

**SOCIE L. ANELIST**  
9 Development Ave, Montréal, Québec  
H2H 1M1, 514-788-9900, [soci@yahoo.ca](mailto:soci@yahoo.ca)

## **OBJECTIVE**

A position in community development or project management with a focus on research and training

## **EDUCATION**

### **Bachelor of Arts, Urban Studies**

Expected May 2014

Minor in Sociology

Concordia University, Montréal, Québec

GPA of 3.85 / 4.30

### **Bachelor of Education, Teaching English as a Second Language**

2010

Concordia University, Montréal, Québec

### **Certificate, Hospital Unit Clerk**

2006

Bow Valley College, Calgary, Alberta

## **RELEVANT SKILLS & ABILITIES**

### **Teaching & Leadership**

- Planned and taught English language courses for teens and adults
- Led vocational workshops for women on various topics including entrepreneurial and computer basics
- Held weekly community meetings on health issues that faced community
- Modified and incorporated authentic material to stimulate student interest and encourage learning

### **Organizational & Management**

- Raised awareness about HIV/AIDS both at work and in the community through programmes aimed at increasing knowledge and influencing attitudes
- Initiated a project group to promote women's entrepreneurial skills, recruited volunteers and students, scheduled classes and sought funding
- Helped organize a support group for families with children undergoing cancer treatment

### **Research & Analytical**

- Assisted community with the research, writing and editing of a monthly independent newsletter
- Collaborated with peers on various academic research projects on topics such as Migration Patterns, Community-Based Economic Development and Socio-Cultural Urban Development
- Assisted with the compilation of statistics for special health reports for the Pediatrics Department at The Calgary Children's Hospital

## **EMPLOYMENT EXPERIENCE**

<b>English as a Foreign Language Teacher</b> Phaya College, Bangkok, Thailand	2011 - 2012
<b>English as a Foreign Language Teacher</b> Winna Technical School, Asmara, Eritrea	2010 - 2011
<b>Pediatric Oncology Unit Coordinator</b>	2007
<b>Pediatrics Unit Coordinator</b>	2006
<b>Pediatrics Records Clerk (Part-Time)</b> The Calgary Children's Hospital, Calgary, Alberta	2003 - 2005

## **VOLUNTEER EXPERIENCE**

<b>Research Assistant</b> Voluntary Service Overseas, Ottawa, Ontario	Summer 2012
<b>Vocational Coach / Project Manager</b> Working Women's Workshop, Bangkok, Thailand	Fall 2012
<b>Community Health Facilitator</b> Asmara Community Services, Asmara, Eritrea	2010 - 2011

## **LANGUAGES**

Fluent in English  
Working Knowledge of French, Arabic and Thai  
Basic Knowledge of Afar

## **COMPUTER SKILLS**

Word, SPSS, Access, Excel, PowerPoint, Firefox, Explorer & Outlook on both Mac and PC Platforms

*References Available Upon Request*