



**MINUTES OF THE OPEN SESSION
OF THE MEETING OF SENATE**

Held on Friday, January 14, 2005, immediately following the Closed Session,
in Room SP 110, Loyola Campus

PRESENT

Voting members: Ms. A. Beck; Dean J. Chaikelson; Ms. K. Childs; Prof. A.-M. Croteau, Prof. M. Doyle; Dean N. Esmail; Prof. J. Etezadi; Prof. J. Grant; Ms. M. Gruber; Mr. B. Hamideh, Prof. A.M. Hanna; Dean C. Jackson; Prof. E. Jacobs; Prof. R. Kilgour; Dr. F. Lowy; Mr. R. Luppicini; Mr. G. Papadakis; Dean E. Sacca; Mr. C. Schwartz; Dr. M. Singer; Ms. J. St-Germain; Dean J. Tomberlin; Prof. C. Trueman; Prof. C. Vallejo; Prof. D. Vivian; Dr. T. Vo-Van

Non-voting members: Mr. W. Curran; Prof. M. Danis; Mr. L. English; Me P. Frégeau; Ms. L. Healey; Mr. A. McAusland; Dr. J. W. O'Brien (*Speaker*); Dr. R. J. Oppenheimer

ABSENT

Voting members: Mr. M. Al-Ken; Prof. A. Al-Khalili; Prof. W. Bukowski; Prof. T. Byrnes; Prof. A. Dutkewych; Ms. M. Etezadbrojerdi; Mr. B. Farrington; Prof. C. MacKenzie; Prof. H. Shulman; Mr. A. Slater; Prof. R. Tremblay

Non-voting members: Mr. M. Di Grappa; Dr. R.O. Wills (*Deputy Speaker*)

1. **Call to order**

The meeting was called to order by Dr. O'Brien at 2:16 p.m.

2. **Approval of the Agenda**

R-2005-1-4 *Upon motion duly moved and seconded (Singer, Vo-Van), it was unanimously resolved that the Agenda be approved.*

3. **Approval of the Minutes of the Open Session meeting of November 19, 2004**

R-2005-1-5 *Upon motion duly moved and seconded (Singer, Grant), it was unanimously resolved that the Minutes of the Open Session meeting of November 19, 2004 be approved.*

4. **Business arising from the Minutes**

There was no business arising from the Minutes.

5. **Election of a Fine Arts faculty member to Steering Committee (Document US-2005-1-D2)**

While the ballot was being distributed, the Speaker apprised Senate that Prof. Catherine Mackenzie, the Fine Arts faculty member elected to Steering Committee in September, now teaches on Tuesday mornings. Thus, she can no longer sit on Steering Committee and must be replaced. However, further to Prof. David Vivian informing the Secretary that he also teaches on Tuesday mornings, a vote was no longer necessary and Prof. Andrew Dutkewych was elected by acclamation.

6. Advisory Search Committee matters

Dr. Singer, who chairs both Advisory Search Committees, stated that in accordance with the search rules, the relevant Faculty Councils, the School of Graduate Studies, the Executive Committee of the Board and Senate are invited to comment on the draft profiles. Comments will be taken into consideration in finalizing the drafts and submitting them to the Board of Governors for approval.

Dr. Singer informed Senate that the profiles are part of a more extensive package which is handed out to potential candidates. He added that he had tried to situate the job in the University by including one paragraph about Concordia, one paragraph about the Faculty and a brief synopsis of the expectations of the position.

6.1 Draft profile of the ideal candidate for a Dean of Fine Arts (Document US-2005-1-D3)

Prof. Vallejo noted some typographical errors. Moreover, in relation to the third paragraph, she opined that stating actual student enrolments in programs while referring to FTE numbers for the enrolments in course sections in the same phrase could lead to confusion.

In response to a question by Prof. Croteau, Dr. Singer indicated that a Ph.D. is not required because it is not necessarily a terminal degree in Fine Arts.

6.2 Progress report on the search for a Dean of Fine Arts

Dr. Singer said that the search was proceeding at a slightly slower pace than the search for the Dean of Arts and Science. While advertisements have been published during the last weeks, he mentioned that advertising is not the principal method of recruitment since most senior candidates are usually approached by the search firm.

