

CONCORDIA UNIVERSITY
MINUTES OF THE OPEN SESSION
OF THE MEETING OF THE BOARD OF GOVERNORS

Held on Wednesday, June 20, 2001, immediately following the Closed Session,
in Room GM 407-1, SGW Campus

Attendance

Present: Mrs. Lillian Vineberg, *Chairwoman*, Dr. Steven Appelbaum, Ms. Barbara Barclay, Ms. Joanne Beaudoin, Dr. William Byers, Mr. Alex Carpini, Mr. Charles G. Cavell, Mrs. Marianne Donaldson, Dr. Terrill Fancott, Mr. Rob Green, Mr. George Hanna, Dr. Christine Jourdan, Mr. Peter Kruyt, Mr. Ronald Lawless, Ms. Christine Lengvari, Dr. Loren Lerner, Dr. Frederick Lowy, *Rector and Vice-Chancellor*, Sister Eileen McIlwaine Ph.D., Mr. John Parisella, *Vice-Chairman*, Mr. Alex G. Potter, Ms. Sabrina Stea, Mr. Ivan Velan, Mr. Jonathan Wener

Officers of the University: Prof. Marcel Danis, Mr Michael Di Grappa, Mr. Larry English, Dr. Jack Lightstone

Absent: Mr. Alain Benedetti, Mr. Mario Ciaramicoli, Dr. June Chaikelson, Me Rita de Santis, Mr. Brian Edwards, Ms. Nicole Fauré, Mr. Leo Goldfarb, Mr. Ned Goodman, Mr. Peter Howlett, Mr. Paul Kefalas, Mr. Rocci Luppisini, Mrs. Hazel Mah, Mr. Eric Molson, *Chancellor*, Mr. Richard Renaud, *Vice-Chairman*, Mrs. Miriam Roland, Mr. Rabih Sebaaly, Mrs. Marianna Simeone, Me Pierre Frégeau, *Observer*

Guests: Mr. William Curran (Director of Libraries), Me Bram Freedman (Assistant Secretary General and General Counsel), Mr. Garry Milton (Executive Director, Rector's Cabinet)

DOCUMENTS CONSIDERED AND ATTACHED TO THESE MINUTES

BG-2001-6-D8	Sundry fees report for 2000-2001
BG-2001-6-D9	Report and recommendation of the Ad Hoc Concordia Use of Name Committee
BG-2001-6-D10	CSU request regarding the use of the Concordia name
BG-2001-6-D11	Letter from Minister of Education regarding the borrowing of \$30 million from Financement-Québec
BG-2001-6-D12	Memo from the Secretary of the Board regarding the Fine Arts Academic Associations fee
BG-2001-6-D13	Projection 2001-01 - Netted Summary as of June 2001
BG-2001-6-D14	Withdrawn
BG-2001-6-D15	Report of the Vice-Rector, Institutional Relations and Secretary-General

1. Call to Order

The Open Session was called to order at 9:25 a.m.

1.1 Chairwoman's remarks

Mrs. Vineberg conveyed that Mrs. Marianne Donaldson, Mr. Ned Goodman, Mr. Peter Howlett and Mrs. Marianna Simeone would be leaving the Board at the end of June. She

expressed sincere thanks to all departing Board members for their contributions to the work of the Board and to the University.

Mrs. Vineberg also informed the assembly that Dr. Mohsen Anvari had accepted the Deanship of the business school of Case Western Reserve University as of August 1. As a result, a search committee has been struck and Dr. Jerry Tomberlin has been appointed Interim Dean of the John Molson School of Business until a permanent incumbent is appointed by the Board.

1.2 Approval of the Agenda

The agenda was approved as submitted.

1.3 Approval of the Minutes of the Open Session of the previous meeting (May 16, 2001)

Upon motion duly moved and seconded (Appelbaum, Barclay), it was unanimously RESOLVED:

R2001- 60 *THAT the Minutes of the Open Session of the previous regular meeting of the Board, held on May 16, 2001, be approved.*

2. Business arising from the minutes not included on the agenda

There was no business arising from the minutes.

