REQUIRED FORMAT FOR LETTER OF INTENT

Date

Name
Address
City, Province/State
Postal Code

Dear Committee,

• An individual Letter of Intent for each program for which you are applying.
• One page in length (500 words), written in English or French with attention to grammar, punctuation and quality of writing.
• Explain your reasons for applying to the program and summarize your interests, goals and if relevant prior studio/academic and work experience.
• Summarize your level of technical or software skills, image and object-making, education/experience. Include areas of strength and areas where you do not have prior experience.
• Summarize understanding of the program to which you are applying. Please research the website: http://www.concordia.ca/finearts/design/programs/undergraduate.html

Yours sincerely,

(Applicant name)
Concordia I.D. #: 
Telephone Number
Email address