

**MINUTES OF THE OPEN SESSION MEETING
OF THE BOARD OF GOVERNORS**

Held on Wednesday, May 21, 2014, at 4 p.m.
in Room GM 410 (Board of Governors Meeting Room)
located on the 4th floor of the Guy-Metro Building,
1550 de Maisonneuve Blvd. West
on the SGW Campus

PRESENT

Governors: Mr. Norman Hébert jr., *Chair*, Dr. Sandra Betton, Mr. Jeff Bicher, Me Antoinette Bozac, Mr. Tim Brodhead, Mr. Craig Buchanan, Mr. Erik Chevrier, Me Francesco Ciampini, Mr. Jean-Pierre Desrosiers, Dr. Norman Ingram, Dr. Edward Little, Ms. Mélanie La Couture, Me John Lemieux, Dr. William Lynch, Mr. Michael Novak, Mr. Georges Paulez, Ms. Suzanne Sauvage, Dr. Alan Shepard, *President and Vice-Chancellor*, Ms. Melissa Kate Wheeler

Also attending: Dr. Benoit-Antoine Bacon, Mr. Philippe Beauregard, Ms. Sylvie Bourassa, Dr. Graham Carr, Mr. William Cheaib, Mr. Roger Côté, Me Bram Freedman, Mr. Patrick Kelley, Mr. Daniel Therrien

ABSENT

Governors: Dr. Shimon Amir, Ms. Hélène Fortin, Me Marie-José Nadeau, Prof. Maria Peluso, Ms. Annie Tobias

Alternate Governor: Ms. Melanie Hotchkiss

Non-voting Observer: Mr. L. Jacques Ménard, *Chancellor*

1. **Call to Order**

Mr. Hébert called the meeting to order at 4:05 p.m.

1.1 **Approval of the Agenda**

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2014-3-1 *That the Agenda be approved.*

CONSENT2. Adoption of April 16, 2014 Minutes

R-2014-3-2 *That the Minutes of the meeting of the Open Session of April 16, 2014 be approved.*

3. Report on compliance with fiscal requirements (Document BG-2014-3-D1)
4. Report on compliance with environmental legislation and health and safety regulations (Document BG-2014-3-D2)
5. Governance and Ethics Committee report (Document BG-2014-3-D3)
6. Audit Committee report (Document BG-2014-3-D4)
7. Human Resources Committee report (Document BG-2014-3-D5)

These reports were provided for information purposes.

8. Amendments to article 61 of the By-Laws relative to the composition of Senate (Document BG-2014-3-D6)

R-2014-3-3 *That, on recommendation of the Governance and Ethics Committee, the Board of Governors approve the amendments to article 61 of the By-Laws to add the position of Deputy Provost as a non-voting member of Senate, as outlined in Document BG-2014-3-D6.*

REGULAR9. Business arising from the Minutes not included on the Agenda

There was no business arising from the Minutes not included on the Agenda.

10. Employee Benefits Committee report (Document BG-2014-3-D7)
11. President's report (Document BG-2014-3-D8)

Dr. Shepard highlighted some items included his written report and thanked all those who participated in the Association francophone pour le savoir (Acfas) congress held on campus last week. This congress, hosted for the first time by Concordia and which welcomed thousands of francophone researchers and students onto campus, was very successful. Events such as these ensure that Concordia plays an active part in Quebec society.

12. Strategic Planning update

The President noted that the University has two high-level strategic plans: the Strategic Framework, which concludes this year and the Academic Plan which concludes in 2016. An initial conversation on the future of those plans was held at the joint meeting of the Senate Steering Committee and the Board Executive Committee last October.

As the Strategic Framework comes to an end, the two plans will be merged into one going forward. The formal planning process is set to begin in the fall and will include two phases of consultation and reflection. The final draft will be brought to Senate and Board of Governors for approval. The process is expected to take about a year.