The Committee will meet on February 14 to review a long list and by mid-March, it is expected to have a short list of no more than three candidates. Accordingly, March 29, 30 and 31 have been set aside as tentative dates for daylong visits, including the public meetings.

6.3 Draft profile of the ideal candidate for a Dean of Arts and Science (Document US-2005-1-D3)

In reference to the third paragraph, Prof. Vallejo stated that her previous comment about the FTE formulation regarding the profile of the Dean of Fine Arts also applies to this profile. With respect to the qualifications in the fourth paragraph, she queried if they were listed in order of priority and pointed out that, if so, she would not put a sense of humour before some of the other qualifications listed, such as commitment to academic excellence.

In reply to Prof. Jacobs' question as to why emphasis is placed on the candidate having extensive administrative experience but not extensive research experience, Dr. Singer said

that this is an administrative position and therefore this wording gives a sense of scope of the position.

6.4 Progress report on the search for a Dean of Arts and Science

Dr. Singer apprised Senators that both internal and external applications have been received for this position. The search committee is scheduled to meet on February 1, at which time it will review all dossiers and decide on a list of candidates. It is expected that a short list will be produced by the end of February. Tentative dates for the public meetings have been set for March 9, 10 and 11. According to this schedule, a recommendation would be brought before the April Board meeting.

Dean Tomberlin wondered if the public presentations will be broadcast on the web, to which Dr. Singer replied that he would discuss this with the committees. In response to a question by Prof. Kilgour, Dr. Singer confirmed that there was no deadline for applying and that applications will be accepted until the positions are filled.

7. Report from Senate Steering Committee regarding curriculum changes (Document US-2005-1-D4)

7.1 Major undergraduate curriculum changes – Faculty of Arts and Science (Document US-2005-1-D5)

R-2005-1-6 *Upon motion duly moved and seconded (Singer, Chaikelson), it was unanimously resolved that the major undergraduate curriculum changes in the Faculty of Arts and Science set out in Document US-2005-1-D5 be ratified, as approved by Senate Steering Committee in Document US-2005-1-D4.*

7.2 Major graduate curriculum changes – Faculty of Engineering and Computer Science (Documents US-2005-1-D6 to D9)

R-2005-1-7 *Upon motion duly moved and seconded (Singer, Esmail), it was unanimously resolved that the major graduate curriculum changes in the Faculty of Engineering and Computer Science set out in Documents US-2005-1-D6 to D9 be ratified, as approved by Senate Steering Committee in Document US-2005-1-D4.*

There was a discussion on whether or not new programs adopted by Senate but not having yet obtained approval by CREPUQ and the MEQ should be offered to students and included in the University calendar.

On the one hand, Dean Esmail was adamant that the programs should be offered because of the considerable delay, which can be up to five years or more, between Senate approval and final MEQ approval. As an example, he mentioned the Software Engineering program which was approved by Senate in 1998 and still has not yet received MEQ approval.

On the other hand, the Provost indicated that the modalities of the implementation of new programs are an administrative matter, not an academic one. In order to avoid any ambiguity about the status of the program, he said that a notation could be included in the calendar to the effect that the programs are subject to final approval by external bodies.

8. Report from the Academic Programs Committee (Document US-2005-1-D10)

8.1 Major graduate curriculum changes – Faculty of Engineering and Computer Science (Document US-2005-1-D11 and D12)

R-2005-1-8 *Upon motion duly moved and seconded (Sacca, Esmail), it was unanimously resolved that the major graduate curriculum changes in the Faculty of Engineering and Computer Science set out in Documents US-2005-1-D11 and D12 be approved, as recommended by the Academic Programs Committee in Document US-2005-1-D10.*

8.2 Major graduate curriculum changes – Faculty of Arts and Science (Document US-2005-1-D13)

R-2005-1-9 *Upon motion duly moved and seconded (Sacca, Chaikelson), it was unanimously resolved that the major graduate curriculum changes in the Faculty of Arts and Science set out in Document US-2005-1-D13 be approved, as recommended by the Academic Programs Committee in Document US-2005-1-D10.*

8.3 Minor graduate curriculum changes – John Molson School of Business (Document US-2005-1-D14)

8.4 Minor graduate curriculum changes – Faculty of Fine Arts (Document US-2005-1-D15)

Dr. O'Brien reminded Senators that minor curriculum changes are presented for information purposes only.

