

Install Office 365 on a Personal/Home Apple Computer

1. If you have a previous version of Office please **uninstall it** (see [instructions](#))
2. Log into the [Microsoft online portal](#) (see the How to get it section)
3. From the top right corner select **Install Office** and then **Office 365 apps**



4. If asked, **allow downloads** from office.com

Do you want to allow downloads on "www.office.com"?

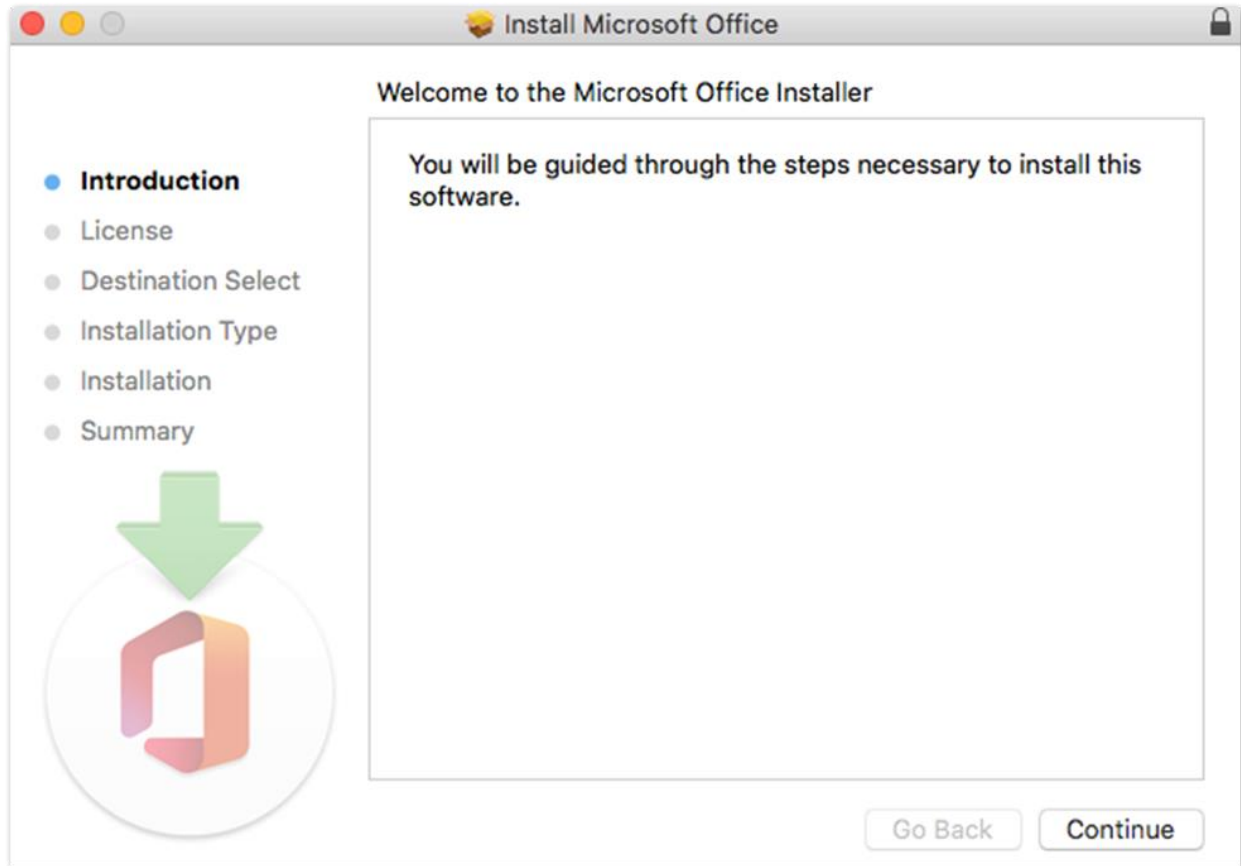
You can change which websites can download files in Websites Preferences.

