

MINUTES OF THE OPEN SESSION
OF THE MEETING OF THE BOARD OF GOVERNORS

Held on Thursday, June 17, 2010, immediately
following the meeting of the Corporation
in Room GM 407-1, on the 4th Floor of the Guy-Metro Building,
1550 de Maisonneuve Blvd. West,
on the SGW Campus

PRESENT

Governors: Mr. Peter Kruyt, *Chair*, Dr. Shimon Amir, Mr. Robert Barnes, Sister Françoise Boisvert, Hon. Baljit Singh Chadha, Mr. James Cherry, *Vice-Chair*, Me Francesco Ciampini, Mr. Amine Dabchy, Mr. Howard Davidson, Mr. Jean-Pierre Desrosiers, Mr. Brian Edwards, *Vice-Chair*, Mr. David Gobby, Prof. Arpi Hamalian, Mr. Norman Hébert jr., Ms. Mahboubeh Khani, Dr. Arvind K. Joshi, Mrs. Judith Kavanagh, Dr. Lawrence Kryzanowski, Me John Lemieux, Mr. Tony Meti, Mr. Andrew Molson, Mr. Prince Ralph Osei, Ms. Patricia Saputo, Dr. Peter Stoett, Ms. Annie Tobias, *Vice-Chair*, Mr. Jonathan Wener, *Vice-Chair*, Dr. Judith Woodsworth, *President and Vice-Chancellor*

Officers of the University: Ms. Kathy Assayag, Dr. Louise Dandurand, Mr. Michael Di Grappa, Me Bram Freedman, Dr. David Graham, Mr. Patrick Kelley

Guests: Me Frederica Jacobs, Me Jonathan Levinson

ABSENT

Governors: Dr. Tien Bui, Mr. Charles G. Cavell, Me Rita de Santis, Ms. Leah Del Vecchio, Ms. Hélène Fortin, Ms. Suzanne Gouin, Me Marie-José Nadeau, Ms. Sabahat Naureen, Mr. David P. O'Brien, *Chancellor*, Dr. Johanne Sloan, Mr. Jacques St-Laurent, Mr. Ivan Velan, Mrs. Lillian Vineberg

Non-voting Observers: Ms. Jean Freed, Dr. Graham Martin

1. Call to Order

The meeting was called to order at 10:00 a.m.

2. Approval of the Agenda

Upon motion duly moved and seconded (Barnes, Ciampini), it was unanimously RESOLVED:

R-2010-4-12 *THAT the Agenda be approved, and that items 3 to 8, be approved, confirmed or received for information by consent.*

CONSENT

3. Approval of the Minutes of the Open Session meeting of April 16, 2010

R-2010-4-13 *The Minutes of the Open Session meeting of April 16, 2010 were approved by consent.*

4. Monthly reports

4.1 Vice-President, Advancement and Alumni Relations – Ms. Kathy Assayag (Document BG-2010-4-D7)

4.2 Chief Communications Officer – Mr. Philippe Beauregard (Document BG-2010-4-D8)

4.3 Vice-President, Research and Graduate Studies – Dr. Louise Dandurand (Document BG-2010-4-D9)

4.4 Vice-President, Services – Mr. Michael Di Grappa (Document BG-2010-4-D10)

4.5 Vice-President, External Relations and Secretary-General – Me Bram Freedman (Document BG-2010-4-D11)

4.6 Provost and Vice-President, Academic Affairs – Dr. David Graham (Document BG-2010-4-D12)

4.7 Interim Chief Financial Officer – Mr. Patrick Kelley (Document BG-2010-4-D13)

The monthly reports were provided for information purposes.

5. Report on compliance with fiscal requirements (Document BG-2010-4-D14)

The report of the Interim Chief Financial Officer on compliance with fiscal requirement is included for information purposes.

6. Report on compliance with environmental legislation and health and safety regulations (Document BG-2010-4-D15)

The report of the Vice-President, Services on compliance with environmental legislation and health and safety regulations is included for information purposes.

7. Annual report on sundry fees (Document BG-2010-4-D16)

The annual report on sundry fees created or revised during the academic year is presented for information purposes.