9. Committee appointments (Document US-2005-1-D16)

R-2005-1-10 *Upon motion duly moved and seconded (Lowy, Singer), it was unanimously resolved that the appointments to Senate committees, set out in Document US-2005-1-D16, be approved.*

10. Appointment of a Tribunal Hearing Chair (Document US-2005-1-D17)

R-2005-1-11 *Upon motion duly moved and seconded (Lowy, Hamideh), it was unanimously resolved that the appointment of a Tribunal Hearing Chair, as outlined in Document US-2005-1-D17, be approved.*

11. Approval of revisions to Senate membership (Document US-2005-1-D18)

Dr. Singer moved a motion, seconded by Prof. Vivian, that upon recommendation of Senate Steering Committee, Senate recommend to the Board of Governors that it approve the revised composition of Senate, as detailed in Schedule 2 of Document US-2005-1-D18.

Dr. Singer reminded Senators that they had approved in principle a revised composition of Senate at the May 21 meeting. He added that pursuant to the discussion at that meeting regarding the mode of appointment of part-time faculty members, the logistics have now been worked out to the satisfaction of Steering Committee and confirmed in writing in a letter of agreement signed by the CUPFA President Maria Peluso, in that the union will have the right to nominate and the Faculty Councils will have the right to ratify the nominations.

Nonetheless, Dean Chaikelson conveyed that she would not support the motion until the text of the collective agreement had been amended, stating that CUPFA members could vote against this revision. Prof. Vivian assured Dr. Chaikelson that the part-time members were content with the foregoing process. Dean Chaikelson moved a motion, which was seconded by Dean Esmail, to table this matter. The motion was passed with 15 in favour and 6 opposed.

12. Remarks from the President

Dr. Lowy was pleased to introduce Ms. Kathy Assayag, Vice-President, Advancement and Alumni Affairs to Senators. He also congratulated the CSU and all students involved in the Tsunami relief effort for raising over \$130,000.

The President continued his remarks by updating Senate on the security arrangements in relation to guest speakers. More specifically, he said that the invitation of Mr. Ehud Barak had led to an examination by the University, with the assistance of expert external consultants, of our facilities, with particular attention to four locations (H 110 Auditorium, De Sève Cinéma, Oscar Peterson Concert Hall and Hockey Rink). Following this exercise, a rating system has been developed, ranging from level 1, for most events which no security measures, to a level 5, for events hosting high-profile speakers. Each event is graded in accordance with precise criteria and the level of security deployed will be determined by the rating.

13. Items for information

Ms. Beck indicated that she would pass an envelope at the end of the meeting so that Senators could make donations to Oxfam for the Tsunami fund, while specifying that tax receipts will be issued for donations over \$10.

Ms. St-Germain was pleased to report that JMSB won overall second place at the 17th annual commerce games. Dean Tomberlin added that JMSB finished first academically in this competition which tested participants in social, athletic and academic events. Ms. St-Germain was informed Senate that JMSB placed 7th overall at the annual MBA International Case Competition.

Mr. Papadakis apprised Senate that next year's congress of the Canadian Federation of Engineering Students will be held in Montreal.

14. Question period

Referring to the current issue of the *Canadian Technology and Business* magazine, Prof. Kilgour wondered why other Quebec universities were mentioned, namely as CFI fund recipients, while there was no mention of Concordia. Dr. Vo-Van responded that the University does not have any control over the content of the magazine but that he would raise this issue with CFI.

Mr. Schwartz queried who would pay for the structural changes to University facilities which were referred to in a recent article published in *The Gazette*. Dr. Lowy said that the aforementioned costs will not be major and will be paid by the University. However, while the new policy will make it possible to welcome any speaker, the inviting parties will be responsible for any additional security costs.

Dr. Vallejo asked if the recent appointment of Marcel Danis to the new position of Vice-President, External Relations and Secretary-General had gone through the normal search rules and procedures. Dr. Lowy replied that there is a distinction to be made between academic administrators and professional administrators. Prof. Danis's new role is primarily of a professional nature, and therefore his appointment was not searched under the academic search procedures.

15. Other business

There was no other business to bring before the Open Session.

16. Next meeting

The next meeting of Senate will be held on Friday, February 4, 2005, at 2 p.m.

17. Adjournment

The meeting adjourned at 3:35 p.m.

Danielle Tessier
Secretary of Senate