Cancel **Allow**

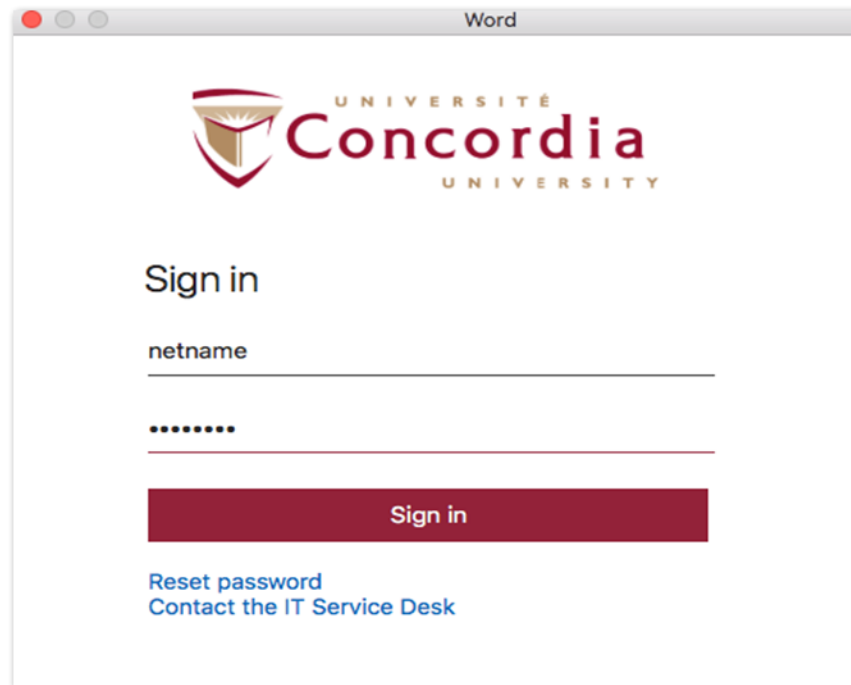
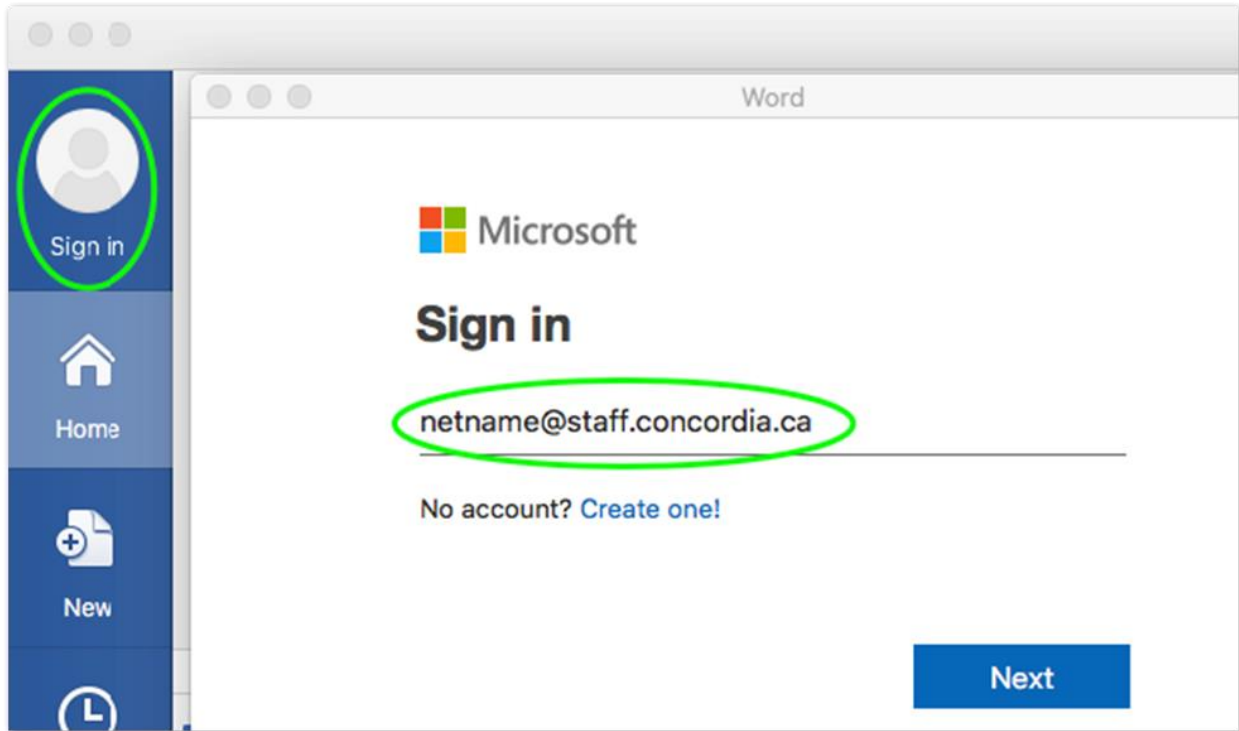
5. The Office 365 download will begin automatically



6. When completed, **open the Office .pkg file in your Downloads folder** and follow the default steps to **install Office**.



7. When the installation of Microsoft Office is complete, **open one of the Office applications** (Word, Excel, PowerPoint), **select the Sign in section** and **sign in** with the same credentials you used for the portal.



8. You have now full access to the desktop version of Office 365 for Mac