

MINUTES OF THE OPEN SESSION
OF THE SPECIAL MEETING OF THE BOARD OF GOVERNORS

Held on Friday, August 29, 2008, immediately following a meeting
of the Corporation in Room GM 407-1, SGW Campus

Present

Governors: Mr. Peter Kruyt, *Chair*, Dr. Shimon Amir, Mr. Robert Barnes, Sister Françoise Boisvert, Mr. James Cherry, Me Francesco Ciampini, Mr. Howard Davidson, Me Rita de Santis, *Vice-Chair*, Mr. Jean-Pierre Desrosiers, Mr. Danny Di Perna, Dr. Charles Drainin, Mr. Brian Edwards, *Vice-Chair*, Ms. Hélène Fortin, Mr. Eddie Fuchs, Mr. David Gobby, Ms. Suzanne Gouin, Mr. Norman Hébert jr., Dr. Arvind K. Joshi, Ms. Keyana Kashfi, Me John Lemieux, Dr. Lucie Lequin, Dr. Catherine MacKenzie, Mr. Tony Meti, Mr. Andrew Molson, Me Marie-José Nadeau, Ms. Catherine Reimer, Ms. Patricia Saputo, Mr. Noah Stewart-Ornstein, Ms. Annie Tobias, Mr. Ivan Velan, Mrs. Lillian Vineberg, Dr. Judith Woodsworth, *President and Vice-Chancellor*

Officers of the University: Ms. Kathy Assayag, Mr. Michael Di Grappa, Me Bram Freedman, Mr. Larry English, Dr. David Graham, Mr. John Parisella

Guest: Me Jonathan Levinson

Absent

Governors: Mr. Mousa Bani Baker, Mr. Charles G. Cavell, *Vice-Chair*, Hon. Baljit Singh Chadha, Prof. Arpi Hamalian, Mrs. Judith Kavanagh, Mr. David P. O'Brien, *Chancellor*, Mr. Jonathan Wener, *Vice-Chair*

Non-voting Observers: Ms. Jean Freed, Mr. Graham Martin

1. Call to Order

The Open Session was called to order at 8:16 a.m.

1.1 Chair's remarks

Mr. Kruyt waived his remarks.

1.2 Approval of the Agenda

Upon motion duly moved and seconded (Davidson, Meti), it was RESOLVED with two abstentions:

R-2008-8-1 *THAT the Agenda be approved.*

1.3 Approval of the Minutes of the Open Session meeting of May 20, 2008

Upon motion duly moved and seconded (Davidson, Meti), it was RESOLVED with two abstentions:

R-2008-8-2 *THAT the Minutes of the Open Session meeting of the Board of Governors, held on May 20, 2008, be approved.*

1.4 Approval of the Minutes of the Open Session meeting of June 27, 2008

Upon motion duly moved and seconded (Davidson, Meti), it was RESOLVED with two abstentions:

R-2008-8-3 *THAT the Minutes of the Open Session meeting of the Board of Governors, held on June 27, 2008, be approved.*

2. Business arising from the Minutes not included on the Agenda

There was no business arising from the Minutes.

3. Report and recommendations of the Budget Committee

3.1 Approval of the 2008/2009 Operating Budget (Document BG-2008-6-D6)

Mr. Cherry, Chair of the Budget Committee, noted that the full presentation had been done at a previous meeting. The 2008/2009 budget is outlined in Document BG-2008-6-D6 which was forwarded to Governors. Mr. Cherry responded to questions of clarifications.

Upon motion duly moved and seconded (Cherry, Saputo), it was RESOLVED with four abstentions:

R-2008-8-4 *THAT, upon recommendation of the Budget Committee, the Board of Governors approve the 2008/2009 Operating Budget, as set out in Document BG-2008-6-D6.*

3.2 Approval of an increase to the per credit forfaitaire fee for international students (Document BG-2008-6-D7)

Mr. Cherry conveyed the proposal to increase the fee charged to international students by 10%, as outlined in Document BG-2008-6-D7 and discussed at the June 27 meeting.