3. Presentation: Mr. William Curran, Director of Libraries

Mrs. Vineberg introduced Mr. William Curran, Director of Libraries, and invited him to address the Board.

Mr. Curran began by saying that over the past years academic libraries have dramatically changed. Books and index cards are being replaced by computers and databases. He explained the role of a research library and gave information regarding its complexity, its cost and its labour-intensiveness.

The Loyola and Sir George Williams campuses each house a library, namely Vanier and Webster. They are staffed by 177 employees, including professional librarians, clerks, secretaries, computer technicians, with an annual budget of about \$10 million. The collections include books, videos, journals, newspapers and audiovisual material.

Mr. Curran then discussed the staffing needs and housing of future and existing collections in light of the growing electronic data. Currently, about 15% of periodicals are available in electronic format only and another 25% have some electronic format components. However, in five years, it is expected that 90% of journals in engineering, science and medicine will be in electronic format. This will have an impact on the type of skills required rather than the number of employees needed to run a library. Moreover, librarians will have a pro-active role in teaching people to manage the myriad of information.

Mr. Curran commented on the exorbitant rise in the cost of many scientific journals. A sub-committee of CRÉPUQ is working on establishing a consortium of inter-library loans to address this problem. Further, because the material available on the internet has not been filtered nor validated, Mr. Curran emphasized that the challenge and the

focus of the academic library in upcoming years will be to provide appropriate orientation so that the user may be in a position to effectively research and sort through the data. Mr. Curran concluded his presentation by inviting all Governors to consult the library's web page at <http://library.concordia.ca>. Mrs. Vineberg thanked Mr. Curran for an interesting and informative presentation.

4. Sundry fees report for 2000-2001

As required by a special delegation of authority from the Board of Governors, Dr. Lowy presented the report on sundry fee increases which had been approved by the Rector's Cabinet during the 2000 -2001 fiscal year.

Ms. Stea indicated that since student residence rents fall under the purview of the Régie du Logement, increases should not exceed 2% unless extensive renovations have been done. Furthermore, increases should be charged only after completion of renovations and after having given the appropriate notice. Mr. Di Grappa replied that the increases, which had been communicated last April, were attributable to the purchase cost of new furniture. The increases are being amortized over a few years and are well within the norms set by the Régie, of which Mr. Di Grappa is fully aware.

5. Report and recommendation of the Ad Hoc Concordia Use of Name Committee

The Chairwoman of the Committee, Mrs. Donaldson, thanked the other active Committee members, namely Mr. Potter and Dr. Jourdan, as well as Dean of Students Donald Boisvert, General Counsel Bram Freedman and the Secretary of the Board of Governors for their input. She recalled the Committee's mandate which was to state criteria and establish a more formal process for the adjudication of the Concordia name. Following its deliberations, the Committee felt that the aforementioned criteria and process should be incorporated into the already existing Policy SG-4 regarding the use of the Concordia name.

Ms. Stea wondered if the adoption of the revised policy would create legal problems for the CSU since it was an independently incorporated and now duly accredited student union using the Concordia name. As a result, it was moved by Ms. Stea and seconded by Mr. Green to table the motion until the legal aspects could be clarified. The question was called and the motion to table was defeated with a majority. Mr. Freedman specified that, in the worst-case scenario, the revocation of the name would create an administrative headache but would not affect the incorporation nor the accreditation. The vote was then called on the main motion.