8. Approval of an amendment to article 41 of the University By-Laws regarding the composition of Senate (Document BG-2010-4-D17)

R-2010-4-14 *The Senate motion recommending to the Board of Governors that it approve an amendment to article 41 of the University By-Laws to add the position of Chief Communications Officer as a non-voting member of Senate was approved by consent.*

REGULAR

9. Business arising from the Minutes not included on the Agenda

Mr. Kruyt spoke briefly about the work of the Ad Hoc Governance Review Committee which has been tasked by the Board to make recommendations to the Board on its composition and governance structure in light of the draft governance legislation. He added that the Committee, which includes a representative of each of the constituencies currently sitting on the Board, will be presenting a report in the Fall with respect to committee structures and Board composition.

In response to a question as to whether or not the recommendations of the Committee would be implemented in the absence of the enactment of the governance legislation, Mr. Kruyt responded that this had not yet been discussed at the Committee.

10. Approval of the collection of graduate student fee levies

10.1 New fee levy of \$0.54 per semester for CJLO (Document BG-2010-4-D18)

Upon motion duly moved and seconded (Khani, Osei), it was unanimously RESOLVED:

R-2010-4-15 *THAT the Board of Governors authorize the University to collect a fee levy of \$0.54 per semester from all graduate students to support CJLO, 1690 AM, Concordia University Radio, to be implemented with registration for the Fall term of 2010 (2010/2), in accordance with the University billing, refund and withdrawal policy.*

10.2 New fee levy of \$0.50 per semester for QPIRG (Document BG-2010-4-D19)

Upon motion duly moved and seconded (Khani, Osei), it was unanimously RESOLVED:

R-2010-4-16 *THAT the Board of Governors authorize the University to collect a fee levy of \$0.50 per semester from all graduate students to support the Quebec Public Interest Research Group (QPIRG), to be implemented with registration for the Fall term of 2010 (2010/2), in accordance with the University billing, refund and withdrawal policy.*

11. CSU membership in the Canadian Federation of Students (Document BG-2010-4-D20)

Mr. Dabchy explained that the CSU will continue to collect the fee levy for the Canadian Federation of Students for the 2010/2011 academic year in order to provide for a one-year penalty fee for leaving the Canadian Federation of Students. Currently, thirteen other student unions have also left the Federation. A class action lawsuit against the Federation might be instituted.

12. GSA membership in the Canadian Federation of Students (Document BG-2010-4-D21)

Ms. Khani noted that the GSA has the same reasons for withdrawing and will also incur the same penalty as the CSU for leaving the Canadian Federation of Students.

13. Report and recommendations from the Budget Committee

13.1 Budget 2010-2011 and two year pro-formas (Document BG-2010-4-D22)

13.2 Approval of 2010/2011 operating budget (Document BG-2010-4-D23)

13.4 Budget 2010-2011 – detailed explanation (Document BG-2010-4-D25)

Mr. Kelley gave a presentation entitled *2010 / 2011 Academic Year Budget*. He noted that Concordia's financial landscape will be experiencing a state of flux over the next 18 to 24 months, due to uncertainties about tuition fees and funding levels beyond 2012/2013, pay equity, and the imposition of new regulations on universities.

Even though Bill 100 concerning mandatory cuts in expenditures by universities is now law, the implementation requirements are very unclear although dates for submission of expense reduction plans are set. The planning has been complicated by unresolved issues and lack of directions from MELS and the Ministry of Finance.

A three-year projection has been prepared for the first time in order to have a better understanding of the consequences of our actions and directions. However, dealing with government unknowns and changing the budget period from 12 months to 11 months creates many difficulties and issues regarding government funding and year to year comparability.

Mr. Kelley noted that the key budget assumptions are FTE growth over three years while expenses are expected to remain more or less at the same level. Sensitivities to these assumptions are the FTEs and funding levels. The University has budgeted \$1.25 M annually over the next three years to support strategic needs identified in the Strategic Framework.

The major issues that Concordia faces include the funding rate and funding caps, meeting the new conditions from MELS, capital needs, completion and introduction of current projects underway, the impact of GAAP and the balance sheet re-adjustment by MELS.

A motion by Ms. Khani, seconded by Mr. Dabchy, that the approval of the budget be deferred to the next meeting was defeated. She then asked if it was possible to amend the tuition fee billing structure for graduate students. Mr. Kelley explained that this was an administrative matter which was not included in the budget and which did not require Board approval. However, she was assured that a one-year collection holiday had been granted to students currently enrolled and that students needing more time can arrange for a payment schedule with the Student Accounts Office.

