

## Budget template for international funding applicants

 First name: \_\_\_\_\_  
 Last name: \_\_\_\_\_

 Student ID: \_\_\_\_\_  
 Project start and end dates (dd/mm): \_\_\_\_\_ to \_\_\_\_\_

The following is a budget planning worksheet to help you prepare your budget before you embark on your exchange semester(s). Please complete and return it to

### Estimated Costs

List your estimated costs in Canadian dollars (\$CAD) for your research/ internship/ study program abroad. For [tips and advice](#) on how to best plan your budget, please contact the [Financial Aid and Award Office](#). Another great on-line tool to use to estimate expenses is [Numbeo](#)

Expense	Description	\$CAD
Concordia Tuition Fees		\$
Host University Service Fees	Fees for use of host on-campus facilities (labs, gyms, pool)	\$
Airfare/Travel Expenses	Estimated airfare : <a href="#">Expedia</a> , <a href="#">Kayak</a> , <a href="#">Google Flights</a>	\$
Accommodation	On-campus or off/campus housing.	\$
Meals	Residence Meal Plan/eating out/groceries	\$
Health/Medical Insurance	<a href="#">Student Care</a> included in Concordia tuition, or other insurance coverage	\$
Local Transportation	Bus passes, metro, Bixi	\$
Medical Expenses	Inoculations for tropical diseases and/or medical test if required	\$
Immigration Documents	Study permit/ student Visa– check the host country and host university website to see if and what you need for immigration	\$
Books and Supplies		\$
Entry/Exit fees (if applicable)	Fees for entering or leaving certain countries	\$
Personal Travel Expenses	Buses, Trains, flights for travel during your exchange	\$
Communications	Cell Phone, WiFi, internet	\$
Entertainment	Movies, tours, theatre, concerts, museums	\$
Miscellaneous Expenses	Toiletries, prescriptions, souvenirs, laundry	\$
Contingency	Emergency Fund – generally recommended to budget for the equivalent cost of a return flight	\$
<b>Total Estimated Costs</b>		<b>\$</b>

### Estimated Funds

List your estimated funds that you expect to have or receive in order to pay for your exchange. Your estimated funds should be equal to or greater than your estimated costs in order to demonstrate that you have sufficient funds for the duration of your exchange. You may include scholarships, loans, or bursaries that have yet to be confirmed.

Amount requested:	\$
<a href="#">Other Bursary:</a>	\$
Savings/ Family contribution	\$
Remuneration	\$
<b>Total Estimated Funds</b>	<b>\$</b>

### Total Budget Summary

<b>TOTAL</b> Estimates costs abroad	\$
<b>TOTAL</b> Estimated funds	\$
<b>AMOUNT REMAINING</b> that is unfunded	\$

Note : Please note that this form is intended to act as a sample only and does not constitute a binding statement in regards to your personal finances while abroad.