Mr. Stewart-Ornstein and Ms. Kasfhi respectively moved and seconded an amendment to strike the words "academic achievement and" from the text of second paragraph of the main motion which reads *THAT 25% of the additional revenues generated by this increase*

be reinvested in direct student support for international students on the basis of academic achievement and need They argued that bursaries should be given only to students in financial need to counteract the negative effect of the increase. This increase will hinder students' ability to pay, forcing them to take on additional jobs which in turn will affect their academic performance, given that international students are required to take a full course load. The amendment is meant to prioritize need over merit, in keeping with the spirit of bursaries. A discussion ensued, further to which the amendment was defeated by a majority.

An amendment to the main motion to include a grandfather clause for students registered prior to Fall 2008, moved by Mr. Stewart-Ornstein and seconded by Ms. Kashfi, was defeated by a majority.

During the discussion on the main motion, Mr. English responded to questions from Governors regarding the allocation of the money in the budget. Student Governors restated that, despite arguments to the contrary, this increase would have a detrimental effect. In their view, this increase will not solve the long-term problem of insufficient government funding in post-secondary education and will only lead to more cuts.

Upon motion duly moved and seconded (Cherry, Meti), it was RESOLVED with 26 in favor and three opposed:

R-2008-8-5 *WHEREAS, as of the summer of 2007, all Quebec universities have been permitted by the Ministry of Education, Recreation and Sports (MELS), to increase the per credit forfaitaire fee charged to international students by up to 10% and to retain this amount rather than have it claimed back by the MELS;*

WHEREAS a thorough study has been completed on the effect and impact of the measure as outlined in Document BG-2008-6-D7;

WHEREAS the proposed increase has been reviewed and is being recommended by the Budget Committee and Executive Committee;

BE IT RESOLVED:

THAT the per credit forfaitaire fee charged to international students (with the exception of those students registered in the John Molson School of Business) be increased by 10% effective for the registration for the Fall Term of 2008 (2008/2); and

THAT 25% of the additional revenues generated by this increase be reinvested in direct student support for international students on the basis of academic achievement and need, with this re-investment to be reviewed in five years; and

THAT all reasonable efforts be taken to make this information known to affected students as soon as possible.

Further to the adoption of the motion, Mr. Stewart-Ornstein moved to reconsider the motion and enter it into the Minutes which he said was in keeping with Robert's Rules of Order. He asserted that this motion was automatic and non-debatable. However, this motion was ruled out of order by the Chair.

3.3 Termination of the Administrative Fee Bursary (Document BG-2008-6-D8)

Further to queries from Ms. Reimer, Mr. English referred to Document BG-2008-6-D8 which outlined the context in which the bursary had been originally set up, pointing out that the bursary had meant to be a temporary measure.

Upon motion duly moved and seconded (Cherry, Saputo), it was RESOLVED with five opposed:

R-2008-8-6 *WHEREAS the Administrative Fee Bursary Program was intended to be for a limited time and has been in place since January 1999;*

WHEREAS the cost of the Program to the university is \$1 million per year;

WHEREAS the background to the Program is outlined in Document BG-2008-6-D8;

WHEREAS the proposed termination of the Program has been reviewed and is being recommended by the Budget Committee and Executive Committee;

BE IT RESOLVED:

THAT the Administrative Fee Bursary Program be terminated effective for the registration for the Fall Term of 2008 (2008/2); and

That all reasonable efforts be taken to make this information known to students as soon as possible.

4. Report and recommendation of the Real Estate Planning Committee (Document BG-2008-7-D1)

Upon motion duly moved and seconded (Edwards, Joshi), it was unanimously RESOLVED:

R-2008-8-7 *WHEREAS Concordia University is proposing to build a revenue-generating Winter Dome over the South field of the Loyola Recreation and Athletics Complex as a component of Phase I of the proposed new Recreation and Athletics Complex;*

WHEREAS the field will be subdivided into four rentable playing surfaces and will be used by the University's students as well as be leased to other educational institutions, community and municipal leagues, and private school programs;

BE IT RESOLVED:

THAT, based upon the financial scenarios outlined in Document BG-2008-7-D1, a Winter Dome be constructed, with a construction and installation cost of up to \$3,000,000, and a repayment period of eight years; and

THAT the Vice-President, Services be authorized to sign and execute on behalf of the University any document necessary to give effect to the present resolution.