Upon motion duly moved and seconded (Donaldson, McIlwaine), it was RESOLVED with two opposed (Green, Stea) and one abstention:

R2001- 61 *WHEREAS the Ad Hoc Concordia Use of Name Committee was established by the Board of Governors on November 16, 2000 with a mandate to propose criteria regarding the authorization of the use of the "Concordia" name;*

WHEREAS the Committee has submitted its report and recommends that Policy SG-4 entitled Policy on the Use of the Name Concordia and Related Insignia be amended to include such criteria;

THAT, on recommendation of the Ad Hoc Concordia Use of Name Committee, the revisions to Policy SG-4 - Policy on the Use of the Concordia Name and Related Insignia, as set out in Board Document BG-2001-6-D9, be approved.

6. Student request for the use of the Concordia name

Upon the request of Ms. Stea, speaking privileges were granted to Mr. Patrice Blais who explained the goals and objectives of the proposed Concordia Student Foundation for Access to Education.

Upon motion duly moved and seconded (Stea, Green), it was RESOLVED with one abstention:

R2001- 62 *WHEREAS some students are establishing a charitable foundation which will grant bursaries to Concordia students;*

WHEREAS the students are seeking to incorporate the foundation under the name Concordia Student Foundation for Access to Education;

WHEREAS one of the objects of the foundation is to promote the mission statement of Concordia University;

THAT the Board of Governors authorize the Concordia Student Foundation for Access to Education the use of the "Concordia" name subject to the requirement that the Foundation ensures that in all of its publications, communications and stationery it is explicitly stated that the Foundation is an independent entity that does not form part of Concordia University; and

THAT the Board of Governors reserves the right to withdraw this authorization at any time at its sole discretion

7. Borrowing of \$30 million from Financement-Québec

Upon motion duly moved and seconded (Hanna, Potter), it was unanimously RESOLVED:

R2001- 63 *THAT a loan in an amount not exceeding \$30,000,000 be contracted by the University subject to receiving the required authorizations from the Minister of Education in accordance with one of the two following methods:*

A) *by mandating the Minister of Finance of Quebec to represent the University and to act on its behalf and in its name for the following purposes:*

- a) to invest this loan in the form of one or more bond issues;*
- b) to negotiate the terms and conditions of the loan;*
- c) to designate a trust company, to act as trustee on behalf of the bond holders, a legal counsel and a printer;*
- d) to negotiate the cost of retaining the services of the trust company, the legal counsel and the printer thus designated; or*

B) *by contracting this loan with Financement-Québec;*

THAT a request be made to the Minister of Education to approve, in the name of the government, a subsidy from the credits voted annually for such purpose by the Parliament to provide for the payment of principal and interest on the said loan;

THAT, in so far as the loan shall be effected by a bond issue, the University guarantee the loan by transferring the assets in trust evidencing the debt which the subsidy granted by the Minister of Education represents, such assets in trust being held by the trust company for the benefit of the bond holders;

THAT, in so far as the loan is contracted with Financement-Québec, the University guarantees the loan by means of a movable hypothec without delivery in favour of Financement-Québec and referring to the above subsidy;

THAT Frederick Lowy, Rector, and Larry English, Chief Financial Officer, provided they shall act jointly, be and are hereby authorized in the name of the University to give effect to all the clauses and guarantees not substantially incompatible herewith, to receive the net proceeds of the loan, or as applicable, to grant that it be received by the trust company and to give good and valid release, to do all acts and to sign all documents necessary or useful to give full effect hereto.

THAT the present resolution replace all previously adopted resolutions adopted for the same purposes.

8. Fine Arts Academic Associations fee

Upon motion duly moved and seconded (Stea, Green), it was RESOLVED with one abstention:

R2001- 64 *WHEREAS pursuant to a referendum held from March 27 to 29, 2001, members of the Concordia Student Union (CSU) registered in the Faculty of Fine Arts voted in favour of paying a fee to support Fine Arts Academic Associations, effective with the Summer 2001 session;*

THAT Resolution R-2001-29 adopted by the Board of Governors at its meeting of April 18, 2001, authorizing the University to collect a Fine Arts Academic Associations fee of \$1.00 as of the Fall 2001 session (2001/2) is hereby repealed; and

THAT the Board of Governors authorize the University to collect a Fine Arts Academic Associations fee of \$1.00 per credit from all undergraduate students in the Faculty of Fine Arts, to be implemented retroactively with registration for the Summer term of 2001 (2001/1).

