

Department of Chemistry and Biochemistry  
**REQUEST FOR LAB EXEMPTION**

**Section 1 – Contact information:**

Family Names: \_\_\_\_\_ Given Names: \_\_\_\_\_ ID: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Section 2 – Course in which lab was passed:**

Course number: \_\_\_\_\_ When taken: \_\_\_\_\_

Course professor: \_\_\_\_\_ Lecture section: \_\_\_\_\_ Lab section: \_\_\_\_\_

**Section 3 – Course for which exemption is requested:**

Session: S F W (circle one) Requested lecture section:

Preferred tutorial section, if appropriate\*:    
\*Not all courses have tutorials 1<sup>st</sup> choice 2<sup>nd</sup> choice

If you are granted an exemption, you will be registered for the special exemption lab section after receiving permission. **If you remain registered in any other section, you will be required to repeat the labs.** Please consult the University [Class Schedule](#) for course-specific details.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section 4: For office use only**

Date Processed: \_\_\_\_\_

Mark for lab reports:

Mark for lab exam, if appropriate:

Course & lecture section: \_\_\_\_\_ Special lab section: 56 Term & year: \_\_\_\_\_

Advisor's signature: \_\_\_\_\_

**Instructions:**

1. The student completes sections 1, 2 and 3 and take the form to the Department office, SP-201.01, or send it by e-mail to Lisa Montesano at [chemistry.reception@concordia.ca](mailto:chemistry.reception@concordia.ca).
2. Ms Scuffell obtains the previous mark, and verifies that the student is eligible for the exemption.