June or early fall. The process is being facilitated by an advisory committee and will result in a short document of 5-7 pages.

Responses from all areas including each Faculty will be formulated in the fall. A companion lecture series is being held titled, The Future of the University and the Future of Learning. About 20 speakers have been invited, who are leaders in this domain.

The provost presented an overview of past planning processes and the status of projects begun concluding that overall the picture is good and objectives have been mostly met. Questions were raised on the subjects of alternative research and research funding; the status of the plans for Fine Arts to move to the Grey Nuns; whether or not excellence would reduce admissions accessibility for students with socio-economic challenges; research funding for graduate students; and others.

## **9. Academic Affairs**

9.1. Report of the Associate Dean, Academic Affairs (FFAC-2015-01-D4)

Report distributed. Questions/comments may be directed to M. Sussman at [mark.sussman@concordia.ca](mailto:mark.sussman@concordia.ca)

## **10. Planning and Academic Facilities**

10.1. Report of the Associate Dean, Planning and Academic Facilities (FFAC-2015-01-D5)

Report distributed. Questions/comments may be directed to A. Cappelluto at [ana.cappelluto@concordia.ca](mailto:ana.cappelluto@concordia.ca)

## **11. Research**

11.1. Report of the Associate Dean, Research (FFAC-2015-01-D6)

Report distributed. Questions/comments may be directed to A. Whitelaw at [Anne.Whitelaw@concordia.ca](mailto:Anne.Whitelaw@concordia.ca)

## **12. Other Business**

Associate Dean Ana Cappelluto addressed a question regarding the Art Store's new online fee payment system for students. The system is currently up and running and is receiving positive feedback from students. There are still processes to be put in place and/or adjusted and the information is being and will be shared appropriately with departments and support units.

## **13. Question Period**

There were no questions.

## **14. Next Meeting – February 20, 2014 at 9:30 a.m.**

## **15. Adjournment**

**MOTION:** (David Pariser, Ted Little)  
"that the meeting be adjourned."

The meeting was adjourned at 12 noon.

Respectfully submitted,

E. Howse  
January 16, 2015



## FACULTY OF FINE ARTS

Report to Fine Arts Faculty Council

Mark Sussman, Associate Dean

Academic and Student Affairs

### Active Curriculum Dossiers

Department/Program	Dossier	Level	Dates	Details	Current Step
Cinema <i>PhD in Film and Moving Image Studies</i>	CINE-18	Grad	Jan. 12, 2015 (FCC) April 17, 2015	Updates a course listing that was overlooked in the 2013 round of changes.	Faculty Council
Cinema <i>BFA in Film and Moving Image Studies</i>	CINE-19	Ugrad	April 13, 2015	Changes a note governing student access to the course FMST 200	Faculty Curriculum Committee
Creative Arts Therapies <i>Graduate Certificate in Music Therapy</i>	CATS-8	Grad	Oct. 15, 2014 (FCC) Nov. 14, 2014 (FC) Nov. 24, 2014 (GCC) Feb. 19, 2015 (APC) March 30, 2015 (CSGS)	Changes the Graduate Certificate in Music Therapy into a Diploma, to properly recognize practicum hours	Council of the School of Graduate Studies
Theatre <i>Major in Theatre, Specializations in Playwriting and Theatre and Development</i>	THEA-22	Ugrad	Aug. 26, 2014 (FCC) Dec. 3, 2014 (FCC) Jan. 12, 2015 (FCC) March 16, 2015	Combines three majors in the Department of Theatre into the new Specialization in Performance Creation	Faculty Curriculum Committee

### Changes in the new TRAC Collective Agreements

The new TRAC collective agreements are being distributed – both for research and teaching assistants. The hourly rates have not yet been determined, but please note that these will no longer be based on a grade system, but on the academic program [undergraduate, Master's, or PhD] of the TA. Copies are available at: <https://cspace.concordia.ca/services/hr/dept/employee-labour-relations/labour-agreements.html>

### Change to the Discontinue (DISC) Deadlines

The DISC deadlines have changes for the winter 2015 term. The new dates are:

**Undergraduate                      March 15, 2015**

**Graduate                                April 2, 2015**

Please make sure this information is shared widely in your area.

### Second Undergraduate Advising Meeting

A second meeting was held on February 6<sup>th</sup> from noon to 2 p.m. Presenters included Jeffrey Levitt, Manager of Mental Health Clinics in Health Services; Raja Bhattacharya, Coordinator for the Student Advocate Program; Howard Magonet, Director of Counselling and Development, and Interim Director of Health Services; and Gordon Dionne, Manager Access Centre for Students with Disabilities. Participation across the departments was good and response to the session was overwhelmingly positive.

***Student Information System***

All requests for access and instructions can now be sent to Jean-Pierre Duchesne at [jeanpierre.duchesne@concordia.ca](mailto:jeanpierre.duchesne@concordia.ca) and he will re-distribute them as needed. Technical issues should be reported to [help@concordia.ca](mailto:help@concordia.ca) .