5. Election of a graduate student representative to the Corporation of Concordia University

Upon motion duly moved and seconded (Edwards, Joshi), it was unanimously RESOLVED:

R-2008-8-8 *THAT Ms. Mahboubeh Khani be elected as the representative of the graduate students to the Corporation of Concordia University for a term beginning immediately and ending on June 30, 2009.*

6. Commerce and Administrative Students' Association (CASA) fee levy (Documents BG-2008-6-D9 and D10)

Ms. Kashfi noted that the fee levies under Agenda items 6 and 7 were approved by students further to referendums, emphasizing that this was the only type of acceptable fee.

Upon motion duly moved and seconded (Edwards, Nadeau), it was unanimously RESOLVED:

R-2008-8-9 *THAT the Board of Governors authorize the University to collect a \$0.30 per credit fee increase (from \$2.05 to \$2.35 per credit) from all undergraduate students in the John Molson School of Business to support the Commerce and Administration Students' Association, to be implemented with registration for the Fall term of 2008 (2008/2), in accordance with the University billing, refund and withdrawal policy.*

7. Art Matters Festival fee levy (Document BG-2008-6-D11)

Upon motion duly moved and seconded (Edwards, Nadeau), it was unanimously RESOLVED:

R-2008-8-10 *THAT the Board of Governors authorize the University to collect a \$0.22 per credit fee increase (from \$0.08 to \$0.30 per credit) from all undergraduate students in the Faculty of Fine Arts to be implemented with registration for the Fall term of 2008 (2008/2), in accordance with the University billing, refund and withdrawal policy.*

8. Approval of Advancement policies

8.1 Policy concerning Gift Acceptance and Receipting (VPAAR-1) (Document BG-2008-6-D12)

8.2 Policy concerning the Management, Access and Use of Institutional Advancement Data (VPAAR-2) (Document BG-2008-6-D13)

8.3 Policy on the Naming of University Spaces, Buildings and Other Assets, Programs or Activities (VPAAR-3) (Document BG-2008-6-D14)

Upon motion duly moved and seconded (Edwards, Nadeau), it was unanimously RESOLVED:

R-2008-8-11 *THAT, upon recommendation of the University Advancement Committee and the Executive Committee, the Board of Governors approve the following policies as set out in Documents BG-2008-6-12 to D14, respectively:*

- *Policy on the Naming of University Spaces, Buildings and Other Assets, Programs or Activities (VRAAR-1)*
- *Policy concerning Gift Acceptance and Receipting (VRAAR-2); and*
- *Policy concerning the Management, Access and Use of Institutional Advancement Data (VRAAR-3)*

9. Amendment to articles 15, 25 and 26 of the University By-Laws regarding the creation of the position of Deputy Chancellor (Document BG-2008-6-D15)

Upon motion duly moved and seconded (Edwards, Nadeau), it was unanimously RESOLVED:

R-2008-8-12 *WHEREAS the 15-day written notice of motion to modify the By-Laws was given at the May 20 Board meeting;*

BE IT RESOLVED THAT, upon recommendation of the Executive Committee, the Board approve the amendments to articles 15, 25 and 26 to create the position of Deputy Chancellor, as outlined in Document BG-2008-6-D15.

Before moving to the next item, Mr. Stewart-Ornstein raised a point of order, specifying that Robert's Rules do apply to the present proceedings. Mr. Kruyt indicated that he would take it under advisement.

10. Establishment of the Chancellor's Cabinet (Document BG-2008-6-D16)

Questions arose regarding the relevancy of having the creation of this entity approved by the Board given that the Chancellor may organize informal meetings as he so wishes, the mandate and membership of the cabinet and whether formal reports of its deliberations would be given to the Board.

