

Preservation of Concordia's audio and visual material

Do you have films, home movies or music libraries stuck on an old computer or several external hard drives? You're not alone! Managing digital AV material over time is a complex undertaking.

Format, codec, container, sample rate, bit rate, channels, and chapters are just a few elements archivists must consider when working with digital audio and visual material.

Concordia Records Management and Archives keeps these and many more elements in mind throughout the migration of digitized audio and visual formats from legacy external hard drives. Migrated files are analyzed post-migration before being processed and stored in standardized Archival Information Packages (AIPs). Archival descriptions and related metadata are continually made available to the public in the online [Archives and Special Collections Shared Catalogue](#) located in the web-based multi-repository environment [AtoM \(Access to Memory\)](#).



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Tools:

- USB write-blocker

Preservation:

- TeraCopy
- MedialInfo and MediaConch
- Digital Preservation System: [Archivematica](#)

Access and dissemination:

- Archives and Special Collections Shared Catalog: [AtoM](#)
- RMA social media channels: [Twitter](#), [Instagram](#), [Facebook](#)



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