

## Lecture Capture Pilot Course Outline Insert for Participating Faculty

\*Please insert the following paragraph into the appropriate section of your Course outline for the upcoming semester:

Note that, as part of a pilot project, some or all of the lectures in this class may be recorded. Recordings will be focused strictly on the instructor and will carefully exclude students. It is possible, however, that your participation may be recorded. If you wish to ensure that your image and voice are not recorded, speak to your professor by the end of the second week of the term. **[This is a term-long problem, not a class-session issue, so needs to be addressed as early as possible]**

Also note that sharing these recordings is a violation of copyright law as well as the Academic Code of this University. Both violations carry penalties.