Upon motion duly moved and seconded (Desrosiers, Meti), it was RESOLVED:

R-2010-4-17 THAT upon recommendation from the Budget Committee, the Board of Governors approve the 2010/2011 Operating Budget, as set out in Document BG-2010-4-D23.

13.3 Indexation of the Administrative fee and increase and indexation of the Technology Infrastructure fee (Document BG-2010-4-D24)

Mr. Osei argued that students could not afford to add more fees to their current tuition obligations and therefore moved an amendment, seconded by Mr. Dabchy, regarding the additional fees. The motion was defeated. Mr. Osei asked that the fees be explained more clearly to students, further to which it was agreed that he and Mr. Di Grappa would work together to explain the fees to students.

Upon motion duly moved and seconded (Desrosiers, Meti), it was RESOLVED by the required two-thirds majority:

R-2010-4-18 *THAT upon recommendation from the Budget Committee, the Board of Governors approve a 2% annual indexation of the \$9.00 per credit Administrative fee collected from all students, to be implemented with registration for the Fall term of 2010 (2010/2) and applied annually every Fall term thereafter, as set out in Document BG-2010-4-D24, in accordance with the University billing, refund and withdrawal policy.*

R-2010-4-19 *THAT upon recommendation from the Budget Committee, the Board of Governors approve the collection of an increased Technology Infrastructure fee of \$4.40 per credit from all students, to be implemented with registration for the Fall term of 2010 (2010/2), and a 2% annual indexation beginning with the Summer term of 2011 (2011/1) and applied annually every Summer term thereafter, as set out in Document BG-2010-4-D24, in accordance with the University billing, refund and withdrawal policy; and*

That this resolution supersede and replace Resolution R-2007-5-D15 adopted by the Board of Governors on June 21, 2007.

Given the lateness of the hour, the motions regarding items 14 to 17 inclusively were moved and approved en bloc.

14. Renewal of the Corporation Valeo shareholders' agreement (Document BG-2010-4-D26)

Upon motion duly moved and seconded (Woodsworth, Barnes), it was unanimously RESOLVED:

R-2010-4-20 *THAT the President and Vice-Chancellor and the Vice-President, Research and Graduate Studies be authorized to sign, on behalf of Concordia University, any and all documents or agreements necessary to give effect to the renewal of the Corporation Valeo unanimous shareholders' agreement as well as Concordia's increased contribution to Corporation Valeo, the whole as set out in Document BG-2010-4-D26.*

15. Approval of revisions to the Terms of Reference of the Ombuds Office (Document BG-2010-4-D27)

Upon motion duly moved and seconded (Woodsworth, Barnes), it was unanimously RESOLVED:

R-2010-4-21 *THAT the Board of Governors approve the revisions to the Terms of Reference of the Ombuds Office (Policy BD-2), as outlined in Document BG-2010-4-D27.*

16. Approval of revisions to the Code of Rights and Responsibilities (Document BG-2010-4-D28)

Upon motion duly moved and seconded (Woodsworth, Barnes), it was unanimously RESOLVED:

R-2010-4-22 *THAT the Board of Governors approve the revisions to the Code of Rights and Responsibilities (Policy BD-3), effective August 1, 2010, as outlined in Document BG-2010-4-D28.*

17. CCSL recommendation regarding the recognition of student participation in University governance (Document BG-2010-4-D29)

Upon motion duly moved and seconded (Woodsworth, Barnes), it was unanimously RESOLVED:

R-2010-4-23 *THAT upon recommendation from the Concordia Council on Student Life (CCSL), the Board of Governors approve the establishment of the Committee Participation Award Program for the benefit of students sitting on the Board of Governors, Senate, CCSL and the Faculty/School Councils, as provided for in Document BG-2010-4-D29.*

18. Year-end progress report on strategic initiatives (Document BG-2010-4-D30)

The presentation regarding this item was done at the Closed Session meeting.

19. Report of the President (Document BG-2010-4-D31)

Due to the lateness of the hour, Dr. Woodsworth did not comment on her report.

20. Any other business

There was no other business to bring before the meeting.

21. Next meeting

The date of the next meeting of the Board of Governors will be announced in due course.

22. Adjournment

The meeting was adjourned at 11:00 a.m.

A handwritten signature in black ink that reads "Andrea Renaud". The signature is written in a cursive style with a large initial 'A'.

Andrea Renaud
Acting Secretary of the Board of Governors