

### **Arts and Science Faculty Council**

Minutes of the meeting held February 22, 2019

#### **OPEN SESSION**

**Present:** A. Roy; C. Parkinson; K. MacKinnon; C. Acland; M. Barker; E. Bloodgood; E. Boulanger; W. Brake; C. Calogeropoulos; J. Camlot; J. Capobianco; B. Caron; A. Champagne; E. Champagne; G. Cordeiro; M. D'Amico; C. Daniel-Hughes; E. De Martinis; C. DeWolf; M.-F. Dion; D. Gauvreau; P. Gossage; P. Gulick; J. Hansen; C. Hyndman; P. Joyce; S. Kennedy; T. Khaner; I. Kraus; P. Leroux; D. Liakin; K. Manning; P. Morden; V. Penhune; V. Pepin; M. Russell; F. Scala; A. Hunter; M. Scheffel; M. Sharma; M. Sharma; L. Vileno; M. Zaare

**Regrets:** B. Alsaieq; P. Biron; G. Carr; E. Chevrier; B. Colwell; E. Faure; C. Guy; M. Hale; M. Kenneally; J. Lefebvre-Provost; D. Linetsky; K. Miller; B. Nelson; J. Occhionero; R. Paquin; P. Roy; D. Salée; A. Shepard; T. Tower

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#### **Documents Circulated and/or Considered at the Meeting**

ASFC 2019-2M-A	Department of Biology, BIOL-7
ASFC 2019-2M-B	Faculty of Arts and Science, ARTSCI-75
ASFC 2019-2M-C	Department of Chemistry, CHEM-63
ASFC 2019-2M-D	Department of English, ENGL-29
ASFC 2019-2M-E	Department of Geography, GEOG-47
ASFC 2019-2M-F	Department of Education, EDUC-60
ASFC 2019-2M-G	Department of Education, EDUC-69

#### 1. Call to Order

The meeting was called by A. Roy at 10:08 a.m.

#### 2. Approval of the Agenda

ASFC-2019-2M-1 It was moved and seconded (D. Liakin; C. Acland) that the agenda be approved.

**Carried, unanimously**

3. Approval of the Minutes of the Meeting held December 14, 2018

ASFC-2019-2M-2            It was moved and seconded (M. D'Amico; P. Joyce) that the minutes be approved.

**Carried, unanimously**

4. Business Arising from the Minutes

There was none.

5. Presentation by Valerie Roseman, Development Officer, Community Programs and Jarrett Carty, Associate Professor, Liberal Arts College and Community Campaign Co-chair: Concordia's 2018-19 Community Campaign

V. Roseman shared with Council the following:

- The Community Campaign is an annual campaign, which runs on the fiscal year and is coming to an end on April 30<sup>th</sup>, 2019. It provides critical support for students, research and the university at large.
- In 2017-18, the Community Campaign raised \$2.1 million from more than 9,000 donors, including faculty and staff.
- The larger Campaign for Concordia: NEXT-GEN. NOW. has a goal of \$250 million and has already reached \$163 million. Every gift to the Community Campaign counts towards this goal.
- V. Roseman announced the name of the three Community Campaign Co-Chairs:
  - Jarrett Carty, Associate Professor, Liberal Arts College
  - Andrew Woodall, Dean of Students
  - Dr. Frances Shaver, Professor Emeritus, Sociology and Anthropology

To conclude, V. Roseman noted that each small amount adds up and asked that people consider making a donation, if they haven't already done so. To those who have, she offered her sincere thanks.

6. Remarks of the Chair

Dean Roy gave an update on the CRC competition. He explained that seven Chairs were open (one NSERC, one CIHR and five SSHRC). Each Faculty could submit up to eight LOI's. From an initial eighteen LOI's that were submitted, the FAS FRC selected four SSHRC's, one NSERC and three CIHR's. Of the eight Chairs available, the FAS were granted five, the most the FAS could have been granted, given that each Faculty had to receive one. The FAS were granted all three of the CIHR's, one SSHRC and the one NSERC. Dean Roy congratulated the colleagues from Physics and Science and Research Centre who put the NSERC proposal together because although all the proposals had to have a strong EDI statement, he made note that the NSERC proposal was the model for the Sciences. This meant the proposal was competitive in the NSERC round. Finally, he made note that the transfer from SSHRC to CIHR impacts the number of chairs on the SSHRC side, which is a big strength of Concordia.

EDI is critical as the FAS looks towards the next steps.

A. Champagne happily agreed to share the Physics NSERC proposal with the FAS Department Chairs.

Dean Roy gave an update on the CURC call. The FAS received twenty-two University Research Chair proposals of all categories to fill ten to twelve Chairs currently open. The FRC will be meeting to bring them to the University Research Committee.

An update was also given on the ETA's competition. There were fifteen positions up for competition. The FAS got 5.5; the half ETA going to English to make up a full ETA. For the competition, the FAS submitted ten of the eighteen proposals that were received. All ten met specific and urgent needs.