***Fine Arts Research Facilities Curricular Usage***

The goal of the project is to encourage faculty members to take advantage of research facilities for limited projects within existing courses, and to encourage cross-disciplinary and cross-departmental initiatives. *We have moved from a deadline-based to a rolling proposal process.* Keep in mind that these facilities are in high demand and need to be booked well in advance, so while there isn't a deadline you would ideally plan a term ahead. Please visit <http://fa-researchfacilities.concordia.ca/> for information about equipment rentals, space booking, and orientation sessions.

Mark Sussman @ [mark.sussman@concordia.ca](mailto:mark.sussman@concordia.ca) ; Erica Howse @ [erica.howse@concordia.ca](mailto:erica.howse@concordia.ca)

Report for Faculty Council – March 20, 2015  
Ana Cappelluto, Associate Dean, Planning and Academic Facilities

### News

- Emergency phones to be installed in the EV Amphitheatres (Spring 2015)
- Fine Arts Capital allocations for 2014-2015 completed
- Authorized small renovation to Cinema Animation lab (Summer 2015)
- VA 4<sup>th</sup> floor to be designated exclusively to MFA students (Fall 2015)

### Facilities projects

- In development (Planning & Development)
  - #2013-056 Repainting of VA building exterior
- Ongoing/Active (Project Management)
  - #2012-109 VA Building Air Conditioning (Summer 2015)
    - transfer to new system has begun
  - #2012-113 MFA Gallery Visibility Project (Summer 2015)

### Faculty Research Infrastructure

- Ongoing/Active
  - Most portable equipment pickups now operate out of the CDA depot on the 5<sup>th</sup> floor of the EV. Allowing for a more efficient deployment of resources for other faculty needs.
  - Undergraduate curriculum support has continued this semester with Design and Sculpture students using the Rapid Prototyping lab. Any faculty wanting to coordinate curriculum access to research facilities for next year should be considering the options now and contact Joel Taylor with any questions.
  - Over 90 FA PhD's have access to the new PhD Study space in FB630. They have a study area, meeting rooms, storage, a printer and a kitchenette.

### CDA projects

- AV Upgrades
  - York amphitheatre EV 1.605 is scheduled for AV upgrade in May and will mirror the configuration in EV 1.615 upgraded last summer. Equipment is purchased and EV 1.605 spring / summer class scheduling has been blocked.
  - Dean's office conference rooms EV 2.773 and EV 2.776 AV upgrade planning is in progress
  - Completed - VA 433, MFA classroom AV equipment was upgraded in February.
- Other Projects
  - The DISC imaging service management system upgrade is in progress with completion expected this summer. The system developed by CDA will help DISC manage Fine Arts faculty requests for digital images in support of curriculum and research. The new system will replace the current one and adds the integration of request information now gathered and stored on paper forms. In addition the system will allow requesters to self-serve by accessing their digital images on line.
  - Admissions Management –Music and Cinema currently manage student applications with 3<sup>rd</sup> party software sourced and evaluated by CDA. The solution enables the upload of application information and portfolio components into one location from which faculty can review and rank applicants. MFA, Studio Arts will evaluate the system for 2016 fall semester admissions.



## **Report of the Associate Dean, Research**

**March 20, 2015**

**Prepared by Anne Whitelaw with Lyse Larose and Donna Caputo**

### **1. External Grants**

February and March were extremely busy as faculty member submitted applications to a number of external grant programs, specifically the SSHRC's Insight Grants and Connections programs. So many exciting proposals, we wish all applicants the best of luck and will announce the results as they come in.

### **2. OVPRGS Internal Funding Programs**

This year, for the first time, the VPRGS harmonized the deadlines for all its Winter internal grant programs. The Faculty Research Advisory Committee (FRAC) met twice over two weeks to adjudicate applications to the Individual Start Up/Accelerator, Team Start Up/Accelerator and ARRE programs. No applications were received this year for the Facilities Optimization program. The FRAC's recommendations were forwarded to the OVPRGS on March 16<sup>th</sup> and we look forward to receiving their decision.

### **3. CURC and CRC**

#### CURC

In addition to deadlines for the OVPRGS Internal Funding programs, we also received and adjudicated nominations for Concordia University Research Chairs (CURC). A special FRAC committee was formed to take on the responsibility for adjudicating both these and the LOIs for Canada Research Chairs (see below), and I thank the members of this special committee for stepping up on such short notice. The FRAC has made its recommendations and these have been forwarded to the OVPRGS/University Research Committee for review and final adjudication. We hope to have an announcement by the beginning of May.

#### CRC

The Faculty received two excellent Letters of Interest in response to the call for two SSHRC (Tier 2) Canada Research Chairs. Both LOIs were forwarded to the OVPRGS for the next level of competition. The University Research Committee will assess our Faculty Research Committee's nominations alongside those of other FRCs. We hope to hear the results in May.

In an update on the Department of Theatre's successful proposal for a CRC in Oral History Performance in the last competition, a call for applications has gone out, and a Department Hiring Committee is in the process of being formed. We look forward to seeing some outstanding applications for this position.

