

**MINUTES OF THE OPEN SESSION MEETING
OF THE BOARD OF GOVERNORS**

Held on Wednesday, September 13, 2017, at 4 p.m.
in Room GM 410 (Board of Governors Meeting Room)
located on the 4th floor of the Guy-Metro Building,
1550 de Maisonneuve Blvd. West
on the SGW Campus

PRESENT

Governors: Norman Hébert jr., *Chair*, Helen Antoniou Molson, Sandra Betton, Jeff Bicher, Antoinette Bozac (*via telephone*), William Bukowski, Jarrett Carty, Gina P. Cody, Daniel Cross (*via telephone*), Jean Pierre Desrosiers, Chaim Kuhnreich, Tony Loffreda, Frédérica Martin, *Vice-Chair*, Maria Peluso, Michael Novak (*via telephone*), Georges Paulez, Philippe Pourreaux, Suzanne Sauvage, Alan Shepard, *President and Vice-Chancellor*, Ted Stathopoulos

Alternate Governor: Robert Young

Also attending: Philippe Beauregard, Sylvie Bourassa, Graham Carr, William Cheaib, Denis Cossette, Roger Côté, Bram Freedman, Christophe Guy, Frederica Jacobs, Lisa Ostiguy

ABSENT

Governors: Françoise Bertrand, *Vice-Chair*, Gabriel Bran Lopez, Hélène Fortin, Mélanie La Couture

Non-voting Observer: Jonathan Wener, *Chancellor*

1. **Call to Order**

Mr. Hébert called the meeting to order at 4:03 p.m., welcoming new Board members as well as Christophe Guy, whose term as Vice-President, Research and Graduate Studies commenced on August 1.

While noting that new Board members received orientation, the Chair reminded returning members of their obligations with respect to understanding their role as a Governor, respecting confidentiality and adhering to good meeting practices.

1.1 **Adoption of the Agenda**

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2017-7-1 *That the Agenda be approved, including the items on the Consent Agenda.*

CONSENT

2. Adoption of June 9, 2017 Minutes

R-2017-7-2 *That the Minutes of the meeting of the Open Session of June 9, 2017 be approved.*

3. Requests for the use of the Concordia name (Document BG-2017-7-D1)

R-2017-7-3 *That, subject to the conditions set out in the Policy on the Use of Concordia University's Name, Logo and Related Insignia, and the Governance of its Visual Character and Digital Presence (SG-4), the Board of Governors approve the following requests to use the Concordia name:*

- *Artificial Intelligence Society Concordia*
- *ConcordiaCompost.ca (by the "Waste Not, Want Not" project)*
- *Concordia Fashion Business Association*
- *Concordi'ART*
- *W.U.S.C. Concordia*

4. Appointment of a member to the Administrative and Support Staff Tribunal Pool (AaSSTP) (Document BG-2017-7-D2)

R-2017-7-4 *That the appointment of Vidya Khan as a member of the Administrative and Support Staff Tribunal Pool for a term beginning immediately and ending on August 31, 2019 be approved.*

5. Delegation regarding liquor and bar permits (Document BG-2017-7-D3)

R-2017-7-5 *That the Board of Governors authorize any one of the following persons:*

- *Alan Shepard, President and Vice-Chancellor, ex-officio member of the Board of Governors*
- *Frederica Jacobs, Secretary-General and General Counsel*
- *Roger Côté, Vice-President, Services*

to manage all matters relating to liquor permits, regardless of their type or their location at Concordia University (the "University"), held or sought by University and to sign, on behalf of members of the Board of Governors, all documentation related to such permits including but not limited to any applications for new permits or modifications sought to existing permits;

That Marie-Josée Allard, Director, Hospitality, be designated as the person responsible for the day-to-day management of the bar in the MB-9 Conference Centre and, as such, be authorized to sign any document in relation to the day-to-day management of that bar.

6. Audit Committee report (Document BG-2017-7-D4)

This report is provided for information purposes.

REGULAR

7. Business arising from the Minutes not included on the Agenda

There was no business arising from the Minutes not included on the Agenda.

8. President's report (Document BG-2017-7-D5)

As complimentary information to his written report, Prof. Shepard conveyed the record number of registrations, with Concordia welcoming approximately 9,500 new undergraduate and graduate students on campus this Fall.

He updated Governors on the status of construction projects, including the completion of the final phase of the Webster Library on the SGW Campus and the construction of the new applied science incubator which can now begin on the Loyola Campus, following the minor zoning change recently accepted by the NDG Borough Council.

He apprised the Board that Concordia was mourning the loss of Associate Vice-President, Facilities Management, Michel Nadeau, who passed away suddenly on September 3.

9. Audit Committee recommendations:

The Chair of the Audit Committee, Mr. Desrosiers, apprised the Board that the Audit Committee had met on September 5 to review the audited financial statements and the interfund transfers and is recommending their approval.

9.1 Audited financial statements for the year ended April 30, 2017 (Document BG-2017-7-D6)

In order to enhance Board members' understanding of the basis on which the financial statements are prepared, Mr. Cossette gave a short presentation to explain fund accounting.

He presented the highlights of the audited financial statements for the year ended April 30, 2017 and responded to questions. The series of notes included in the financial statements are the same as last year's, save for Note 2, which shows the impact on the operating fund balance of a prior year adjustment brought by the University in relation to the calculation of vacation payable and retroactively adjusted. This is non-recurrent adjustment.

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2017-7-6 *That, on recommendation of the Audit Committee, the Board of Governors approve the financial statements for the fiscal year ended on April 30, 2017, as reported by*

Concordia's external auditors Raymond Chabot Grant Thornton and outlined in Document BG-2016-7-D6; and

That the Chair of the Board of Governors and the President and Vice-Chancellor be designated to sign the financial statements on behalf of the University.

9.2 Interfund transfers for the year ended April 30, 2017 (Document BG-2017-7-D7)

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2017-7-7 *That, on recommendation of the Audit Committee, the Board of Governors approve the interfund transfers disclosed under Note 17 to the financial statements for the fiscal year ended on April 30, 2017, as set out in Document BG-2017-7-D7.*

10. Report on compliance with environmental legislation and health and safety (EH&S) regulations (Document BG-2017-7-D8)

Mr. Côté highlighted the key elements of the report, specifying that emphasis continues to be placed on prevention interventions and awareness raising. As a follow-up from the May Board meeting, the report now indicates how many of the total reported injuries are related to sports.

Following his summary, he responded to questions and comments.

11. Other business

Mr. Hébert thanked Sandra Betton and Mélanie La Couture for their contributions, both of whom will be stepping down from the Board.

12. Adjournment

The meeting adjourned at 4:50 p.m.



Danielle Tessier
Secretary of the Board of Governors