

## Call for Applications: Join the SHIFT Steering Committee

Application deadline: Monday September 16th, 2019 at 9am

The SHIFT Centre for Social Transformation is seeking applicants to join the first SHIFT Steering Committee to provide guidance and direction to this emerging hub as it moves from ideas to action in its first year of operations.

### What is SHIFT?

With the goal of creating a more just, inclusive, and broadly prosperous Montreal, the SHIFT Centre for Social Transformation supports existing and emerging social transformation initiatives that unite the efforts of Concordians and their partners. Recognizing the inherent complexity of working across differences in power and practices to tackle major societal challenges, we strive to create the conditions for success by facilitating connections, funding and accompanying multi-stakeholder collaborations, and creating opportunities for deep knowledge sharing, all within a dynamic and welcoming workspace.

### About the Steering Committee

The Steering Committee stewards SHIFT's mission, values and ways of working. They are entrusted with responsibilities such as approving the strategic plan, overseeing the process for providing funding and support to initiatives, and monitoring the alignment of SHIFT's activities with its stated goals. The Steering Committee's decisions are informed by regular input from SHIFT staff, project partners and the evaluation & development working groups.

For more information, consult the [SHIFT Pilot Year Plan 2019 - 2020](#).

### Composition of the Steering Committee

The Steering Committee is seeking applications to fill the following positions:

- 2 Concordia students (1 graduate, 1 undergraduate)
- 2 Concordia faculty members (full or part-time)
- 2 Concordia staff members
- 2 community partners from the fields of social innovation, social entrepreneurship, social justice or community service

The Steering Committee will also include non-voting participants representing the Provost Office, SHIFT staff and the funding partner.

## Experience and Competencies

We are looking for applications from a diversity of people with skills, knowledge and experiences in one or more of the following areas:

- Understanding of, and experience with, impact evaluation
- Demonstrated experience working on social transformation initiatives
- Demonstrated experience with community-university partnerships or other multi-stakeholder collaborations
- Demonstrated experience disbursing and/or receiving grants and other funding
- Understanding of governance structures, especially with interest (or experience) in alternative governance models
- Ability to bring an equity, diversity and inclusion lens to governance issues
- Ability to bring a reconciliation lens to governance issues, grounded in relationship to Indigenous peoples and communities
- Understanding of the social entrepreneurship, social innovation and/or social justice ecosystems in Montreal
- Understanding of Concordia from a student, teaching, research or administrative standpoint
- Previous involvement with SHIFT through consultations or participation in the ILT (Interim Leadership Team)
- Finance and budgeting experience, especially in a university context

## Commitment & Compensation

We expect that participation in the Steering Committee will involve a commitment of approximately 50 hours over the course of the term (October 1st, 2019 to September 30th, 2020).

- 10 - 12 meetings (2 hours each), during regular work hours (Monday to Friday, 9am to 5pm)
- 1 - 2 hours of preparation in between meetings
- 1 half-day retreat, to be scheduled based on members' availability
- Opportunities to take on additional commitments through sub-committees or punctual projects according to interest and expertise (optional, not required)

Honoraria will be provided to students and non-Concordia partners to facilitate their participation. As it is a priority for SHIFT to include a diversity of perspectives in the Steering Committee, every effort will be made to remove barriers to participation of interested committee members. Please contact us (see below) if you have questions you would like answered before submitting your application.

## Selection Process

Applications will be reviewed by a committee composed of representatives from SHIFT Centre staff, the Office of the Provost and the funding partner (stay tuned for the gift announcement), and selected on the basis of the following criteria:

- Relevant expertise
- Motivation
- Balance of competencies and representation
- Diversity of experiences and backgrounds
- Availability at a common time, for the duration of the mandate

## Apply now!

Fill out the application form using the [online portal](#), or [download the PDF](#) and submit it to [shift@concordia.ca](mailto:shift@concordia.ca) by **Monday, September 16th 2019 at 9am**. We will contact all applicants to update them on the selection process by October 4th.

For more information:

- Write to us at [shift@concordia.ca](mailto:shift@concordia.ca)
- Call us at 514 848 2424 ext 8532, or
- Visit our website at [concordia.ca/shift](http://concordia.ca/shift)