

Office of Student Tribunals Annual Academic Hearing Report July 1, 2018 to June 30, 2019

In accordance with Article 94 of the Academic Code of Conduct (the “Code”), this report details the number and type of charges laid under the Code and their disposition and is presented at the September meeting of Senate. In addition, enclosed herewith is a table with the breakdown of the type of charges laid under the Code (schedule A).

The specific breakdown by Faculty for 2018-2019 as at July 1, 2019 is provided below:

Faculty	INCIDENT REPORTS	CHARGES DISMISSED AT FACULTY LEVEL		CHARGES UPHELD AT FACULTY LEVEL		INCIDENT REPORTS PENDING DECISIONS BY FACULTY	TOTAL HEARING REQUESTS		AHP ¹ PENDING FROM PREVIOUS YEARS	WITH-DRAWN	TOTAL AHPs HELD		
			% of incident reports		% of incident reports		SENT TO AHP BY FACULTY	AHP REQUESTED BY STUDENT			DISMISSED	UPHELD	AHP PENDING
Arts and Science	181	43	24%	120	66%	16	2	0	9	0	0	9	2
Gina Cody School of Engineering and Computer Science	81	3	4%	67	83%	11	0	2	2	0	0	2	2
Fine Arts	6	2	33%	3	50%	1	0	0	0	0	0	0	0
John Molson School of Business	63	16	25%	42	67%	2	3	0	3	0	0	3	3
School of Graduate Studies	82	8	10%	68	83%	0	6	0	4	0	2	3	5
TOTAL	413	72	17%	300	73%	30	11	2	18	0	2	17	12
							13				19		

By July 1, 2019, a total of **413 incidents** were reported for courses taken during the academic period covered by this report. A total of 300 (73%) charges were upheld at the Faculty level, 72 (17%) charges were dismissed, 11 (3%) files were sent directly to Academic Hearing Panels (“AHP”) and 30 (7%) of these incidents are still pending decisions by the Faculties.

¹ The number of hearings pending from previous years column includes hearings requested during the 2018-2019 academic year for courses taken during previous academic years.

Out of the 300 charges upheld by the Faculties, the Office of Student Tribunals received a total of 2 requests for AHPs from students, and 11 requests from the Faculties due to repeat offences. Adding the above to the 18 AHP requests carried over from previous years, there were a total of **31 AHP requests to process this past year**, including 25 for repeat offences.

Our office conducted hearings with respect to **19 cases** under the Code in the 2018-2019 academic year, as follows:

- **19 AHPs** (including 16 for repeat offence cases).

As of July 1, 2019, we begin the 2019-2020 academic year with 12 cases awaiting hearings under the Code, 9 of which are for repeat offences.

The hearings carried over from 2018-2019 are due to:

- 8 separate requests to postpone hearings; and
- Several hearing requests received toward the end of the 2018-2019 academic year, including 8 hearing requests received by the Office of Student Tribunals after April 1, 2019.
- A delay in appointments to the Student Tribunal Pool during the Fall 2018 term.

Submitted by the Office of Student Tribunals

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Encl.

Schedule A

Breakdown from July 1, 2018 to June 30, 2019 of the type of charges laid under the Academic Code of Conduct (the "Code")

Incident Reports filed under the Code

	Article 18	Article 19a	Article 19b	Article 19c	Article 19d	Article 19e	Article 19f	Article 19g	Article 19h	Article 19i	Article 19j	Article 19k
Arts and Science	163	32	-	14	11	2	-	44	-	-	-	2
Engineering and Computer Science	51	16	5	15	1	-	-	45	-	3	-	-
Fine Arts	-	3	-	-	-	-	-	2	-	-	-	-
John Molson School of Business	3	1	-	-	1	-	-	56	-	-	-	-
School of Graduate Studies	80	22	3	21	-	-	-	10	-	-	-	-
TOTAL	297	74	8	50	13	2	0	157	0		0	2

Note: See Excerpts from the Code on the following page for a description of the articles listed above.
Students may have been charged under more than one article with respect to the same incident.

Excerpts setting forth the types of charges from the Academic Code of Conduct

Article 18: "Any form of cheating, or plagiarism, as well as any other form of dishonest behaviour, intentional or not, related to the obtention of gain, academic or otherwise, or the interference in evaluative exercises committed by a student is an offence under this Code. Any attempt at or participation related in any way to an offence by a student is also an offence"

Article 19: "Without limiting, or restricting, the generality of Article 18 above and with the understanding that Articles 19 a) to l) are to be considered examples only, academic offences include, the carrying out, or attempting to carry out or participating in":

19a: "plagiarism - the presentation of the work of another person, in whatever form, as one's own or without proper acknowledgement"

19b: "the contribution by one student to another student of work with the knowledge that the latter may submit the work in part or in whole as his or her own"

19c: "unauthorized collaboration between students"

19d: "tearing or mutilating an examination booklet or an examination paper, including, but not limited to, inserting pages into a booklet or taking a booklet or a portion of the booklet or examination paper from the examination room"

19e: "multiple submission - the submission of a piece of work for evaluative purposes when that work has been or is currently being submitted for evaluative purposes in another course at the University or in another teaching institution without the knowledge and permission of the instructor or instructors involved"

19f: "the obtention by theft or any other means or use of the questions and/or answers of an examination or of any other resource that one is not authorized to possess"

19g: "the possession or use during an examination of any non-authorized documents or materials or resource or possessing a device allowing access to or use of any non-authorized documents or materials"

19h: "the use of another person's examination during an examination"

19i: "communication with anyone other than an invigilator during an examination or the obtention of any non-authorized assistance during an examination"

19j: "impersonation - assuming the identity of another person or having another person assume one's own identity"

19k: "the falsification of a document, in particular a document transmitted to the University or a document of the University, whether transmitted or not to a third party, whatever the circumstances"