#### 7. Dean Roy: Strategic Enrollment Management (SEM)

Dean Roy explained that Strategic Enrollment Management is important because SEM drives the budget. What is the goal in terms of achieving the university's aspirations and what can be delivered in terms of enrollment and new programs? Concordia has been doing this but not strategically so now it is implementing a more formal process.

It's an iterative process that looks ahead for the next five years. The university needs to look at its constraints to growth e.g. financial, space, staff support, onboard, recruitment strategy and determine solutions in order to achieve the enrollment goals, which drive the university's budget and initiatives.

Concordia needs to take into consideration not only graduate and undergraduate data, program by program but also where the students are coming from i.e. Quebec, the rest of Canada (ROC) and Internationally. Dean Roy summarized the salient points of the baseline data.

Dean Roy presented the 2019-20 Proposed Targets for Concordia for each Faculty. The FAS' proposed target is a growth of 255 WFTE's, representing 24% of the total target of WFTE of 1,059. Dean Roy explained the feasibility of those targets by reviewing the FAS Strategy for Growing Smartly:

- Grow the graduate enrollment
- Aim at maintaining the undergraduate FTEs
- Rebalance over time the undergraduate enrollment

W. Brake asked what was meant by deregulation being a vulnerability. Dean Roy explained that deregulation means that the university won't get government grants for international students in deregulated programs. This means a shortfall in revenue for the university. To adjust for the shortfall the university increases tuition fees, which would not help when trying to attract international students. Deregulation affects international students registered for non-thesis programs at the undergraduate and graduate level i.e. international PhD students are not affected.

M. Barker asked 1) what explains the large growth in international students over the last five years and 2) for an explanation of how there was a growth of 2% in WFTE if the absolute enrollment fell. Dean Roy explained that the weight for a PhD outweighs other categories. The weight for a PhD is roughly eight while in Humanities undergraduate it's a bit more than one.

The weight system was changed from Clarder system to the Caff system. The numbers presented at Council are Caff adjusted. The FAS has a bigger share of the weighted FTEs with the Caff system than with the Clarder system. With regard to the international students, there was an attempt to increase Concordia's visibility but realistically it's the connections that Concordia's researchers have in terms of recruiting students from outside of Canada.

S. Kennedy asked what would be the reaction of the FAS if class sizes shrink as a result of deregulation. Dean Roy explained that with the uncertainty surrounding the deregulation no decisions will be made without knowing the impact. He also stated that the university has to offer courses in order for students to graduate so the university has to maintain the offering.

D. Gauvreau asked 1) what is the impact on the budget if the university doesn't retain its students and 2) is there anything that can be done to make the admission criteria consistent across departments? Dean Roy explained that the university needs to have a retention plan, which is a key component of enrollment. The question is "do the students drop out of Concordia or do they enter a program in the hopes of getting somewhere else?" This needs to be taken into account. To the second question, the units' program determines the admission criteria. Dean Roy would like to see a more systematic way to use applicants' CRC scores for admission.

P. Gulick asked 1) if deregulation will affect graduate diploma programs and 2) if deregulation goes into effect in the fall of 2019, will there be a sudden increase in tuition fees (noting that students applied to the program based on current tuition fees)? Dean Roy answered that 1) diploma programs will be affected as they are non-thesis and 2) Dean Roy isn't sure how Concordia will handle an increase in fees.

An ASFA representative asked, on the subject of retention, if there has been research, especially at the undergraduate level, on whether or not students are taking more or less credits per semester. Dean Roy confirmed that there is a definite trend of students taking smaller course loads.

P. Gossage asked if the FAS is moving towards a program by program analysis. Dean Roy answered that when he meets with each department the discussion will be about what each department can contribute towards the projected target of 255 weighted FTEs.

8. Department of Biology, BIOL-7, ASFC 2019-2M-A

P. Joyce and P. Gulick presented the new interfaculty program in BSc Honours, Specialization in Systems and Information Biology (SIB)

ASFC 2019-2M-3            It was moved and seconded (P. Joyce; P. Gulick) that the document be approved.

**Carried, unanimously**

9. Consent Agenda

a. Undergraduate Curriculum

Faculty of Arts and Science, ARTSCI-75, ASFC 2019-2M-B  
Department of Chemistry, CHEM-63, ASFC 2019-2M-C  
Department of English, ENGL-29, ASFC 2019-2M-D  
Department of Geography, GEOG-47, ASFC 2019-2M-E

b. Graduate Curriculum

Department of Education, EDUC-60, ASFC 2019-2M-F  
Department of Education, EDUC-69, ASFC 2019-2M-G

ASFC 2019-2M-4      It was moved and seconded (P. Joyce; P. Morden) that the consent agenda be approved.  
**Carried, unanimously**

10. Announcements

Announcements were made by K. Manning and A. Champagne

11. Question Period

There was none.

12. Other Business

There was none.

13. Notices of Motion

There were none.

14. The next meeting of Faculty Council will be held on March 29, 2019 in GE-110.

15. Adjournment

ASFC 2019-2M-4      It was moved and seconded (P. Joyce; J. Capobianco) that the session be adjourned at 11:10 a.m.  
**Carried, unanimously**