9. Progress report on the Search Committee for the Dean of Graduate Studies and Research

Dr. Lightstone, Chair of the Search Committee, apprised Governors that a copy of the advertisement for the position is being drafted and will be sent to all Search Committee members for their input. Said advertisement will appear in the August and September issues of relevant publications. The Search Committee will meet at the end of August to draft the ideal candidate profile.

10. Reports on Concordia's compliance with certain legal obligations

10.1 Report on compliance with fiscal requirements

Chief Financial Officer Larry English reported that, upon review, he had concluded that appropriate procedures were being applied in the computation and remittance of taxes withheld from employees, employers' contributions, and GST and QST claims. Mr. English specified that the University had complied with its statutory obligations: (i) in the area of employee and employer remittances under federal and provincial tax legislation, for the period from March 9, 2001 to May 25, 2001 inclusive; and (ii) as regarded the Federal Goods and Services Tax and the Québec Sales Tax, the University had claimed rebates (net of amounts payable) for the period from February 1, 2001 to April 30, 2001 inclusive.

Mr. English stated that the University's procedures had ensured full compliance with statutory fiscal obligations.

10.2 Report on compliance with environmental legislation and health and safety regulations

Mr. Di Grappa reported that there have been no citations or serious incidents since the last report submitted in March 2001. He added that recent tests had picked up other traces of mould in the VA building. Decontamination will continue until air monitoring is negative.

A complete summary of the *Quarterly report on environmental health and safety for the Board of Governors for the purpose of due diligence* had been deposited with the Secretary of the Board should members wish to consult it.

11. Report of the Standing Committees

11.1 Budget Committee (April 27, 2001)

Referring to BG-2001-6-D13, Mr. Hanna, the Chairman of the Committee, was pleased to report that as at June 2001, the University had achieved a balanced budget.

12. Remarks from retiring student Governors

The remarks were waived.

13. Report of the Rector

Dr. Lowy apologized for not having produced a written report. The convocation ceremonies, held on June 11 and 12 at the Molson Center, went very smoothly.

The groundbreaking ceremony for the new Science Building on June 15 was a most joyous experience. On behalf of the entire University community, the Rector thanked Mr. Jonathan Wener and the members of the Real Estate Planning Committee for their great efforts and unwavering commitment to the building projects. Drawing attention to the display of the downtown buildings, he was pleased to announce that the plans for the downtown site had received the final approvals from the City of Montreal. Dr. Lowy congratulated all the staff who had worked on this, more particularly Marie-Andrée Robitaille-Brodie and Michael Di Grappa and his staff.

14. Reports of the Vice-Rectors

14.1 Provost and Vice-Rector, Research

Dr. Lightstone waived his report.

14.2 Vice-Rector, Services

Mr. Di Grappa extended his sincere thanks to Dennis Murphy, Jonathan Wener, Peter Bolla, Martine Lehoux, Garry Milton and Marie-Andrée Robitaille-Brodie for their work towards achieving the approval of the downtown space plan.

14.3 Vice-Rector, Institutional Relations and Secretary-General

The written report of Prof. Danis was included in the Board documentation.

14.4 Chief Financial Officer

Mr. English waived his report.

15. Correspondence

There was no correspondence to report.

16. Any other business

No other business was raised.

17. Date of next meeting

Mrs. Vineberg informed Governors that the next regular meeting of the Board will be held at 8 a.m., on September 26, 2001, in Room GM 407-1, on the SGW Campus.

18. Adjournment

The Open Session adjourned at 10:35 a.m.

Submitted by Danielle Tessier, Secretary of the Board of Governors and Senate, for approval by the Board at its meeting of September 26, 2001