

**OSAP EXTENSION FORM – SUMMER 2019 (May 6, 2019 – August 23, 2019 16 Weeks) Page 1/2**

**Notice of collection of Personal Information**

The personal information on this form is collected in accordance with the Act respecting Access to documents held by public bodies and the Protection of personal information (R.S.Q., chapter A-2.1 Quebec) and with Concordia University's Policy Concerning the Protection of Personal Information (SG-9). For more information, please visit the Office of the Secretariat online at: <https://www.concordia.ca/about/administration-governance/secretariat.html>

Complete this application form if you have already applied for OSAP assistance, have received your fall/winter funding at Concordia University for 201 -201 and have registered for summer courses. If you are applying for OSAP assistance for first time in 201 -201 or have been funded at another school, you must fill out the OSAP application form, available on the Web (<http://osap.gov.on.ca>).

Section 1 Student Identification					
Last Name		First Name		Student ID	
Level of Studies for Summer term <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate					
Section 2 Course Information (Do not include Waitlisted Courses)			For Office Use Only		
Course Name and Number	CIP/TLE	Credits	Percentage	SEL/CUCC	REPT
Total Course Load Percentage:		Program Cost Code:		Year	of
Section 3 Financial Information					
<i>(Do not include HST/GST rebates; Child Tax Benefit; Continued Care and Support for Youth payments (formerly Extended Care and Maintenance payments); Universal Child Care Benefit; Ontario Child Care Benefit; Ontario Child Benefit Equivalent Savings Program; Rental Opportunity for Ontario Families (ROOF) program; Registered Disability Savings Plan (RDSP); Youth Employment Fund; Entrepreneurial grants to start a business; Any loans or grants received through OSAP funding, Ontario Student Opportunity Grants).</i>					
Total gross income received from all sources during the summer study period. Do not include income listed as scholarships, bursaries and awards or government funding					\$
Total gross income received from scholarships, bursaries and awards during the summer study period.					\$
<b>Do you have government benefits over the summer study period?</b> Please list total amount of government income to be received <b>AND</b> indicate the type of government income by checking the applicable box noted below:					\$
1. Employment Insurance <input type="checkbox"/>	2. Loss of Earnings Benefit (WSIB) <input type="checkbox"/>	3. Ontario Disability Support Program <input type="checkbox"/>	4. Ontario Works <input type="checkbox"/>	5. Postsecondary Student Support Program <input type="checkbox"/>	
6. Canada Pension Plan <input type="checkbox"/>	7. Second Career <input type="checkbox"/>	8. Other <input type="checkbox"/> (Specify):			
For Married Students/Sole Support Parents Only					
Is your partner taking 60% or more of a full course load during your summer study period? If yes, where?:				No <input type="checkbox"/>	Yes <input type="checkbox"/>
If yes, will your spouse be taking a program of at least 12 weeks duration?				No <input type="checkbox"/>	Yes <input type="checkbox"/>
Childcare costs during the summer study period (ages 11 and younger), 12 years of age or older who have a disability				\$	
Do you maintain joint custody?				No <input type="checkbox"/>	Yes <input type="checkbox"/>
Section 4 Declaration and Signature					
<b><i>I have given complete and true information on this form and I understand that failure to do so may prevent my getting assistance in the future. I will not receive financial assistance from any other province or country while receiving OSAP assistance. I will notify the Financial Aid &amp; Award Office in writing if my academic, financial, or study-period status changes.</i></b>					
Date: _____		Student Signature: _____			
Signature of the School Official: _____		Official's Name: _____		Date: _____	
_____		_____		_____	

## **Minimum Academic Requirements**

### **Eligibility Criteria**

To be eligible for the Full-time Funding a student must be enrolled at an approved institution for the period of studying question, and in a program recognized for the purposes of student aid. Students must also be:

- **Summer Undergraduate students**: must be registered minimum course load of 9 –12 credits or 75 - 100% for the **summer semester**. Students with recognized disabilities must be registered for 6+ credits or 50% + course for the **summer semester**.
- **Summer Graduate Diploma**: must be registered for 9+ credits or 100% course load per semester
- **Summer Master’s and PhD**: considered to be full or part-time according to their Status regardless of the actual amount of credits for which they register.
- ***Visiting Exchange Students are considered to be full-time students.***
- ***Students who do not fall in the situations as describe above, are considered to be part-time students***

**Independent Graduate, Visiting Students and students who have been place on student aide restriction are INELIGIBLE for Student Aid or Interest-free status.**

**Courses taken at another institution**: Please submit the Inter-University Transfer Form, CREPUQ agreement and approval, as well as confirmation of enrolment from the other institution. Grades must be transferred to your Concordia Transcript in order for course to be recognized.

**Adding courses**: If you add courses to your timetable, you are entitled to one re-assessment only. Please inform our office of any changes.

**Program switches/dropped courses**: You’re required to satisfactorily complete the academic requirements of your program to remain eligible for financial assistance. Multiple program switches, dropping from a full-time to a part-time course load and withdrawing from courses constitute as Unsatisfactory Academic Progress and affects your eligibility for future financial aid.

You must notify Student Financial Aid, **immediately in writing**, of any changes to your status. The Summer OSAP Change form can be found in The Financial Aid & Awards Office, 1550 de Maisonneuve Blvd, O Guy-Concordia Building GM 230.00, or by downloading the form at: <http://www.concordia.ca/offices/faao/new-and-returning-students.html>

The Summer OSAP Change form can be mailed, or dropped off to The Financial Aid & Awards Office, 1550 de Maisonneuve Blvd, W., Guy-Concordia Building GM 230.00.

Please apply on time as the release of funding may be impacted by government established deadlines.

PLEASE NOTE - False or misleading statements on your application may result in suspension of funding and prosecution. All applications are subject to audit.

**\*Applications may take up to 6 weeks to be processed by OSAP\***