13. Audit Committee recommendation regarding modifications to the Travel Policy and Other Allowable Expenses (Policy CFO-3) (Document BG-2014-3-D9)

Mr. Desrosiers noted that a major review of the travel policy had not been done in several years. The proposed modifications are in compliance with best practices and are being recommended by the Audit Committee.

Further to a suggestion, it was agreed that the appendix regarding the University appointed travel agencies, car rental company and hotels be dated so that it can be revised as necessary without requiring Board approval. It was also specified that the per diem allowances are in line with the guidelines set by the Quebec Treasury Board.

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2014-3-4 *That, on recommendation of the Audit Committee, the Board of Governors approve the revisions to the Travel Policy and Other Allowable Expenses (Policy CFO-3) outlined in Document BG-2014-3-D9, effective September 1, 2014.*

14. COPIBEC Copyright License Agreement renewal (Document BG-2014-3-D10)

Me Freedman apprised the Board that the majority of Quebec universities have negotiated with the copyright collective to renew the agreement for three years, at a considerable reduction, while the legal landscape settles.

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2014-3-5 *That the Board of Governors ratify the licensing agreement with COPIBEC, as fully set out in Document BG-2014-3-D10; and*

That the Secretary-General be authorized to sign the licensing agreement and to take all necessary measures to ensure the full implementation of the said agreement within the University community.

15. Revision to the Copyright fee (Document BG-2014-3-D11)

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2014-3-6 *Whereas at its meeting of January 30, 2013, the Board of Governors approved a decrease in the Copyright fee from \$0.91 to \$0.77 per credit collected from all students beginning with the 2012/4 term (effective as of February 3, 2013) and ending with the 2013/4 term;*

Whereas the current Copyright fee collected from all students will cease as of May 31, 2014;

Be it resolved that the Board of Governors approve the collection of a revised Copyright fee of \$0.53 per credit from all students to take effect with registrations for the Summer term in each of the next three academic years (2014/1, 2015/1 and 2016/1 respectively), in accordance with the University billing, refund and withdrawal policy.

16. Revisions to the mandate of the School of Extended Learning (Document BG-2014-3-D12)

Dr. Bacon indicated that the current mandate of the School of Extended Learning (SEL) is financially unsustainable. The changes to the mandate will allow SEL to focus its resources exclusively on non-credit language courses and continuing education. Going forward, independent and mature students will be serviced by their respective programs and Faculties rather than by SEL.

The revised mandate was reviewed and approved by SEL's Council, the Academic Cabinet, Senate's Academic Planning and Priorities Committee and Senate. The implementation of the changes will unfold over the next year, and any other revisions that would require Board approval, such the composition and powers of SEL's Council, will be presented to the Board in due course.

Upon motion duly moved and seconded, it was unanimously RESOLVED:

R-2014-3-7 That, on recommendation of Senate, the Board of Governors approve the revised mandate of the School of Extended Learning outlined in Document BG-2014-3-D12.

17. Sundry Fees report (Document BG-2014-3-D13)

Mr. Côté informed the Board of some changes to the sundry fees which occurred in his area regarding student residences rents. The increases, which vary between 2% and 3%, are within the guidelines of la Régie du Logement and are necessary to recover the \$15.36 million invested in the residences.

Mr. Chevrier made the point that he could not support those increases and that the rents were high.

18. Report on Concordia Student Congress (Document BG-2014-3-D14)

Ms. Wheeler reported that in March the CSU organized the inaugural Concordia Student Congress. Twenty-four undergraduate student associations were present and passed a series of resolutions which give a fairly accurate depiction of the most pressing concerns of undergraduate students. She thought it was useful that Governors be aware of these concerns.

Dr. Shepard said that this was a constructive and respectful way for students to voice their concerns and that some of the issues raised in the report could be addressed.

19. Other business

There was no other business to bring before the Open Session.

20. Adjournment

The meeting was adjourned at 4:54 p.m.



Danielle Tessier
Secretary of the Board of Governors