Mr. Kruyt responded that the cabinet would have neither specific duties nor any authority but would be akin to an informal network whose main purpose would be to act as ambassadors of the University in various capacities and as advisors to the Chancellor.

Upon motion duly moved and seconded (Edwards, Nadeau), it was RESOLVED with two opposed and four abstentions:

R-2008-8-13 *THAT, upon recommendation of the Nominating Committee, the Board approve the establishment of the Chancellor's Cabinet, as outlined in Document BG-2008-6-D16, and that Mr. Richard J. Renaud be appointed its founding Chair.*

11. Election of members to the Advisory Search Committee for a Dean of the Faculty of Arts and Science

Upon motion duly moved and seconded (Edwards, Davidson), it was unanimously RESOLVED:

R-2008-8-14 *THAT the following persons be elected as members of the Advisory Search Committee for a Dean of the Faculty of Arts and Science:*

Dr. Michael Gasher, Dr. James Kelly, Dr. Gilles Peslherbe and Dr. William Sims, all full-time faculty members from the Faculty of Arts and Science, nominated by the Faculty of Arts and Science;

Mr. David Waters, a regular part-time faculty member, nominated by the part-time faculty association;

Ms. Audrey Peek, an undergraduate student, nominated by the Concordia Student Union;

Ms. Miriam Posner, a member of the administrative and support staff from the Faculty of Arts and Science, nominated in conformity with the Electoral College Policy.

12. Professional liability waiver for an in-house architect (Document BG-2008-7-D2)

Upon motion duly moved and seconded (Edwards, Davidson), it was unanimously RESOLVED:

R-2008-8-15 *THAT the declaration for the purposes of the Regulations respecting Professional Liability Insurance for members of the Ordre des architectes du Québec regarding in-house architect Julie Riverin be approved, as set out in Document BG-2008-7-D2.*

13. Yearly report of the Board Standing Committees (Document BG-2008-6-D17)

These reports are provided solely for information purposes.

14. CSU referendum results on recreation and athletics renovation (Document BG-2008-6-D18)

At the request of the CSU, this document was forwarded to Governors for information.

15. Reports on Concordia's compliance with certain legal obligations

15.1 Report on compliance with fiscal requirements

The report confirming the University's full compliance with its statutory fiscal obligations regarding taxes and GST and QST claims was deposited with the Secretary of the Board of Governors.

15.2 Report on compliance with environmental legislation and health and safety regulations

The quarterly environmental health and safety report on due diligence was deposited with the Secretary of the Board of Governors.

16. Report of the President

Dr. Woodsworth reported how pleased she was to be back at Concordia after an absence of 11 years, and noted the significant progress the University had made in that time. Since her arrival on August 1, she had met with three groups of incoming students, totaling 1,200 students, as well as a group of new faculty members. She was invigorated by these experiences and looked forward to beginning work on strategic goals for the University and launching the comprehensive campaign.

17. Monthly reports

- 17.1 Vice-President, Advancement and Alumni Relations - Ms. Kathy Assayag (Document BG-2008-6-D19)
- 17.2 Vice-President, Services - Mr. Roger Côté (*Acting*) (Document BG-2008-6-D20)
- 17.3 Vice-President, Research and Graduate Studies - Dr. Louise Dandurand (Document BG-2008-6-D21)
- 17.4 Vice-President, Finance - Mr. Larry English (Document BG-2008-6-D22)
- 17.5 Provost and Vice-President, Academic Affairs - Dr. David Graham (Document BG-2008-6-D23)
- 17.6 Special Communications Advisor to the President - Mr. John Parisella (Document BG-2008-6-D24)

There was no supplemental information to add to the written reports.

18. Any other business

There was no other business to bring before the Board.

19. Next meeting

The next regular meeting of the Board of Governors will be held on Tuesday, October 21, 2008, at 8 a.m., on the SGW Campus, in Room GM 407-1.

20. Adjournment

The Open Session adjourned at 9:10 a.m.

Danielle Tessier
Secretary of the Board of Governors