#### 4. Graduate Studies / Awards

The 2015-16 Graduate Pre-Allocated Awards were distributed to the GPDs on January 30<sup>th</sup>. Overall, funding has remained stable from last year although the respective amounts from SGS and the Faculty, as well as the kinds of awards issues by SGS have changed. With the introduction of SIS, departments have faced some challenges informing applicants of awards in a timely manner. We thank all GPDs and GPAs for their work on making the most effective use of these funds to recruit top students to our programs.

A new fellowship for doctoral students was introduced this year: the Renata and Michal Hornstein Doctoral Fellowship will provide \$25,000 a year over four years to the top applicant to a doctoral program in the fine arts. We received five outstanding nominations for the award from the PhD programs in Art Education, Art History, Film and Moving Image Studies, Humanities and INDI. Following a thorough discussion of each dossier, the committee made the very difficult decision to award the scholarship to Sima Kokotovic, an applicant to the PhD in Film and Moving Image Studies. The Hornsteins have generously offered the Faculty this award over the next ten years, so the competition will again take place for next year's round of applicants.

Allocations for the *Fine Arts Travel Award* (to support graduate student travel) were recently circulated to the GPDs/Departments, and we have been receiving departments' lists of recipients following internal competitions. This year, we decided to open up the program to include travel for research as well as for the presentation of a student's work through conference presentation, exhibition or performance: we welcome any feedback on the expansion of the program.

Awards for students already in program (in course awards) will be announced very soon. GPDs will be expected to assemble a committee and forward a ranked list of candidates. Details forthcoming.

At an awards ceremony at UQAM on Monday March 16, the winners of the **2015 Claudine and Stephen Bronfman Fellowship in Contemporary Art** were announced. Following rigorous internal and external juries, this year's Concordia Bronfman fellow was selected from an excellent shortlist of recent MFA and PhD in research-creation graduates. Velibor Bozovic (MFA 2015) is a photographer and video artist whose proposed research for the tenure of the fellowship explores the "phantom streets" of Montreal that have been named after Canadian photographers. Bozovic is the first Concordia recipient of the renewed agreement of the Claudine and Stephen Bronfman Fellowship in Contemporary Art which will run for the next five years.

#### 5. Concordia Undergraduate Student Research Award (CUSRA)

For the third year, the OVRGS and the Provost's Office have circulated a Call for Proposals for the Concordia Undergraduate Research Award. We have now received the ranked nominations from Fine Arts departments and are adjudicating the proposals for final consideration by the Provost's Office. We anticipate being able to announce the recipients of this award by the beginning of April.

## **BOG Meeting Report – Feb. 11, 2015**

Board had a retreat session with David Ward, who led us in some strategic thinking regarding future directions in Education. David was one of the University's first speakers discussing issues in developing the next Strategic Plan.

President Shepard presented a SIS overview: There were 5 test runs before implementation, there was a transfer of 7 million records, he admitted to modest hiccups given the scale of the operation. There has been a help line created to provide 24/7 assistance, in addition to training sessions. There were comments about needs for more elaborate training.

A presentation of the Annual report from the Office of Rights and Responsibilities

- 317 requests for assistance, 171 official cases
- Most complaints are student vs. student
- Reporting to police when there is imminent danger

A review of Environmental Health and Safety Issues

- Safety programs include Lab and Shop Safety programs for students, staff, faculty
- 26 types of training programs with over 1,100 people trained
- Average annual injuries is 160 over the past 5 years
- Reporting forms are available on the EHS website
- Discussion on a rewards plan for reporting near misses and suggestions

President Shepard gave the key note at a Council of Canadians luncheon

Webster Library renovations have started, Education Department is moving into the upper floors of the Faubourg Marché

Board discussed the use of Concordia's name with groups and clubs on campus. This policy remains the same which is inclusive and permissive.

Next Board meeting is April 15, 2015

Daniel Cross

## Notes from the Senate Meeting of February 13, 2015

Christopher Jackson

1. As usual, in his opening remarks the President highlighted the latest accomplishments of Concordia faculty and students. Of note was the appointment of Paul Shrivastava, Distinguished Professor of Sustainable Enterprise, as Executive Director of "Future Earth", a creation of the UN which promotes sustainable development. The centre's international headquarters will thus be located on the SGW Campus in the Faubourg Building.
2. Mention was also made during the opening remarks of the launch of new student information system (SIS). The system's implementation has not been without incident, however senators were reassured that all would be cleared up in the fullness of time...
3. The Provost updated Senate on the implementation of the Academic Plan, an item which appears on every Senate agenda. Dr Bacon reported on a number of initiatives undertaken within the framework of the Plan. His report is available on the Senate website.
4. A number of curriculum items received the "consent" of Senate. None of these was from Fine Arts.
5. Me Mélodie Sullivan presented a number of changes to the Academic Code of Conduct for Senate's approval. The result of an extensive review of the Code, these changes were all of a minor nature, either clerical or clarification of some definitions. They were adopted by Senate with minimal discussion.
6. On behalf of the Student Association, Terry Wilkins proposed a motion to change the terms of student senators to three consecutive years from the present two-years, one year pause plus a third year. In the interest of "safeguarding institutional memory" it was felt that three consecutive years would be an improvement on the present term limits. The students provided examples of other universities' term limits to support their proposal. The motion was adopted.