HOW TO COMPLETE THE JMSB VIDEO REQUIREMENT

This is a step-by-step guide about how to complete the JMSB video requirement. All new business students are required to view five short advising videos, as stipulated in their Offer of Admission, before they will be able to register for courses.

Begin by logging into MyConcordia Portal. Once logged in, click on “My Student Centre” located on the upper left-hand side of the screen to access your self-service dashboard. Under the “Academics” section, select “My Questionnaires”. Select “JMSB Video” from the list. Carefully read the instructions at the top of the page. Scroll down to view each of the videos and relevant links. Press “Next”. Carefully read all of the information on the screen and then check the box to state that you have read and understood all the sections of the video advising. Click “Submit”. You will receive confirmation that your ‘Permission to register form’ has been submitted. It may take up to 24 hours for your account to be unblocked so that you may register for classes. Click “Finish”. The status of the video advising will now be updated to ‘Submitted’.

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